

Faculty Senate Minutes
Wednesday, January 31, 2018
Meeting #1, Spring Semester
Classroom Building 118

As approved by the Faculty
Senate on February 14, 2018

Attending:

Stan Alluisi
 Daniel Althoff
 Kathy Boothe
 Brandon Burnette
 Han-Sheng Chen
 F.R. Clark

Kay Daigle
 Diane Dixon
 Steven Emge
 William Fridley
 Karl Frinkle
 Brad Ludrick

Crystal Moore
 Chris Moretti
 Josh Nannestad
 Rhonda Richards
 Michael Scheuerman

Not Attending:

Blythe Duell, Charles Matthews

Guests:

Dan Moore, Carolyn Fridley

- I. **Call to Order and Welcome** by Chair Althoff @ 3pm.
- II. **Approval of Minutes from [December 6, 2017](#)**: Senator Alluisi motioned to approve the minutes; Senator Ludrick seconded the motion. Discussion: Edit suggestion were as follows: On voting to approve Minutes: Daigle = correct to two nays, 14 yes. Page two Committee Reports header = move to page Roman Numeral 3. Pg. 3, second sentence = cross out due and add “that the.” Motion vote: 13 = yes, 1 abstention, 0 nays. Motion approved.
- III. **Faculty Senate Committee Reports**
 - A. University Affairs: Meeting next Wednesday, 2/2/18
 - B. Planning Committee: Senator Dixon: Nominations end on Friday for Faculty Senate Awards; Committee meeting also on Friday
 - C. Personnel Policies Committee: Senator Fridley – Haven’t met, no report.
 - D. Executive Committee: FS Chair Althoff (reporting) has established dates for monthly meetings with President Burrage. These meetings are subject to change mainly due to President Burrage’s busy calendar. Chair Althoff was contacted by a Faculty member who said they wanted to self-nominate to serve on the FS as an Arts & Sciences (A&S) representative. A&S does have for open seat for this academic year (2017-2018).
 Chair Althoff also noted that Education & Behavioral Sciences (EBS) also has at least one open FS seat for a 2016-2019 term. The APPM states that we should hold a special election to fill open seats. Senator Moretti suggested sending out a request for interested parties to apply for all vacancies. If the FS receives more than one nomination, than we will hold a special election. Chair Althoff will confirm with the A&S self-nominee that we have accepted his/her self-nomination.
 Other updates include: Chair Althoff stated that he sent an email to VP Westman re: OTRS up-front withholding last October, 2017. As of yet, he has not received a response

from VP Westman; Chair Althoff will follow-up with him, asap. On another note, the FS Archivist election will be held toward the end of this semester. Chair Althoff will also establish an Executive Committee meeting schedule soon.

E. Committee on Committees (CoC): CoC chair Ludrick – CoC has not met. Senator Ludrick met with the Learning Technologies Council today. He complimented the plan and existing council on their efforts and will further review the LTC plan and call a meeting. Chair Ludrick will call the next CoC meeting soon to review/approve the LTC plan and especially the APPM Function Statement.

F. Budget Committee (BC): FS Treasurer Daigle – They have not met.

IV. Old/Continuing Business

A. Online Course Review Policy: Senator Fridley reviewed the FS actions on this matter. At the [meeting on September 20, 2017](#) the FS passed a motion to forward the latest revised APPM 6.7.2 policy proposal (originating with the Distance Education Council and approved by the Academic Council on [4-12-2017](#)) to VPAA Clark as a “point of information” and to request a response regarding its status. No response has been received.

V. New Business

A. Changes to Academic Calendar: 2018-2019:

Numerous Faculty Senators commented on the Administration’s methods regarding SOSU’s recent academic calendar changes to 7 or 16 week semesters only (no more six or eight week options), as well as eliminating Fall Break, extending Thanksgiving Break to a full five days, and moving Assessment Day to Friday, 10/19/18. The Music Department is especially impacted by this calendar shift. It was also noted that neither the FS or the Academic Council voted on these/this decision(s). Chair Althoff will research if this is an issue of lack of shared governance and report back to the FS.

B. Learning Technologies Council (LTC) presentation: In order to follow FS committee protocol, the LTC presentation was postponed pending LTC Plan and APPM Function Statement Review at their next meeting.

C. Faculty Evaluations: The Senate discussed the Faculty evaluation (Annual Review Form) consistency/inter-rater reliability between and within departments. A Senator mentioned that there seemed to be a lack of clarity in the Faculty rating/descriptor columns. Other Senators noted that there has not been any consistency in inter/intra-departmental evaluations, which is especially true for some departments, for a long period of time, if ever. The FS Personnel Policies Committee (PPC) has looked at this issue before and was once again charged during this meeting to explore and attempt to resolve the matter. Senator Fridley noted that this process/document review doesn’t have to go through Academic Council and if it did, that would be a courtesy.

D. 100% Online Faculty Course Load: Numerous Senators commented that there was no agreement/shared understanding about how the 100% online classes impact/constitute a full-time teaching load. No one knew of any inter or intra-department standard course enrollment/SCH cap(s). Chair Althoff assigned the Personnel Policies Committee to explore this item further.

E. Implications of \$1000 incentive for Conversion to AP Format: VP Clark sent email to Dept. Chairs regarding the upcoming AP Undergrad programs stating that SOSU has 50 proposed General Education courses with some special support courses. For example, Psychology and other undergraduate degree specific courses that are required for General Ed course support, also the BSLAS requires upper division courses. Each course is estimated to take 40 hours each to convert to the 7-week, A.P, 100% online format for a Fall 2018 launch. Chair Althoff stated that this is *work for hire*. The PPC will research other similar, necessary incentive programs and create a counter-proposal prior to our upcoming meeting FS Executive Committee meeting with President Burrage.

Continued discussion: There were further thoughts expressed about the technical infrastructure (software, hardware, network, support, etc.) being able to handle the increased online student attendance and ever-increasing move to 100% online programs. It was also agreed that SOSU's goal is to retain our profits and upgrading our processes and procedures in order to become a fully self-sustaining university. CIO/I.T. Executive Dan Moore stated, "We're dealing with the conversion better than anyone else across OK."

VI. Adjournment motion by Senator Moretti @ 4:30pm. Daigle 2nd. 5 yeas, 10 nays. Motioned failed. @ 4:50pm Moretti motioned again to adjourn. Motion passed unanimously.

Minutes respectfully submitted by Crystal Moore, Faculty Senate Recorder