



*Office of the President*  
**Southeastern Oklahoma  
State University**

December 6, 2021

To Whom it May Concern,

Safety is one of our core university aviation functions. We are committed to developing, implementing, maintaining, and constantly improving strategies and processes to ensure that all our aviation activities take place under a balanced allocation of university resources. We shall strive to achieve the highest level of safety performance and exceed FAA standards, while training our university aviation students.

All levels of faculty, employees, and aviation students are accountable for the highest level of safety performance, starting with the Director of SASI.

Our commitment is to:

- Support the management of safety through the provision of all appropriate resources, that will result in an organizational culture that fosters safe practices, encourages effective safety reporting and communication, and actively manages safety with the same attention to results as the attention to the results of the other management systems of the organization.
- Clearly define accountabilities and responsibilities for all faculty, flight instructors, aviation students, and employees, to maximize the organization's safety performance.
- Establish and operate hazard identification and risk management processes, including a hazard reporting system, to eliminate or mitigate the safety risks of the consequences of hazards resulting from our operations or activities to a point which is as low as reasonably practicable (ALARP).
- Ensure that no action will be taken against any student, flight instructor, or employee who discloses a safety concern through the hazard reporting system, unless such disclosure indicates, beyond any reasonable doubt, an illegal act, gross negligence, or a deliberate or willful disregard of regulations or procedures.
- Comply with and, wherever possible, exceed, regulatory requirements and standards.
- Ensure that all employees and staff are provided with adequate and appropriate aviation safety information and training, are competent in safety matters, and are allocated only tasks commensurate with their skills.
- Establish and measure our safety performance against realistic safety performance indicators and safety performance targets.
- Continually improve our safety performance through management processes that ensure relevant safety action is taken and is effective.

Sincerely,

Thomas W. Newsom, President