

**Southeastern Oklahoma State University
APPLICATION FOR GRADUATE LEVEL APPEAL**

Instructions: Complete the student information section of this form. **Once the chain of command has been followed**, write a letter addressed to the Graduate Council stating your appeal, what you are seeking to change, your justification for the change, and the change you expect or desire. Attach the letter to this form along with any supporting documentation, and email gradschool@se.edu or mail to the **Office for Graduate Studies, Southeastern Oklahoma State University, 425 W. University Blvd., Durant, OK 74701**. In addition to supplying the above information, you may appeal before the Graduate Council to personally state your case. You will have a maximum of 15 minutes to address the Graduate Council. You will be notified by email when a meeting has been scheduled.

STUDENT NAME: _____ **STUDENT ID:** _____

ADDRESS: _____ **TELEPHONE:** _____

EMAIL ADDRESS: _____

ADVISOR: _____ **SEMESTER LAST ENROLLED AT SE:** _____

TYPE OF APPEAL: (Check One)

_____ **Request for Immediate Reinstatement to Southeastern**

_____ **Request for Admission to a Master's Degree Program at Southeastern**

_____ **Request for Grade Change**

Course ID: _____ **Semester:** _____ **Grade Request:** _____

_____ **Other: Specify:** _____

Student's Signature

Date

COMMITTEE USE ONLY:

Reinstatement:	_____ Approved	_____ Not Approved
Admission to Master's Degree:	_____ Approved	_____ Not Approved
Grade Change:	_____ Approved	_____ Not Approved
Other: _____	_____ Approved	_____ Not Approved

Comments: _____

Administrative Liaison

Date

Please note that if an Application for Graduate Level Appeal contains elements that allege discrimination, retaliation, or harassment, the academic appeal will be stayed and the information contained within the appeal will be promptly routed to the appropriate campus entity for evaluation and investigation. The student will be notified that the final disposition of the Graduate Level Appeal will be delayed until the Graduate Council receives and considers the findings of the investigating entity. Such alleged violations may pertain to, but are not limited to, discrimination on the basis of race, color, national origin, sex, religion, disability, age or retaliation, and may import laws such as Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title II of the Americans With Disabilities Act, or Section 504 of the Rehabilitation Act of 1973. Appeals that contain alleged violations of disability related laws and regulations will be routed to the Office of Disability Services (SU328), and all other allegations will be routed to the Office of Equity, Diversity, and Compliance (A311). This revision was in response to an OCR finding dated April 3, 2013. This statement was reviewed and approved by the General Counsel for the Regional University System of Oklahoma on April 2, 2014.

Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681) states:

No person in the United States, shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance..."

Southeastern Oklahoma State University does not discriminate on the basis of sex in its education programs or activities, in compliance with Title IX and the U.S. Department of Education's regulations at 34 C.F.R. §§ 86.1 *et seq.*

Individuals who believe they have been discriminated against on the basis of sex may contact the Title IX coordinator at 580-745-3090, titleix@se.edu, or 425 W. University Blvd.