

MINUTES #10

North Central Accreditation Committee November 15, 2002

The meeting was called to order at 3:00 p.m.

Members Present: Dr. Theresa Hrnccir, Dr. Randy Prus, Mr. Richard Hackett, Dr. Brett Elliott, Dr. Bill Fridley, Dr. Ann Haycock, Dr. Jamie Knapp, Dr. Margaret Avard, Dr. Bryon Clark, and Dr. Charles Weiner, Chair.

Members Absent: Dr. Doug McMillan, Dr. Jeff Hale, Mr. Ross Walkup, Dr. Claire Stubblefield, and Dr. John Allen Hendricks

- I. **Approval of Minutes:** Dr. Prus made a motion to accept the minutes for Steering Committee Meeting #9; Dr. Fridley 2nd. The motion passed. Minutes will be distributed to the faculty and staff.
- II. **Mission Survey:** Dr. Weiner informed the committee that the Mission Survey went out along with the Mission Statement to approximately 500 faculty and staff, and that, to date, approximately 150 have been returned.
- III. **Questions:** Dr. Weiner encouraged the committee members that if they have questions to ask them. If he doesn't have an answer, he will try to find the answer.

Dr. Clark asked about the timeframe for the completion of the mission surveys. Dr. Weiner said he would send out another broadcast message on Tuesday, November 18 and gave Friday, November 22 as the deadline for collecting all of the surveys.

- IV. **Chapter 4 Review:** The committee reviewed Chapter 4 and made recommendations for changes. Dr. Knapp will see that these changes are made and send the chapter to Joni, who will send copies out to the committee members.
- V. **Chapter 2 Review:** The committee reviewed part of Chapter 2 and made recommendations for changes. The committee was asked to send further recommendations to Dr. Hrnccir. Dr. Weiner will get together with Dr. Hrnccir to reformat and make the necessary changes. Copies of the revised chapter will be sent to the committee members for further review prior to the next meeting.
- VI. **Old Business:** The NCA Self-Study Report Survey will go out as soon as the Mission Statement Survey is completed.
- VII. **New Business:** Dr. Weiner informed the committee that the minutes are now on the NCA webpage.
- V. **Next Meeting:** Friday, December 6, 2002, @ 2:30 p.m. in R300.
- VI. **Adjourn:** The meeting was adjourned at 3:50 pm.