



Dr. Bryon Clark, Acting President  
Mr. Dennis Westman, Vice President for Business Affairs  
Dr. Tim Boatmun, Acting Vice President for Academic Affairs

April 17, 2019

**RE: Change in Budget Allocation Request**

The faculty senate is requesting a budget adjustment for the upcoming year. Over the past 2 years our budget has decreased to the point that if all awards were given, we would not have been able to meet our obligations. In 2016-17, the senate was allocated \$9544. We have experienced a 13% decrease over the past 2 years resulting in an allocation of \$8289 for this year (2018-19). Our awards total \$8500 with other operating expenses (survey monkey, frames, certificates, printing) totaling around \$800.

An additional request is to provide a monetary stipend for our adjunct award to equal what we do for our other awards (\$500).

Finally, we are requesting that Southeastern pay the OTRS benefit when the faculty member chooses to receive the stipend as salary. That would amount to 7% and would cost the university an additional \$630 if all awards were paid in salary. We generally have several faculty members who choose to take the stipend for travel or order classroom materials or technology. In that case, it would reduce the OTRS amount that the university would pay.

So in summary, the following table represents all requests (except the OTRS benefit change):

13 awards @ \$500	\$6500
1 award @ \$1500	\$1500
1 award @ \$1000	\$1000
Miscellaneous (supplies, printing Survey Monkey)	\$ 800
<b>Total budget allocation request</b>	<b>\$9800</b> (2.6% increase over the 2016-17 allocation of \$9544)

NOTE: This request is congruent with SE's strategic goal of nurturing a campus community.

Respectfully Submitted,

*Faculty Senate Executive Committee*

*Dan Althoff, Chair*

*Randy Clark, Chair-Elect*

*Steve Emge, Past Chair*

*Chris Moretti, Parliamentarian*

*William Fridley, Archivist*

*Kay Daigle, Treasurer*

*Rhonda Richards, Recorder*