

Faculty Senate Minutes
Wednesday, November 9, 2016
3:00 PM: General Classroom Building 118
Hyperlinks to supporting documents are included
**As approved at the November 30, 2016 Faculty Senate Meeting*

I. Call to Order and Welcome – Faculty Senate Chair Steven Emge called the meeting to order at 3:05 p.m.

a. Attending:

Stan Alluisi	Kay Daigle	Brad Ludrick
Daniel Althoff	Diane Dixon	Charles Matthews
Martin Bressler	Steven Emge	Stewart Mayers
Brandon Burnette	William Fridley	Chris Moretti
Mo Chehbouni	Karl Frinkle	
Randy Clark	Crystal Jensen	

b. Jeremy Blackwood

Gleny Beach

Han-Sheng Chen

c. Attending – Guests

Carolyn Fridley

II. Approval of the [minutes from October 26, 2016](#)

Sen. Alluisi moved to accept the minutes, Sen. Burnette seconded. The motion passed 14 in favor - 0 opposed – 0 abstention.

III. Committee Reports

a. Executive Committee –

i. Sen. Emge informed the Faculty Senate (FS) that the Executive Committee (EC) met with President Burrage on Monday, October 31 at 3:00 PM. The first topic discussed was the topic for the Shared Governance Forum scheduled for Tuesday, November 15 with the topic to be chosen by the administration. President Burrage explained that the topic would be recruitment and building relations to foster recruitment. He promised to forward the finalized topic to Sen. Emge for notifying the faculty. The topic was forwarded and emailed campus-wide on the morning of November 9. *Building Relationships, Enrollment and Recruitment, (1) Current activities/initiatives: President Burrage; Kyle Stafford/Christy Rogers; Dan Moore CRM (2) Open Discussion: What role do faculty play in this process, and should it change or expand?*

The second topic discussed was the lack of timely responsiveness from various administrative offices in communication and action (e.g. Academic Affairs, Business Affairs, and Admissions). These problems were acknowledged, partially attributed to having fewer staff and the attendant reorganization, and suggestions on how to solve some of these problems were recommended.

The third topic discussed was the status and future of the Presidential Advisory Committees for Budget and for Academics. There is some lack of clarity as to the membership/composition of these committees and as to their function/charges. A question remains as to whether these committees should be disbanded or be formalized into the university committee structure.

ii. Sen. Emge explained that the EC met on Wednesday, November 2, with the primary topic of discussion being the development of a Reduction in Force (RIF) Policy ([Minutes](#) and [document of notes](#) were provided). It was noted that the EC will be meeting on November 16 to continue work on this. The plan is to develop a document, submit it for the FS's review, and then forward it to VPAA Clark for further discussion with the VPAA, members of the Academic Council, and the EC. Mention was also made of the Revitalization of Force Policy that has been charged to the Personnel Policies Committee (PPC). Sen. Fridley asked if we could begin referring to the *revitalization of force policy* as a *revitalization of force initiative*. When asked for a rationale, Sen. Fridley explained that these efforts to revitalize faculty may or may not include a formal policy or policies and may also include resolutions, curricular rearrangements, and initiatives on compensation (e.g. recouping longevity pay). In other words, we can broaden the possibilities of our efforts to revitalize faculty. It was agreed that the change in wording makes sense and that it better captures the intent of our efforts.

iii. On Thursday, November 3, members of the EC met for a lunch and discussion with Executive Officers of the Student Government Association (SGA) and Dean of Student Affairs Liz McGraw. Staff Association (SA) members were invited but none were able to attend. There was a wide ranging discussion of topics of mutual interest and brainstorming on possible cooperative efforts. It is hoped that meetings between the EC, the SGA, and the SA can be held on a regular basis in the future.

b. Planning Committee - ([Minutes 10-5-16](#), [Draft Nomination Form](#) provided)

i. Sen. Ludrick made a motion to open the nominating process for the Faculty Senate Awards on November 21. Sen. Bressler seconded. Traditionally, the nomination process did not open until the spring. This move will allow students to nominate instructors from fall classes while it is fresh in their minds. The motion passed 15 in favor – 0 opposed – 0 abstention.

