



NOTICE: Student enrollments are NOT automatically canceled for nonpayment of tuition/fees.

Responsibility for Tuition/Fees

Students who have enrolled/pre-enrolled are considered to be "officially enrolled" and are responsible for all tuition/fees incurred. If you choose to not attend the University, you must OFFICIALLY WITHDRAW with the Registrar's Office. Complete withdrawal from the institution is the sole responsibility of the student and must be completed in person or in writing. Failure to officially withdraw or drop by the refund deadline may result in all F's for the semester and owing all tuition and fees—this can impact your credit rating! Students who are reported as "never attended" in ALL courses during the initial attendance certification period may be administratively cancelled. The Administrative Cancellation Policy applies to the student's total enrollment only and occurs within the first four weeks of the semester. Responsibility to officially withdraw or cancel enrollment remains with the student. Please contact the Registrar's Office at (580) 745-2165 for more information.

Table with 2 columns: Refund Periods for FALL 2018 and Refund Amount. Rows include: Prior to the Beginning of Semester* (100% Refund), Prior to the Start Date of the Course* (100% Refund), August 20-24, 2018* (100% Refund), After August 24, 2018* (NO REFUND).

*Block/Short Term/Accelerated (7 week) classes will have a shorter refund and drop period. See the SE Academic Calendar for additional drop/add deadlines. www.se.edu/dept/registrar/calendar

Financial Assistance Distribution

Students who receive financial aid awards in excess of their account balance may receive a disbursement (refund) of that excess. Students will receive a green envelope from Bank Mobile with a PERSONAL CODE to select the refund preference at the mailing address on file in the Registrar's Office. Students may also check their SE student email for an email from Bank Mobile for a PERSONAL CODE. Students can visit www.refundselection.com to choose their refund preference. Address information may be verified on CampusConnect, www.se.edu/campusconnect. Students may also check on CampusConnect under "Student Info" and "View/Pay Account" to see if financial assistance has been processed. Financial assistance refunds are issued on Wednesdays by the Business Office to the selected refund choice.

Table with 2 columns: Financial Assistance Distribution and Date. Row: Initial Disbursement (SE Debit Card from Bank Mobile).....September 12, 2018

Tuition Refunds

Any student with a refund due as a result of class changes or dropped classes will be able to pick up a check at the SE Business Office (A208) on September 12, 2018, after 2:00 p.m.

Payment of Tuition and Fees

Tuition and Fees are due in full on or before the first day of class unless covered by financial assistance. Southeastern does not mail tuition statements. Students may view or print their current statement or make a payment on CampusConnect by selecting "Student Info" and "View/Pay Account." To view financial aid information, select "View Financial Aid." Payments by mail may be sent to: SE Business Office, 425 W. University Blvd., Durant, OK 74701. Partial payments with a Debit/Credit Card may be made by calling (580) 745-2851. Late fees will be applied on unpaid balances on September 30, 2018. If you have any questions concerning payment of tuition and fees, please contact the SE Business Office (A208) at (580)745-2851.

Housing and Meal Plans

Withdrawing from classes does not automatically cancel your Residence Hall (RH) Agreement. If you have submitted a RH Agreement and need to cancel it, you must submit a RH Agreement Cancellation Form. This form is available online at the Housing and Residence Life webpage (www.se.edu/hrl). Please refer to the RH Agreement Terms and Conditions for applicable charges. You may contact the Housing and Residence Life Office at (580) 745-2948 if you have additional questions.

Housing charges are due in full by August 1, 2018 unless already cleared by the Business Office. Students will not be allowed to move into the residence halls without clearance from the Business Office.