


Verifying Registration

1. Log in to MY SE Self Service and go to Student Planning, then **Go to Plan & Schedule**



Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

2. From there, **click the “print” button** to see a clear presentation of your Fall 2020 schedule

Plan your Degree and Schedule your courses

Schedule
Timeline
Advising
Petitions & Waivers

<
Fall 2020
+

Register Now

Filter Sections

Save to iCal

Print

Planned: 3 Credits
Enrolled: 7 Credits
Waitlisted: 0 Credits

[BIOL-1114-02: General Biology](#)

✓ Registered, but not started

Credits: 4 Credits
Grading: Graded
Instructor: Patton, T
8/17/2020 to 12/13/2020

Meeting Information

Drop

View other sections

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am							
9am		ENG-1113-01		ENG-1113-01			ENG-1113-01
10am							
11am		BIOL-1114-02		BIOL-1114-02			BIOL-1114-02
12pm							

3. **Every course should say “Registered, not started” beside it.** If any do not, then you are not registered for that course. See below where the student is registered for everything except HUM 2223

Fall 2020		Planned: 3 Credits Enrolled: 7 Credits Waitlisted: 0 Credits		
Schedule Details				
Status	Course Title	Time	Location	Instructor
Registered, but not started	BIOL-1114-02: General Biology	MWF 11:00 AM - 11:50 AM 8/17/2020 - 12/13/2020	Biological Science, 204	Patton, T
Registered, but not started	BIOL-1114-L5: General Biology Lab	W 3:00 PM - 4:50 PM 8/17/2020 - 12/13/2020	Biological Science, 215	Rice, S
Registered, but not started	ENG-1113-01: Composition I	MWF 9:00 AM - 9:50 AM 8/17/2020 - 12/13/2020	Morrison, 301	Garza, K
HUM-2223: Modern Humanities	No Section Selected	No Section Selected	No Section Selected	

No Section Selected

If you see “No Section Selected” beside a course, then you can get register for the course until you choose a specific section. To make sure you’ve selected a section, follow these steps:

1. From Plan & Schedule, **find the course without a section** in the list of your courses on the left. It will be the course that does not have a “drop” option underneath it

Schedule Timeline Advising Petitions & Waivers

< > Fall 2020 + Register Now

Filter Sections Save to iCal Print Planned: 3 Credits Enrolled: 7 Credits Waitlisted: 0 Credits

View other sections

ENG-1113-01: Composition I

Approved
Registered, but not started

Credits: 3 Credits
Grading: Graded
Instructor: Garza, K
8/17/2020 to 12/13/2020

Meeting Information

Drop

View other sections

HUM-2223: Modern Humanities

View other sections

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
12am							
1am							
2am							
3am							
4am							
5am							
6am							
7am							
8am							
9am		ENG-1113-01		ENG-1113-01		ENG-1113-01	
10am				BIOL-1114-02		BIOL-1114-02	
11am							
12pm							

