

**Faculty Senate Minutes**  
**Wednesday, October 18, 2017, Meeting #4, of Fall 2017**  
**3:30 p.m. Classroom Building 118**  
*As approved at the November 1, 2017 meeting*

**Attending:**

Daniel Althoff  
Kathy Boothe  
Brandon Burnette  
Han-Sheng Chen  
Randy Clark

Diane Dixon  
William Fridley  
Karl Frinkle  
Brad Ludrick

Charles Matthews  
Josh Nannestad  
Rhonda Richards  
Michael Scheuerman

**Not Attending**

Stan Alluisi, Kay Daigle, Blythe Duell, Steven Emge

**Guests:**

Carolyn Fridley

**I. Call to Order and Welcome by Chair Althoff @ 3:31pm**

**II. Approval of the [Minutes from October 4, 2017](#)**

After edits were suggested and confirmed, there was a motion to approve the minutes as amended. The vote was: 15 yes, 0 = No, 1 Abstention

**III. Faculty Senate Committee Reports**

A. [Budget Committee](#)

As a proxy for Senator Daigle, Senator Moretti reported that their committee's only action was to approve their previous meeting minutes. He also noted that the Budget Committee would join the upcoming FS Executive Committee Meeting.

B. Committee on Committees (CoC)

Senator Ludrick reported several CoC actions including: (a) Krista Ramirez appointed to Curriculum Committee by Sandra Thomas to replace Greg Dawson leaving; (b) Charla Hall nominated by President Burrage to Faculty Appellate Committee; (c) SGA has appointed new student representative to replace Samantha Fandree to the Organized Research and Program Review Committee; (d) Southeastern Staff Association (SSA) will appoint a new staff representative to the Campus Sustainability Committee; (e) SSA will also appoint a new staff member to the Institutional Assessment Committee; and (f) Jennifer Moore was elected as the SSA President.

C. Executive Committee (EC)

Chair Althoff reported that the EC met with the John Massey School of Business (JMSB) Professors: Howard, Campbell, and Silver regarding their Academic Partnerships (A.P.) experience(s). Per another Senator recommendation, Chair Althoff will also ask them to present

at the next Shared Governance Forum (SGF), since they were/are the “vanguard” of this new paradigm. It was also recommended that M.Ed. Professors share their more recent experiences with their A.P. collaborative effort.

Chair Althoff stated that no formal minutes were taken during this meeting with JMSB representatives. Some on-going questions related to this meeting were how the Department Chair assigned Faculty course load, meaning that there were possible inconsistencies with the value of graduate vs. undergraduate courses. It was also noted that JMSB Faculty were seemingly willing to assume the entire extra work load associated with the A.P. model without asking for increased compensation. Other items of note were that: (a) The required course enrollment has been decreased from 1/50 to 1/30 to qualify for a “Coach”; (b) Professors agreed that a minimum of 100 hours was required prep-time to create a new A.P. style course; (c) typically, Professors will need to routinely invest 20-30 hours to revamp the same course each semester; (d) JMSB has 12 month work contracts, as compared to 10 months for other Faculty; (e) how are summer semesters handled where there are two required starts?; and (f) what counts as the overload course(s)– grad or undergrad?

D. Personnel Policies Committee  
Did not meet.

E. Planning Committee

After further investigation, it was noted that the Foundation for Excellence requires a lot of work on from the actual nominee. The committee will ask SE’s 2016-2017 Professor of the Year if she wants to be nominated. Nominations open in November and close in February.

F. University Affairs

Senator Clark reported that the UA subcommittee met Tuesday, 10/17/17 – They unanimously elected Dr. Randy Clark as Chair. He reported that FS sponsored *Scholarly Brown Bag Luncheons* (SBBL) didn’t happen in 2016-2017 and that they have been minimally attended in the past. Senator Clark asked for interest from the FS to continue this initiative. Overall, the Senators present did not express much support to continue the effort.

#### **IV. Old Business**

Chair Althoff will call an Executive Committee meeting regarding the VPAA Clark’s request to update the most recent FS Intellectual Property Policy version (March 8, 2017) to address the requirement of prior notification (in the [March 8, 2017 FS minutes](#) iteration) of content authors in cases of confidential university oversight need (complaints/transgressions). It was noted that this IPP has been under draft/review for almost one year and is critical to our current university development processes regarding our A.P. collaboration.

The Senate clarified that the Distance Education Council currently sends their policy revisions (per current APPM) to the Academic Council (AC) for review, and then to FS. Previously, the AC

has typically handled curricular issues and the FS usually handles policy related items.

The Online Course Review Policy was also briefly mentioned to be discussed at a later time.

#### **V. New Business**

A Senator noted, as an FYI, that the University of Central Oklahoma (UCO) has their retirement account payments taken out throughout the year instead of in one lump sum at the beginning of the year. Another Senator suggested that this topic be addressed by the PPC.

#### **VI. Adjournment @ 4:31 by Chair Althoff**