

**Faculty Senate (FS) Minutes
Fall Semester, Meeting #8
Wednesday, January 30, 2019
Russell 100, 3:00 p.m.**

As approved at the FS meeting of February 13

Attending:

**Stan Alluisi
Daniel Althoff
Kathy Boothe
Brandon Burnette
Han-Sheng Chen
Randy Clark
Kay Daigle**

**Diane Dixon
Steven Emge
William Fridley
Karl Frinkle
Charles Matthews
Kathy McDonald
Joshua Nannestad**

**Chris Moretti
Elizabeth Ponce-Garcia
Patrick Reardon
Rhonda Richards
Michael Scheurman
Kate Shannon**

Not Attending:

Stewart Mayers

Guests:

**Carolyn Fridley
Derek Cash**

I. Call to Order and Welcome

- A. Call to order by Chair Althoff at 3:02 p.m.
- B. New Senators: Elisabeth Ponce-Garcia, Stewart Mayers
- C. New Chair-Elect: Randy Clark
-With Senator Clark as the new Chair-Elect, we will need to fill the Arts and Sciences faculty senate position. Senator Clark is currently in a one-year position of a three-year term.

II. Approval of the [Minutes from November 28, 2018](#)

Motion to approve – Senator Diane Dixon

Second – Senator Kay Daigle

Comments and Corrections: None

Yes – 16; No – 0; Abstentions – 1

Motion carries. Minutes approved as submitted.

III. Committee Reports

Announcements

No Chair on the Committee on Committees since Dr. Brad Ludrick resigned from Faculty Senate. Chair Althoff will send a Doodle Poll to schedule a meeting for this committee.

A. University Affairs Committee

No report.

B. Planning Committee

Faculty Senate award nominations close this Friday, February 1, 2019. Around 180 nominations as of meeting time.

C. Personnel Policies Committee

No report.

D. Executive Committee

No report.

E. Committee on Committees

No report.

F. Budget Committee

No report.

IV. Old Business

A. List of Faculty Priorities

Dr. Bryon Clark sent out a Campus Needs and Priority survey in October and released a report on 12/10/18 from the Office of the President. With the survey results from Dr. Clark, the Faculty Senate list of faculty priorities may not be necessary.

It was discussed and decided that during the meeting the Faculty Senators will fill out the faculty priorities list and turn in at the end of the meeting today or email the results to Chair Althoff. Chair Althoff will gather and share results via email after the meeting. The form was sent via email with the agenda. Numerical rankings are desired for compilation. Additions can be made, as well.

There is a meeting scheduled with President Burrage to discuss adjunct pay on February 5, 2019 with the Executive Committee.

Need for full-time tenured and non-tenured positions as well as the hiring process were discussed as important topics to the FS. Faculty Senate sent a request to VP Clark regarding details of the hiring process and suggestions. An email was sent in fall, 2018, with a 10/31/2018 deadline for submission to VP Clark for hiring requests. Other than that, no process seems to be in place. Questions related to feedback, budget need to be addressed.

At a department chairs' meeting, department chairs were asked to submit requests on an Excel form with priorities listed. Then the report was discussed among the department chairs. The form was then submitted to VP Clark. Final approval for hiring of faculty appears to be with President Burrage.

Faculty Senate is looking for transparency in the hiring process. The resolution that was sent in [December, 2017](#), addressed this concern. No response was received other than the email received by VP Clark sending the spreadsheet for hiring requests with a deadline of October 31, 2018. Feedback on the final decisions would be helpful. The resolution requested an internal database with the suggested feedback for review. It was suggested that Chair Althoff ask for an update on the hiring requests made on October 31, 2019. Chair Althoff suggested the Executive Committee meet with VP Clark to discuss the hiring process as some other issues such as the updates to the AAPM. It was also suggested that we amend the February 5, 2019, agenda to add a discussion of the hiring process at SOSU. We can include up to three items in the Executive Committee meetings with President Burrage.

From the priority sheet, which of the top two - Tuition Waiver or Adjunct Pay – is more important to Faculty Senate? Raising adjunct pay would help recruit and retain adjuncts as well as increase overload pay for full-time faculty. However, the tuition waiver may have no direct impact on the budget. An estimate of this would be helpful to know.

B. Dates proposed for spring, 2019

Faculty Senate meeting dates proposed with no objections from Faculty Senate. Dates are assumed to be okay.

A Shared Governance Forum (SGF) is scheduled for February 19 from 2:00-3:00. The most recent SGF was a Faculty Senate proposed topic ([November 13, 2018, Improving Pay for Adjunct Faculty](#)). It will be administration's turn to submit a topic for next SGF. Chair Althoff will email and remind President Burrage and request a topic for publication. Dates are confirmed on President Burrage's calendar, and May 1 is the date of the semester's second SGF.

Executive Committee meeting dates with President Burrage are scheduled for February 26 and April 16. Still looking for a time to meet in March.

B. Other

V. New Business

A. Directives from the Faculty Senate

Items that need urgent action. Suggestion that the Hiring Process be the topic of discussion at the next SGF. The Executive Committee meeting on February 5, 2019, would be a good place to suggest this as a topic. Pace of reaction and response time from administrative offices should also be discussed. Action and response from VP Clark's office needs to be timelier.

Assessment Day – administration changed the format from previous years where classes would meet on Assessment day and those taking the exam would be excused from class.

Request for syllabi and the timing of posting and submitting those is under discussion. The Center for Instructional Development and Technology (CIDT) requested six weeks in advance. This item will also be discussed with VP Clark and the Executive Committee. In addition, copying of courses in Blackboard is not working via submission of the form. Adaptive Releases set up in Blackboard by the administrators seems to be causing problems.

Students enrolling and withdrawing in courses once the semester has started. The open enrollment is through the first week. After that, the professor has the ability to enroll a student. Faculty does not have the authority to withdraw a student from the course. The professors are not notified of withdrawals. CIDT does remove the student from the roster. Faculty would like more control after the semester has started. Suggestion that the faculty give approval for withdrawal.

Issues with Zoom classes and how those are different from IETV. Conversion under way to change IETV to SIDE (Synchronous Interactive Distance Education). Does each student Zoom in or do they Zoom in from the satellite campus? Faculty was told to stop holding classes in this format where the student was Zooming in from a location other than the satellite campus. A synchronous online class may be the issue because they are not paying the online course fees. Extra fees were paid for students to Zoom in.

B. Other

VI. Adjournment

Motion to approve - Senator Chris Moretti

Second - Senator Patrick Reardon

Motion carries by acclamation.

Adjourned at 4:32