2. Then select “**View other sections**” and select the day/time (or web) you would like to choose

HUM-2223: Modern Humanities

View other sections

1 of 1

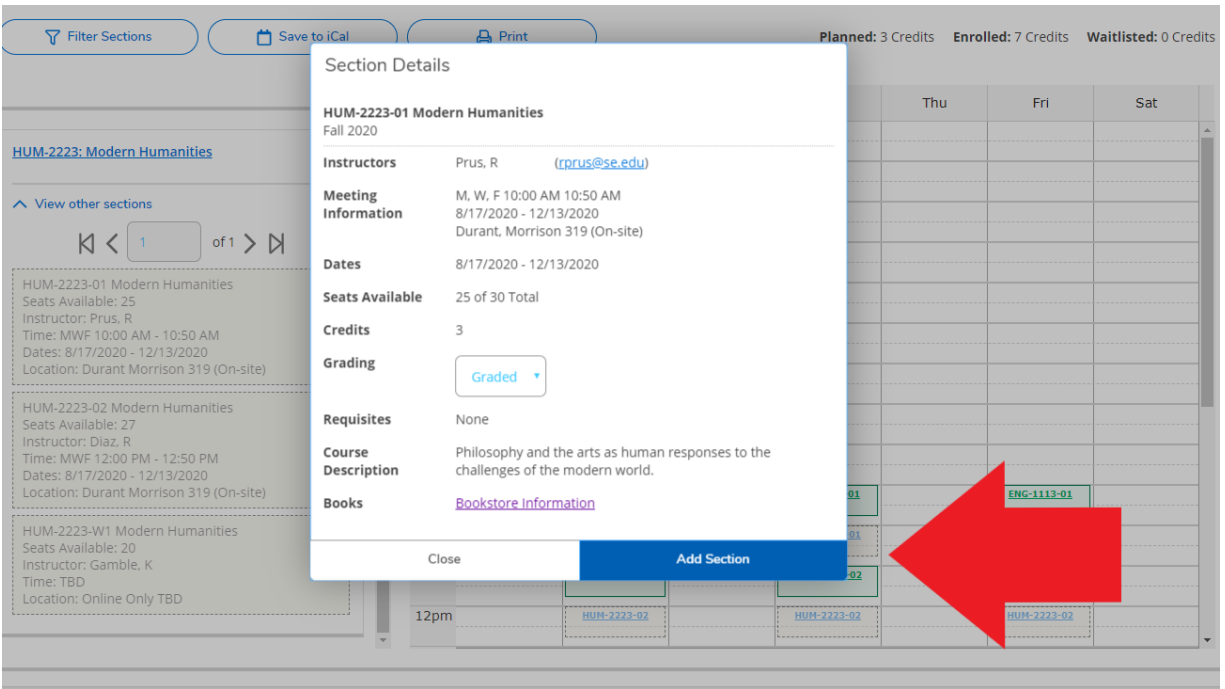
HUM-2223-01 Modern Humanities
Seats Available: 25
Instructor: Prus, R
Time: MWF 10:00 AM - 10:50 AM
Dates: 8/17/2020 - 12/13/2020
Location: Durant Morrison 319 (On-site)

HUM-2223-02 Modern Humanities
Seats Available: 27
Instructor: Diaz, R
Time: MWF 12:00 PM - 12:50 PM
Dates: 8/17/2020 - 12/13/2020
Location: Durant Morrison 319 (On-site)

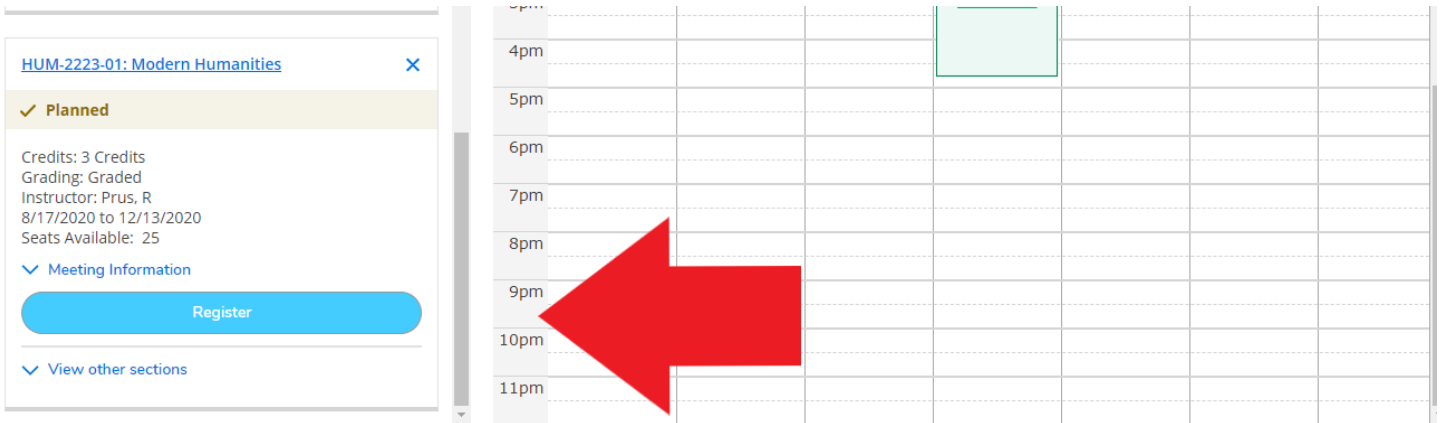
HUM-2223-W1 Modern Humanities
Seats Available: 20
Instructor: Gamble, K
Time: TBD
Location: Online Only TBD

