

MINUTES #12

North Central Accreditation Committee March 25, 2003

The meeting was called to order at 3:15 p.m.

Members Present: Dr. Theresa Hrcir, Dr. Randy Prus, Mr. Richard Hackett, Dr. Brett Elliott, Dr. Bill Fridley, Dr. Ann Haycock, Dr. Jamie Knapp, Dr. Margaret Avard, Dr. Claire Stubblefield, Dr. John Allen Hendricks, Dr. Bryon Clark, and Dr. Charles Weiner, Chair.

Members Absent: Dr. Doug McMillan, Dr. Jeff Hale, and Mr. Ross Walkup.

I. **Approval of Minutes:** Dr. Elliott made a motion to accept the minutes for Steering Committee Meeting #11; Mr. Hackett 2nd. The motion passed. Minutes will be distributed to the faculty and staff.

II. **Dr. Barbara Decker, Dr. Doug McMillan, and Dr. Jack Robinson:** Dr. Weiner invited SOSU's consultant evaluators to talk to the Steering Committee regarding site visits in which they had participated. Dr. Decker and Dr. Robinson were able to attend. They talked about their roles as consultant evaluators:

The following was discussed.

- What things to be concerned about.
- The approach of the consultant evaluators will depend upon the type of expertise of each member.
- Patterns of evidence as relates to an issue.
- Is the institution offering programs that are consistent with its mission?

III. **Questions:**

- Regarding editing of chapters – focus on the progress that has been made.

IV. **Time Line:** Dr. Weiner passed out a revised time line, as well as a time line for chapter review, edit, and rewrite.

V. **Chapters Review – Discussion:** Rather than review the chapters one at a time during the committee meetings, review groups have been formed. Each group will review and make notes of two chapters. Then a meeting will be set up with the reviewers and each chapter chair to discuss questions and revisions. Joni is available to help set up these meetings. The chairs will rewrite the chapters with revisions and then meet with Dr. Weiner to discuss these changes. This will be done during the month of April.

The Chapter Groups are as follows:

Chapter 3 & Chapter 5

Reviewers - John Allen Hendricks
Claire Stubblefield
Dick Hackett
Margaret Avard – Group Leader

Chapter 6 & Chapter 9

Reviewers - Brett Elliott
Jamie Knapp
Theresa Hrcir
Bill Fridley – Group Leader

Chapter 7 & Chapter 8

Reviewers - Ross Walkup
Jeff Hale
Bryon Clark
Ann Haycock
Randy Prus – Group Leader

- VI. **Old Business:** There was no old business.
- VII. **New Business:** There was no new business.
- V. **Next Meeting:** The next meeting will be scheduled during the week of April 28 – May 2.
- VI. **Adjourn:** The meeting was adjourned at 4:30 pm.