

MINUTES #9

North Central Accreditation Committee October 25, 2002

The meeting was called to order at 2:38 p.m.

Members Present: Dr. Theresa Hrcir, Dr. Randy Prus, Mr. Richard Hackett, Dr. John Allen Hendricks, Dr. Brett Elliott, Dr. Bill Fridley, Dr. Ann Haycock, Dr. Jamie Knapp, Dr. Claire Stubblefield, Dr. Margaret Avard, Dr. Bryon Clark, and Dr. Charles Weiner, Chair.

Members Absent: Dr. Doug McMillan, Dr. Jeff Hale, and Mr. Ross Walkup.

- I. **Approval of Minutes:** Dr. Fridley made a motion to accept the minutes for Steering Committee Meeting #8; Dr. Stubblefield 2nd. The motion passed. Minutes will be distributed to the faculty and staff.
- II. **Survey Document:** The surveys were brought back to the meeting with changes from faculty. Numerous questions on the survey were reviewed and suggestions were made for further changes.

Dr. Clark and Dr. Haycock had additional questions addressing the mission statement, to be put on a separate survey. Dr. Hendricks suggested that this survey be sent out with the mission statement.

Dr. Stubblefield suggested that the question regarding Special Interests, also include reference to the ethnic collection in the library. Dr. Weiner asked her to rewrite the question and email it to him.

The Committee was asked to email their changes to Joni.

Dr. Weiner said that the mission statement would go out next week along with the additional survey regarding the mission statement. The NCA Self-Study Report Survey will be the next priority.

Dr. Haycock suggested that the data be tabulated electronically. Dr. Knapp will work with Dr. Weiner to accomplish this task.

- III. **Old Business:** The committee will review Chapters 2 & 4 at the next meeting. Dr. Weiner will send out copies for review prior to the meeting.
- IV. **New Business:** There was no new business.
- V. **Next Meeting:** Friday, November 15, 2002, @ 2:30 p.m. in R300.
- VI. **Adjourn:** The meeting was adjourned at 3:30 pm.