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
12am							
1am							
2am							
3am							
4am							
5am							
6am							
7am							
8am							
9am		ENG-1113-01		ENG-1113-01		ENG-1113-01	
10am		HUM-2223-01		HUM-2223-01		HUM-2223-01	
11am		BIOL-1114-02		BIOL-1114-02		BIOL-1114-02	
12pm		HUM-2223-02		HUM-2223-02		HUM-2223-02	

3. Then select **“Add Section”** on the dialog box that pops up



4. Lastly, make sure you click **“Register”** on the section to actually register for the planned section



5. Now when you click **“print”** to view your schedule, every course should say **“Registered, not started”**

all 2020 Planned: 0 Credits Enrolled: 10 Credits


Schedule Details

Status	Course Title	Time	Location	Instructor
Registered, but not started	BIOL-1114-02: General Biology	MWF 11:00 AM - 11:50 AM 8/17/2020 - 12/13/2020	Biological Science, 204	Patton, T
Registered, but not started	BIOL-1114-LS: General Biology Lab	W 3:00 PM - 4:50 PM 8/17/2020 - 12/13/2020	Biological Science, 215	Rice, S
Registered, but not started	ENG-1113-01: Composition I	MWF 9:00 AM - 9:50 AM 8/17/2020 - 12/13/2020	Morrison, 301	Garza, K
Registered, but not started	HUM-2223-01: Modern Humanities	MWF 10:00 AM - 10:50 AM 8/17/2020 - 12/13/2020	Morrison, 319	Prus, R

Duplicate Course Warning (Courses with Labs)

Course sections with labs will give a “duplicate course” warning before you register. To make sure you are registered for the section and lab, follow these steps:

1. Verify whether or not all sections are registered by clicking “print” on the Plan and Schedule page

Plan your Degree and Schedule your courses Search for courses... 

Schedule | Timeline | Advising | Petitions & Waivers

< > Fall 2020 + Register Now

Filter Sections Save to iCal Print

Planned: 3 Credits Enrolled: 7 Credits Waitlisted: 0 Credits

[BIOL-1114-02: General Biology](#)

✓ Registered, but not started

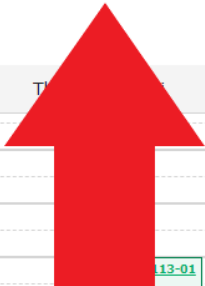
Credits: 4 Credits
Grading: Graded
Instructor: Patton, T
8/17/2020 to 12/13/2020

Meeting Information

Drop

View other sections

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am							
9am		ENG-1113-01		ENG-1113-01			ENG-1113-01
10am							
11am		BIOL-1114-02		BIOL-1114-02			BIOL-1114-02
12pm							



2. If you are not registered for both the section and lab, one will show up as “planned” but not registered

all 2020 Planned: 0 Credits Enrolled: 10 Credits

Schedule Details

Status	Course Title	Time	Location	Instructor
Registered, but not started	BIOL-1404-04: Principles of Biology I	MWF 12:00 PM - 12:50 PM 8/17/2020 - 12/13/2020	Biological Science, 204	TBD
Planned	BIOL-1404-L3: Principles of Biology I Lab	W 3:00 PM - 4:50 PM 8/17/2020 - 12/13/2020	Biological Science, 218	Wu, N
Registered, but not started	ENG-1113-01: Composition I	MWF 9:00 AM - 9:50 AM 8/17/2020 - 12/13/2020	Morrison, 301	Garza, K
Registered, but not started	HUM-2223-01: Modern Humanities	MWF 10:00 AM - 10:50 AM 8/17/2020 - 12/13/2020	Morrison, 319	Prus, R

3. From Plan & Schedule, click **“Register”** beside the course or lab that says **“planned”**

[BIOL-1404-L3: Principles of Biology I Lab](#) ✕

✓ Planned

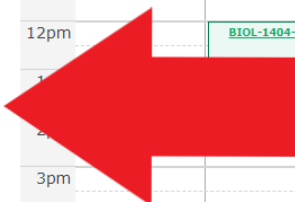
Credits: 0 Credits
Grading: Graded
Instructor: Wu, N
8/17/2020 to 12/13/2020
Seats Available: 24

Meeting Information

Register

[View other sections](#)

