

MINUTES

NCA Steering Committee Meeting #7

October 4, 2002

The meeting was called to order at 1:40 p.m.

Members Present: Dr. Brett Elliott, Dr. Bill Fridley, Mr. Dick Hackett, Dr. Jeff Hale, Dr. Ann Haycock, Dr. John Allen Hendricks, Dr. Theresa Hrcir, Dr. Jamie Knapp, Dr. Doug McMillan, Dr. Randy Prus, and Dr. Chip Weiner, Chair.

Members Absent: Dr. Margaret Avard, Dr. Bryon Clark, Dr. Claire Stubblefield, and Mr. Ross Walkup

1. **Approval of Minutes:** Mr. Hackett made a motion to accept the minutes for Steering Committee meeting #6, Dr. Elliott 2nd, the motion passed. Minutes will be distributed to the faculty and staff.
2. **Dr. Lopez's Visit:** Drs. Weiner and McMillan discussed with the Steering Committee points of concern that Dr. Lopez disseminated during her visit. According to Dr. Lopez General Education has become a topic of concern for the Higher Learning Commission. She informed us that General Education would be looked at and reported differently than 10 years ago. Her observation of our General Education program was:
 - *Not functioning as a unit - no oversight.
 - *Not actively implementing the goals and objectives.
 - *Courses are taught in isolation.
 - *How does are General Education program promote lifelong learning as it is stated in our mission statement?
 - *Can not find patterns of evidence that our General Education program is unique. What benefits does an individual receive upon completion of their General Education requirements?

Dr. McMillan resumed the discourse by telling the Committee that changes would be discussed with the appropriate people and entities, and that changes were going to be made in the near future to bring Southeastern up to the standards that are expected by the Higher Learning Commission.
3. **Chapter Drafts:** Dr. Weiner reminded the Committee that the key phrase that they needed to keep in mind when writing their chapters was: patterns of evidence. To look for the data that would established patterns of evidence for their chapters.
4. **Survey:** The surveys will be distributed to the Committee next Friday, October 11, 2002, for their additions, deletions, changes, etc. They are to look at the patterns of evidence and respond with their survey questions that will complete any gaps that they have discovered in their chapters. Once this is completed the survey will be finalized and distributed.
5. **Old Business:**
6. **New Business:** There was no new business.
7. **Next Meeting:** Friday, October 11, 2002, @ 3:00 p.m., in R300
8. **Adjourn:** The meeting adjourned at 2:45 p.m.