

Faculty Senate

Minutes*

September 5, 2012

3:00 p.m.

Classroom Building 118

**corrected per Faculty Senate at meeting of Sept. 19, 2012*

I. Call to Order

The meeting was called to order by Senator Dixon at 3:02 p.m.

Attending:

Diane Dixon

Halet Poovey

Dan Althoff

Alistair Maeer

Kay Daigle

Debi Combs

Jerry Stout

William Fridley

Chris Moretti

Brett Elliott

Steven Emge

Lawrence Silver

Susan Webb

George Jacox

Dennis Brewster

John Mischo

Rhonda Richards

Michael Reed

Martin Bressler

Kathleen Hardgrove

II. Approval of May 2, 2012 minutes

The minutes were approved with the correction of typographical errors.

III. Introduction of New Senators

New Senators: John Mischo (A&S/English, Humanities, Languages)

Jerry Stout (EBS/Educational Instruction and Leadership)

Rhonda Richards (A&S/Chemistry, Computer & Physical Science)

IV. Election of New Officers

The following were nominated and elected by acclamation to the position indicated:

Recorder: Dan Althoff

Treasurer: Dennis Brewster

Parliamentarian: Halet Poovey

V. Jane McMillan

Sen. Dixon introduced the Director of the Counseling Center, **Jane McMillan**, who encouraged Faculty Senate and faculty at large to complete the *At-Risk for Faculty/Staff* program by Kognito. This is an automated role-playing program to provide “education and a realistic virtual practice ground to train faculty and staff to identify at-risk students and refer them to the SE Counseling Center for the support they need.” The program was made available by a grant written by Paul Buntz, April Lehring, and Jane McMillan. It is a SOLD-approved program. Ms. McMillan requests that faculty take advantage of this training; only four faculty to date have done so, in comparison to 37 staff members. The program is available online from off-campus 24 hours

day/7days/week. It takes approximately 45 minutes to complete and will provide completers with a certificate for SOLD/faculty development documentation.

VI. Survey for Faculty Senate Subcommittees

Sen. Dixon distributed a survey for senators to indicate their preferences for Faculty Senate committee appointments. She also distributed a list detailing the committees with the corresponding charges and functions. The Executive Committee will make and announce the appointments to the committees.

VII. Committee reports

A. Committee on Committees

1. Replacements on committees

Alistair Maeer to Library Committee

Theresa Hrcir to Institutional Assessment Committee (IAC)

B. Executive Committee

1. Meeting with VP McMillan

a. Post-tenure review

Sen. Fridley reported that the Personnel Policies Committee along with the Executive Committee met with Vice President McMillan on May 10. It was reported as a positive meeting. The draft of a Post Tenure Review policy with proposals from VP McMillan, Personnel Policies Committee, and incorporating AAUP principles should be ready to present to Faculty Senate in September to be forwarded to VP McMillan.

2. Meeting with President Minks

A report summarizing the content and results of the Executive Committee's meeting with President Minks on June 27, 2012 was distributed to the Senate.

3. Meeting with Charlie Babb

The Executive Committee's conversation with Charlie Babb, General Counsel to the Regional University System of Oklahoma (RUSO), resulted in the Executive Committee's understanding that Mr. Babb's purpose is to review existing or new policies to be sure they do not conflict with RUSO policy. Nothing, however, needs to be "pre-cleared" or approved by him before it can be adopted as policy.

Discussion of existing policy/proposed new policy for APPM, 3.7 Statement on Shared Governance

The document, with existing policy in black text and proposed changes in red text, was included for discussion today. Sen. Brewster moved to accept the proposed changes; Sen. Poovey seconded. Discussion ensued, with Sen. Fridley noting that the gist of the policy proposal had already been approved twice by Faculty Senate, the last time in November 2011. The motion was approved with 14 votes in favor, none opposed, no abstentions.

VIII. Old Business

There was no old business.

IX. New Business

A. Meeting times

The question was raised concerning how many times the Faculty Senate wanted to meet during a month. Sen. Elliott moved to meet twice a month; seconded by Sen. Poovey; motion passed.

The following future meeting times for Faculty Senate were set:

September 19

October 10

October 24

November 14

November 28

December 5 (to avoid conflicts with Finals Week)

B. Shared Governance Forum

The next **Shared Governance Forum will be on September 26**; there is no date yet for the second Forum for the current semester.

Various topics, proposals, and comments were offered regarding the Shared Governance Forum:

- Revised timeline for Tenure and Promotion
- The ability/right to withdraw a portfolio during Tenure and Promotion process
- The amount of feedback at each step of the Tenure and Promotion process
- An email survey sent to faculty to gather topics
- Clarification of Step #2 of the Tenure and Promotion process
- Faculty Appellate Committee/appeals process
- The number of negative decisions overturned through due process appeals
- Appeal based on substantive grounds, rather than due process
- Mine the existing data from the previous survey concerning the Forum

Sen. Dixon announced that the Faculty Senate Blackboard site is now up and running with documents uploaded from 2010-11 and 2011-12. The Discussion Board is open for use by Committees.

Sen. Moretti announced that he has produced a **Frequently Asked Question (FAQ)** page for Faculty Senate.

X. Adjournment

The Faculty Senate adjourned at 4:14 p.m.

Respectfully submitted,

Daniel Althoff

Daniel Althoff
Recorder