8am					
9am	ENG-1113-01		ENG-1113-01		ENG-1113-01
10am	HUM-2223-01		HUM-2223-01		HUM-2223-01
11am					
12pm	BIOL-1404-04		BIOL-1404-04		BIOL-1404-04
1pm					
2pm					
3pm			BIOL-1404-L3 ✕		



4. Now when you click **“print”** to view your schedule, every course should say **“Registered, not started”**

fall 2020 Planned: 0 Credits Enrolled: 10 Credits

Schedule Details

Status	Course Title	Time	Location	Instructor
Registered, but not started	BIOL-1114-02: General Biology	MWF 11:00 AM - 11:50 AM 8/17/2020 - 12/13/2020	Biological Science, 204	Patton, T
Registered, but not started	BIOL-1114-L5: General Biology Lab	W 3:00 PM - 4:50 PM 8/17/2020 - 12/13/2020	Biological Science, 215	Rice, S
Registered, but not started	ENG-1113-01: Composition I	MWF 9:00 AM - 9:50 AM 8/17/2020 - 12/13/2020	Morrison, 301	Garza, K
Registered, but not started	HUM-2223-01: Modern Humanities	MWF 10:00 AM - 10:50 AM 8/17/2020 - 12/13/2020	Morrison, 319	Prus, R

Pre-Requisite Warnings

We are in the process of migrating all previous coursework into the new Colleague system. This means that if you've been a student at SE for a while, your finished work will not show up in the new system yet. If you are trying to register for a course that has a pre-requisite you've already taken, you will receive a warning but should be able to register for the course by following these steps:

1. Verify whether or not all courses are registered by clicking "print" on the Plan & Schedule page

Plan your Degree and Schedule your courses Search for courses...

Schedule | Timeline | Advising | Petitions & Waivers

Navigation: < | > | Fall 2020 | +

Buttons: Register Now, Filter Sections, Save to iCal, Print

Summary: Planned: 3 Credits | Enrolled: 7 Credits | Waitlisted: 0 Credits

BIOL-1114-02: General Biology
 ✓ Registered, but not started
 Credits: 4 Credits
 Grading: Graded
 Instructor: Patton, T
 8/17/2020 to 12/13/2020
 Meeting Information
 Drop
 View other sections

Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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10am							
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12pm							

2. All courses should say "Registered, not started" beside them. If it says "planned" then you need to make sure you register

all 2020 Planned: 0 Credits | Enrolled: 10 Credits

Schedule Details

Status	Course Title	Time	Location	Instructor
Registered, but not started	BIOL-1404-04: Principles of Biology I	MWF 12:00 PM - 12:50 PM 8/17/2020 - 12/13/2020	Biological Science, 204	TBD
Planned	BIOL-1404-L3: Principles of Biology I Lab	W 3:00 PM - 4:50 PM 8/17/2020 - 12/13/2020	Biological Science, 218	Wu, N
Registered, but not started	ENG-1113-01: Composition I	MWF 9:00 AM - 9:50 AM 8/17/2020 - 12/13/2020	Morrison, 301	Garza, K
Registered, but not started	HUM-2223-01: Modern Humanities	MWF 10:00 AM - 10:50 AM 8/17/2020 - 12/13/2020	Morrison, 319	Prus, R

3. From Plan & Schedule, click **“Register”** beside the course or lab that says **“planned”**

[BIOL-1404-L3: Principles of Biology I Lab](#) ✕

✓ Planned

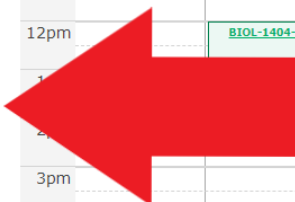
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11am					
12pm	BIOL-1404-04		BIOL-1404-04		BIOL-1404-04
1pm					
2pm					
3pm			BIOL-1404-L3 ✕		



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fall 2020 Planned: 0 Credits Enrolled: 10 Credits

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Registered, but not started	ENG-1113-01: Composition I	MWF 9:00 AM - 9:50 AM 8/17/2020 - 12/13/2020	Morrison, 301	Garza, K
Registered, but not started	HUM-2223-01: Modern Humanities	MWF 10:00 AM - 10:50 AM 8/17/2020 - 12/13/2020	Morrison, 319	Prus, R