

**Faculty Senate**  
**Minutes\***  
**November 14, 2012**  
**3:00 p.m.**  
**Classroom Building 118**  
*\*Typographical errors corrected at*  
*Faculty Senate Meeting, December 5, 2012*

**I. Call to order**

Sen. Dixon called the meeting to order at 3:03 p.m.

**Attending:**

Daniel Althoff	Diane Dixon	Chris Moretti	Jacob Wallace
Martin Bressler	Brett Elliott	Halet Poovey	Susan Webb
Dennis Brewster	William Fridley	Rhonda Richards	
Deborah Combs	George Jacox	Hallie Stephens	
Kay Daigle	John Mischo	Jerry Stout	

**Not attending:**

Riley Coker  
 Steven Emge  
 Kathleen Hardgrove  
 Alistair Maer  
 Michael Reed  
 Lawrence Silver

**II. Approval of October 24, 2012 Minutes**

Sen. Webb moved to approve the Minutes.

Sen. Moretti seconded the motion.

Discussion: None.

The Minutes of the October 24, 2012 Faculty Senate meeting were approved unanimously.

**III. Tobacco Task Force**

**Ms. Cherie Altman** spoke to the Faculty Senate to remind members of the Great American Smoke-Out on November 15. April Lehring has pens, highlighters, stress balls, palm cards for those needing support on a tobacco-free campus. Ms. Altman appeared to make note of any comments on the new Tobacco-free Campus policy. She also reported that no members of the campus community had approached the Counseling Center for smoking cessation help.

Sen. Dixon repeated Jane McMillan's request for faculty members to complete the online Risk Assessment Program for students.

**IV. Committee reports**

**A. Executive Committee**

**1. Meeting with President Minks on October 31, 2012**

Sen. Dixon reported that the Faculty Senate Executive Committee met with President Minks for two hours on October 31. There was no agenda and the discussion was broad and largely non-specific. The President

has requested feedback from the Faculty Senate on his duties. He also mentioned that consolidation with ECU has been spoken of; the question of enrollment at SE continues to be important.

## **2. Meeting with VPAA and AVPAAI**

At the meeting on Monday, November 12, with Dr. Doug McMillan (VPAA) and Dr. Bryon Clark (APVAAI), it was suggested: (1) that a narrative statement by the Faculty Review Committee be added to other narrative statements provided at other levels on the Promotion and Tenure recommendations; (2) that the term “due process” in the Promotion and Tenure recommendations be modified to “*procedural* due process;” (3) that the Faculty Appellate Committee deal exclusively with issues of tenure and promotion; (4) that a new, separate committee be formed to address all other grievances unrelated to tenure and promotion; and (5) that Step 2 of the proposal be modified to address the rare instances in which a tenured professor may not hold the appropriate rank to vote on promotion.

Sen. Fridley suggested the following language to address item (5) above:

“If there is a committee member(s) that is tenured but not of sufficient rank, that member shall only vote on the tenure recommendation. If this creates a shortage of committee members for the promotion recommendation (i.e. fewer than five), then a qualified member of sufficient rank will be chosen to fill that vacancy by the selection process described in this policy, and that committee member shall only vote on the promotion recommendation.”

Sen. Poovey moved that the proposed language be adopted into the recommendation.

Sen. Elliott seconded the motion.

There was a brief discussion.

The motion carried unanimously.

Sen. Dixon announced that meeting was not able to also address Post Tenure Review. Dr. Clark distributed a revised flow-chart of Shared Governance based on the recent changes instituted in the APPM.

Sen. Poovey moved that the revised flow-chart be accepted.

Sen. Moretti seconded the motion.

There was a brief discussion.

The motion carried unanimously.

## **B. Budget Committee**

The chair of the Budget Committee, Sen. Deborah Combs, reported that the committee had met. Topics of their meeting included examining transfer policies at other institutions; looking at audited budget information; establishing a link on the Faculty Senate webpage; and examining actual expenditures versus budgeted expenditures.

## **C. Committee on Committees**

The chair of the Committee on Committees, Sen. Jacob Wallace, reported that the Committee had nominated Hallie Stephens to fill a vacancy on the Human Subjects Committee.

Sen. Poovey moved that the nomination be accepted.

Sen. Bressler seconded the motion.

The motion carried unanimously.

The Committee on Committees was charged to form a new committee to hear grievances unrelated to Tenure and Promotion issues.

#### **D. Personnel Policies Committee**

Sen. Fridley reported that the Personnel Policies Committee did not meet.

#### **E. Planning Committee**

No report.

#### **F. University Affairs Committee**

Sen. Kay Daigle, chair of the Planning Committee, submitted the minutes of their meeting held on October 31<sup>st</sup>.

The first “brown bag lunches” with the University Affairs Committee will be held at dates to be determined.

As a point of information, 60.6% of Southeastern faculty are tenured (response to Sen. Maer’s request from previous meeting).

### **V. Old Business**

#### **A. Shared Governance Forum**

The possible items of discussion concerning faculty development at the Shared Governance Forum on November 28 were wide and included:

- Peer review of teaching
- How to regard student evaluations
- Evaluation of Faculty Symposium
- Mentoring for new and adjunct faculty
- Monitoring ongoing developments in pedagogy
- Whether faculty development is for its own sake or specifically for annual evaluations
- The relevance of the Faculty Symposium
- Cross-disciplinary faculty development
- An emphasis that faculty development must be faculty-driven
- Providing feedback to the Dean on the effectiveness of the Faculty Symposium
- The importance of faculty participation at the Shared Governance Forum

### **VI. New Business**

Sen. Dixon reported a request that the Faculty Senate had been asked to name the loop in honor of Dr. Martin Luther King Jr. Comments concerning this request noted its anonymous nature, lack of specific relevance to the Southeastern campus, the requirement that name changes be approved by the RUSO Board, the fact that the loop is also a public street, etc. No action was taken.

Sen. Jacox proposed a charge to the University Affairs Committee to investigate the possibility of assigning specific addresses to the buildings on campus; and to address the lack of adequate signage on campus.

### **VII. Adjournment**

The meeting was adjourned at 4:14 p.m.

Respectfully submitted,

*Daniel Althoff*

Daniel Althoff  
Recorder