

**FACULTY SENATE
MINUTES
February 10, 2010
University Center UC215**

PRESENT: David Romer, John Topuz, Jane Elder, William Lloyd Fridley, Blythe Duell, Shannon McCraw, John Van Bebber, Rachel Tudor, Susan Webb, Bruce Johnson, Muhammad Betz, Kay Daigle, Judy Williams, Karl Frinkle, Chris Moretti, Mike Morris, Aaron Adair, Gleny Beach

- I. Call to Order at 3:05 p.m.**
- II. Approval of December 10th Minutes as written**
- III. Committee Reports**
 - A. Committee on Committees Report—Sen. Williams: did not meet**
 - B. Personnel Policies Committee Report—Sen. Fridley**

Did not meet but Sen. Fridley gave an update on developments from the last meeting:

 - 1) Tenure and Promotion letter was sent to administration—Responses: Dr. Chinn received a call from a Dean who agreed with faculty thinking and with the draft.
 - 2) Adjunct representation: The committee will continue to develop ideas; Dr. Chinn sent a list of 111 names but no other information; next step is to send survey asking adjuncts and faculty what can be done to improve adjunct faculty's situation;
 - 3) Absence form: Academic Procedure and Policies, Sec. 4.93 addresses absences from duty in case of leave—Department Chairs and Deans should reconcile the form.
 - C. Budget Committee Report—Sen. Betz**
 - 1) Dr. Muhammad Betz was re-elected Chair.
 - 2) Ken Chinn will obtain a copy of annual SE Faculty Survey for Budget Committee to review related to the consideration of budgetary content.
 - 3) Travel Budget is currently \$600,000, with \$40,000 to Organized Research. The committee concluded that more monies could be directly budgeted to academic departments along with discretionary authority for dispensation.

Several discussed the laborious process that required that the faculty pay out of pocket and wait up to a month or more for repayment. Why not expedite the problem so that approved travel funds be used to pay up front for expenses. The committee was asked to prepare a proposal to modify travel allocation.

4) The Budget Committee is interested in creating a Faculty Senate Resolution to insure significant faculty participation in the upcoming SE-Budget creation for 2010-2011. The Faculty Senate might then issue a resolution to the President to address the issue that FS have a voice
Motion by _____ 2nd, Judy Williams that the Faculty Senate be given consideration by at least 50% membership in any meeting concerning or considering budgetary contingency plans or shortfalls. motion carried unanimously.

5) Susan Webb will seek to obtain copies of the 2010 SE Budget and distribute it to the Budget Committee.

6) Discussion of inadequacies of Budget for Online Learning support. Aaron Adair and/or Gleny Beach will ask the Online Council to put together a proposal to Faculty Senate for consideration.

D. University Affairs Committee Report—Sen. Frinkle

1. Sustainability Committee proposal (attached)

Discussion of the proposal resulting in the following motion with friendly amendments: Motion by Sen. Betz, 2nd Sen. Van Bebber

The Sustainability Committee shall consist of at least one faculty member from each school selected by the Faculty Senate, the VP of Business Affairs, the Director of the Physical Plant, a Student Government representative and Staff Association representative. Term minutes for all non-administrative members shall be 2 years and the committee will meet a minimum of twice an academic year. The committee's function shall be to (a) investigate all information gathered in regards to issues, complaints, violations, etc., directly related to the quality of the physical environment of the University; (b) communicate closely with administration on the budget allocation, prioritization and implementation of all grounds and facilities maintenance and repairs, and (c) place emphasis on all aspects of the campus that reflects an attitude of stewardship with the community and environment, such as, but not restricted to, the inclusion of environmentally smart and sound concepts into current and future building and renovation projects.

Motion carried unanimously

E. Planning Committee Report—Sen. Elder

Faculty Senate Award Nominations ended Feb. 10, 2010; letters sent to nominees, voting is set for March 12

Lifetime Achievement Award recommendation: decided to begin next year

The Southeastern Oklahoma State University Faculty Lifetime Achievement Award is to be presented annually in recognition and appreciation of a senior faculty member's body of professional work and service to the university.

1. Eligibility

- Those eligible to receive this award include all currently active faculty with 25 years or more of service to Southeastern (as identified by Human Resources) in a teaching capacity, defined as teaching 6 hours or more per semester.
- Only one award will be presented each year. The honoree will be chosen from across all schools. Any one individual may receive this award only once.
- Presentation of the award is not mandatory and the Faculty Senate may elect not to give the award every year.

2. Documentation

The award process will be overseen by the Faculty Senate Planning Committee. Eligible faculty members will be asked to submit current vitae to the Chair of the Planning Committee during the fall semester. Those vitae will be posted electronically for members of the Faculty Senate to review prior to the selection process.

3. Voting

In January of the spring semester, paper ballots will be distributed to all voting members of Faculty Senate in order to assure anonymity. All ballots will be returned to the Planning Committee via campus mail by a specified date. If necessary, any ties will be broken at the next Faculty Senate meeting.

4. Recognition

The award recipient will be recognized at the annual faculty banquet with an engraved plaque presented by the current Chair of the Faculty Senate. A similar plaque will be permanently placed in a prominent location of campus. If possible, a tangible reward such as a monetary benefit or personalized gift will also be included.

Motion to approve Sen. Susan White, 2nd, Sen. Bruce Johnson; approved unanimously

IV. Old Business

V. New Business

A. Student Government Association Request

1. Joint committee (University Affairs) to consider a University absence polity

After discussion, it was decided that we could have a conversation with the SGA to decide if this topic would be considered in Faculty Senate. University Affairs Committee will contact Student Government

B. Request from faculty

- 1. Accumulate and present list detailing questionable shared governance practices to President Minks**
Dr. Chinn will send a request through campus mail for anonymous responses to be sent to him.
- 2. Consider the issue of the expanding purchase of real estate using budget while we are in budget crisis. Charge was given to the Budget Committee**
- 3. Can something be done about the space between the Russell building and Fine Arts that floods during rain and stands in water for days**

C. Committee review of Faculty Senate Survey

Ken Chinn will send old survey to Senators asking for change/modification

D. Need a new Senator due to Dr. Michael Kallam's resignation

VI. Adjournment

Motion to adjourn Jane Elder, 2nd Aaron Adair, meeting adjourned at 4:35

*Respectfully Submitted,
Glenn Beach, recorder*