Chairs’ Meeting

January 17, 2024

* The university was closed Tuesday as a result of the extreme cold. Several buildings on campus were measuring around 50 degrees. The concern was that even if the internal temperatures went up, that once the doors were opened, major dips would occur.
* Shelly Key and Jennifer Rudolf were in attendance to discuss upcoming dates and deadlines as well as to discuss the Scholarship dashboard for department committees.
	+ Several important dates:
		- 1/31 - Honor’s/Leadership Scholarship Deadline
		- 2/16 - JMLS Day
		- 2/17 - PLC/Honors Day
		- 2/26 - McCurtain Prospective Teacher Ed Academy
		- 2/29 - OSH Olympics
		- 3/6 - Durant Prospective Teacher Ed Academy
		- 3/27 - Curriculum Contest
		- 4/9 - Gear Up event
		- 4/12 - Aviation day (undergrads)
		- 4/20 - JR Day
		- 4/23 - Tri-County Honors Ceremony
	+ What trainings would help the selection committees? If your department would like Jennifer to attend a department meeting to provide training, reach out and she will gladly attend.
	+ Applications are reviewed in March
	+ Scholarship recipient information is returned to Jennifer and students will be notified before May graduation.
* Syllabi are due to Academic Affairs for Spring
* Document review with HLC went well. They were very attentive to faculty qualifications. Please keep CVs up to date.
* Summer Work Schedule proposal – any department chairs that want to comment on proposal – contact Dennis directly. He’d welcome the conversation – but to date, hasn’t heard from any of the chairs. Staff senate has weighed in heavily. He will be sharing the recommendations and information with the President soon.
* QM Rubric training – please have your faculty submit their certificate to the department. The chair can submit a completed list to Dr. Daigle.
	+ Working with CIDT to develop an internal training to cover to bridge the gap until the next sessions are open.
* OSRHE has completely updated their website.
	+ Links are available to see where programs are in the approval process.
	+ Updated AA policy manual on the site as well.