



NOTICE: Student enrollments are NOT automatically cancelled for nonpayment of tuition/fees.

Responsibility for Tuition/Fees

Students who have enrolled/pre-enrolled are considered to be "officially enrolled" and are responsible for all tuition/fees incurred. If you choose to not attend the University, you must OFFICIALLY WITHDRAW with the Registrar's Office. Complete withdrawal from the institution is the sole responsibility of the student and must be completed in person or in writing. Failure to officially withdraw or drop by the refund deadline may result in all F's for the semester and owing all tuition and fees—this can impact your credit rating! Students who are reported as "never attended" in a course during the initial attendance certification period may be administratively cancelled from that course. The Administrative Cancellation Policy only applies to courses a student is reported as "never attended" in where the student responds to the warning emails regarding non-attendance. Responsibility to officially withdraw or cancel enrollment remains with the student. Please contact the Registrar's Office at (580) 745-2165 or registrar@se.edu for more information.

Table with 2 columns: Refund Periods for SPRING 2022, Refund Amount. Rows include: Prior to the Beginning of Semester* (100% Refund), Prior to the Start Date of the Course* (100% Refund), January 10-14, 2022* (100% Refund), After January 14, 2022* (NO REFUND).

*Block/Short Term/Accelerated (7 week) classes will have a shorter refund and drop period. See the SE Academic Calendar for additional drop/add deadlines. www.se.edu/dept/registrar/calendar

Financial Assistance Distribution

Students who receive financial aid awards in excess of their student account balance may receive a disbursement (refund) of the excess funds. The excess refund will be disbursed to the students designated direct deposit account with Touch Net/ECSI. Electronic refunds can be designated in Colleague Self Service, https://selfservice.se.edu/Student, under the Student Finance section by choosing the Make a Payment option. Financial aid refunds are issued to ECSI for disbursement every Wednesday by the Business Office. Please allow 1-2 business days for direct deposit and 7-10 business days for paper check to receive the refund from Touch Net/ECSI.

Table with 2 columns: Financial Assistance Distribution, Date. Row: Initial Disbursement (via Touch Net refund preference) February 9, 2022

Tuition Refunds

Any student with a refund due as a result of course changes will be issued a refund to the designated direct deposit account on file with Touch Net/ECSI on February 9, 2022.

Payment of Tuition and Fees

Tuition and Fees are due in full on or before January 10, 2022, unless covered by financial aid or assistance. Southeastern does not mail tuition statements. All non-resident tuition and in-state tuition waivers will be applied after January 14, 2022, to statements of eligible students. Students may view or print their current statement and make a payment on Colleague Self Service under Student Finance. To view financial aid information on Colleague Self Service, select Financial Aid. Payments by mail may be sent to: SE Business Office, 425 W. University Blvd., Durant, OK 74701. Partial payments with a Debit/Credit Card may be made through Colleague Self Service. Late fees will be applied on unpaid balances after February 28, 2022*. If you have any questions concerning payment of tuition, fees, room, or meal plan charges, please contact the SE Business Office at (580)745-2851 or businessoffice@se.edu.

*Block/Short Term/Accelerated (7 week) classes will have different payment due dates. See the SE Academic Calendar for payment due dates for Block, Term I and Term II classes.

Housing and Meal Plans

Failing to check into your assigned room and/or non-enrollment/withdrawing from classes does not automatically cancel your Housing Contract. If you have submitted a Housing Contract and need to cancel it, you must do so within the SE Housing Portal. (The Housing portal can be accessed from the Housing and Residence Life webpage at www.se.edu/hrl). Please refer to the

Southeastern Oklahoma State University, in compliance with Title VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, financial aid, and educational services.

Housing Contract Terms and Conditions for details regarding applicable charges. You may contact the Housing and Residence Life Office if you have additional questions.

SOSU Housing & Residence Life

Email: Housing@se.edu | Phone: 580-745-2948

Virtual Office Hours:

9 AM-12 PM; 1 PM-4 PM on Regular Business Days

<https://zoom.us/j/98429923478>

Students will not be permitted or authorized to move into the residence halls without clearance from the Business Office.