

**FACULTY SENATE
MINUTES
November 11, 2009
University Center UC215**

PRESENT: Kay Daigle, George Jacox, John Van Bebber, Blythe Duell, Rachel Tudor, Shannon McCraw, Karl Frinkle, Chris Moretti, Mike Morris, Ken Chinn, Susan Webb, Jane Elder, Michael Kallam, William L. Fridley, Diane Dixon, David A. Romer, Aaron Adair, Gleny Beach, Theresa Hrcir (guest), Vicki Hudson (guest)

- I. Call to Order 3:00 pm**
- II. Approval of October 14th Minutes**
- III. Committee Reports**
 - A. Committee on Committees**
 1. Recommended modification of Graduate Faculty Membership statement in Policies and Procedures Manual (attached)
 - a. **Motion to approve, Shannon McCraw, 2nd ?**, Discussion
 - i. Dr. Theresa Hrcir asked to address the Senate regarding the use of “regular” in reference to Graduate Faculty. Since membership on the Graduate Council first involves temporary membership until the faculty is voted as regular, she felt this was problematic and limiting for equitable representation on the Council. She is currently a temporary member of the Graduate Faculty.
 - ii. John Van Bebber also asked for clarification concerning Graduate Faculty in the case of David Conway since he is Director of Aviation as well as teaching 6 hours and serves on the Graduate Council. Ken Chinn responded that David Conway held a dual role as faculty and administrator because the definition of faculty was that the professor taught at least 6 hours. Since Dr. Conway does, he is eligible for graduate faculty status
 - iii. William Fridley added that if regular graduate faculty were decided by the Graduate Council, then temporary graduate faculty should not be part of voting/making rules.
 - iv. Ken Chinn responded that members of the Graduate Council must be members of the regular graduate faculty and the intent was to make clear agreement between the original “regular” already in the statement,

not to change policy. He suggested that if a change in policy was desired concerning the use of regular or in adding exceptions that this go back to the Committee on Committees to seek clarification and return to Faculty Senate for approval.

- v. **Diane Dixon offered a friendly amendment to the motion** to remove “full time” in front of faculty, 2nd Chris Moretti; Vote: 14 affirmative; 2 no; 1 abstention—motion carried

- 2. Need a student representative from the School of Arts and Sciences

B. Personnel Policies Committee Report

- 1. Committee is working on the Absence Request form; Chris Moretti agreed to handle the changes
- 2. Tenure & Promotion
 - a. discussion of the action without explanation by administration in fall 2008 discontinue use of departmental tenure and promotion guidelines that had been developed as per administrative request and to return to the SE Policies and Procedures Manual for tenure/promotion applications.
Motion by William Fridley, 2nd by Chris Moretti:
That a letter be drafted by Dr. Fridley to the administration (Interim President, Interim Vice President, 4 Deans) expressing the Faculty Senate’s objection to the way the administration unilaterally and without explanation to faculty abolished departmental tenure and promotion guides, which was not consistent with the practice of shared governance.
Motion carried unanimously
 - b. Ways and approaches to give adjunct faculty a voice in shared/faculty governance: A survey of faculty and adjuncts will be sent soliciting input and ideas on this matter
 - c. Post-tenure review: Committee of SEBS has a policy for their school that has been approved by the Dean. Implementation is pending
 - d. Procedure for making changes in SE Policies and Procedures: put off for a later consideration

C. Budget Committee Report: no report

D. University Affairs Committee Report

- 1. Assessment: Information from Dr. Weiner that internal assessment feeds necessary information to external assessment. Is there needless assessment? Dr. Weiner’s answer—no.
 - a. Gleny Beach commented that if that were true, then a less time-consuming manner needs to be found for reporting

- b. Michael Kallam suggested looking into putting data into a database so that data could be entered once and extracted when needed. Also, we have only one person for assessment when many institutions have several.
2. Parking on the loop: Sharon Robinson has procedures and policies for review on this issue
3. Rampant Golf Carts: Steve Harmon says he is at "stage 2" of redefining use of golf cart rules and enforcement
4. Campus Beautification: plans to meet with VP Walkup for a master list of all building issues and ways to fix/modify in a "green" way.

E. Planning Committee Report

1. Timeline for Faculty Senate Awards: Jan. 13, Nomination link available on SE homepage and advertising begins; Feb. 10 Nominations close; Feb. 17 Nominated faculty notified via e-mail; Mar. 3 Faculty responses due via e-mail by 5:00 p.m.; Mar. 3-12 Responses compiled and posted to nomination website; Mar. 12-26 Senate votes; Mar. 29 Votes tallied; Apr. 14 any tiebreakers voted on by Senate; Apr. 16 Awards presented at annual faculty banquet
2. Lifetime Faculty Award: Preliminary work was done on developing a lifetime award (12-15 possible candidates); may not give every year and would keep separate from regular Faculty Senate Awards

IV. Discussion of Senate Meeting with Interim President Larry Minks

- A. Due to time issues the meeting was briefly discussed. Comments: liked the format of a round table; Dr. Minks made a presentation of the usual information and seemed receptive to faculty who spoke
- B. Faculty involvement in selection process of our university president
Ken Chinn agreed to draft a letter to Faculty Senates of other institutions concerning making a unified collective demand to the RUSSO Board that faculty have input on selection of their institution's president.

V. Old Business None

VI. New Business None

VII. Adjournment 4:45 p.m.

Respectfully Submitted: Dr. Gleny Beach, Faculty Senate Recorder