

## **MINUTES #13**

### **North Central Accreditation Committee May 6, 2003**

The meeting was called to order at 3:10 p.m.

**Members Present:** Dr. Theresa Hrcir, Dr. Randy Prus, Mr. Richard Hackett, Dr. Brett Elliott, Dr. Bill Fridley, Dr. Ann Haycock, Dr. Jamie Knapp, Dr. Margaret Avard, Dr. John Allen Hendricks, and Dr. Charles Weiner, Chair.

**Members Absent:** Dr. Doug McMillan, Dr. Jeff Hale, Dr. Claire Stubblefield, Dr. Bryon Clark, and Mr. Ross Walkup.

I. **Approval of Minutes:** Mr. Hackett made a motion to accept the minutes for Steering Committee Meeting #12; Dr. Fridley 2<sup>nd</sup>. The motion passed. Minutes will be distributed to the faculty and staff.

II. **Team members:**

When Dr. Weiner met with the President he was informed that only two team members have been chosen. Normally there should be a minimum of 4. Dr. Weiner made the appropriate phone call and was informed that SOSU had been scheduled for a focus visit rather than an accreditation visit. This situation will be corrected and other members will be chosen. At this time Dr. Weiner has not heard back.

III. **Time Line:**

- May – Dr. Weiner will read and review the chapters. He will then write his chapter and send it to the committee members for review.
- June – Dr. McMillan will read and review the chapters. Dr. Fridley will write chapter 11, after he understands what is in the rest of the document.
- July – the chapters will be sent to the faculty to read and review. At this time the committee members will be asked to read the entire document and check it for redundancy, how it flows, etc.
- August – tie it all together and send it to print. This should take 4-6 weeks.
- September – send the chapters to the team.

IV. **Chapter Review – Discussion:**

Hard copies as well as a copy on disk of each chapter were turned in today. Dr. Weiner thanked everyone their participation in reviewing and re-editing of the chapters this past month and for all the work that has been done thus far to bring this project to completion. He also thanked the committee members for the work they will put in between now and November.

- V. **Old Business:**
- NCA Annual Convention – Dr. Weiner, Dr. Prus, Dr. Snowden, Dr. McMillan, and Dr. Clark all attended the convention in April. The main topics of discussion were Building Partnerships, General Education, and Assessment. The main topic of concern was General Education. Dr. Weiner shared with the committee the work that the Institutional Assessment Committee (IAC) and the Assessment Group have done this year to contribute to Assessment.
  - President Johnson gave his approval to begin exploring alternate formats in regard to general education. Drs. Snowden and McMillan will lead this process.
- VI. **New Business:** There was no new business.
- VI. **Other:** No other business.
- VII. **Next Meeting:** The next meeting will be scheduled next fall.
- VI. **Adjourn:** The meeting was adjourned at 4:00 pm.