Sen. Ludrick made a motion to adopt a Survey Monkey Nomination Form. Sen. Alluisi seconded. It was agreed that the form's abbreviation FS be changed to Faculty Senate. The motion passed 15 in favor – 0 opposed – 0 abstention.

c. Personnel Policies Committee – ([Report](#) from the meetings of October 26, 2016 and November 3, 2016 and a [Motions Document](#) were provided)

i. Sen. Fridley explained that the PPC had drafted a proposal to formalize the workings of the Insurance and Benefits Committee (I and B C) under the auspices of the PPC. It was noted that a meeting of the I and B C (faculty representative Charles Matthews, staff representative Dan Moore, HR representative Marjorie Robertson and VP for Business Affairs Dennis Westman) is scheduled for November 29. Sen. Matthews will share the PPC's proposal with the group and solicit feedback. It was recommended that rather than make the proposal an amendment to the FS Constitution it be inserted in the Other Councils and Committees section of the APPM (currently 3.6.1). It was agreed that the proposal will be presented for the FS's approval at the November 30 meeting.

ii. (1) Sen. Fridley made a motion that the numbering and headings of the APPM 3.6 be updated in order to remove an inadvertent redundancy.

- **3.6 Function and Membership of General Faculty Councils** change to **3.6 General Faculty Councils**
- Add **3.6.1 Function and Membership of General Faculty Councils**
- **3.7 Other Committees and Councils** change to **3.6.2 Other Councils and Committees**

Sen. Ludrick seconded. The motion passed 15 in favor – 0 opposed – 0 abstention.

(2) Sen. Fridley made a motion that the policy on the Shared Governance Forum format (APPM 3.8, Shared Governance Forum, paragraph two) be replaced with the following in order to align with the current practice.

Two forums will be held each semester. The topic for one forum will be determined by the President and the topic for the other forum will be determined by the Chair of the Faculty Senate. The Faculty Senate Chair will then arrange (date, time, place) the meeting and agenda between the President and the Faculty Senate (all faculty will be notified and invited to attend the meetings). Faculty will be informed of the topics for the meeting at least two weeks prior to the meeting. While members of the faculty are encouraged to actively participate at the meeting, it is recognized that not all faculty may be able to attend. In such circumstance, the faculty senators may represent or speak for members of the faculty at the faculty member's request. The agenda sequence will alternate between the President's topic and the Faculty Senate's topic. A report of this meeting will be part of the Faculty Senate Executive Committee report to the Faculty Senate. The report will be sent to the President for review, prior to publication of the report on the website.

Sen. Alluisi seconded. The motion passed 15 in favor – 0 opposed – 0 abstention.

(3) Sen. Fridley made the following motion intended to lend united faculty support to an AAUP initiative in the efforts to revitalize faculty:

It is moved that the Faculty Senate preview and consider the SE AAUP chapter's **draft of a faculty revitalization proposal** (proposal draft is included in the [Motions Document](#)). The final version of the *faculty revitalization proposal* will be emailed to the Faculty Senate for their review and consideration (November 14 is the anticipated date for emailing the proposal). An email vote seeking the Senate's endorsement and support of the proposal will be conducted from Thursday, November 17 through Friday, November 18. The Executive Committee of the Faculty Senate will conduct the voting process.

Sen. Daigle seconded. A lengthy discussion ensued which included the following: clarification that the proposal is not dependent FS's approval, rather it is simply a show of united faculty support; this proposal is not for a formal policy; the merits or need for an in-person discussion of the proposal; arranging a Blackboard Forum discussion of the proposal before the FS's vote; and the possibility of the

FS drafting a proposal for a Faculty Hiring Prioritization Policy/Committee to begin in the fall of 2017. Sen. Moretti made a motion to postpone discussion until a future meeting. There was no second. A call to motion was made.

The motion passed 14 in favor – 0 opposed – 0 abstention.

d. Committee on Committees – ([Minutes](#) from November 7 meeting provided)

i. Sen. Dixon made a motion to nominate faculty to fill committee vacancies: Larry Prather for the Faculty Appellate Committee (vacancy due to Teresa HrnCir's retirement); Robert Stevens for the Faculty Grievance Committee (vacancy due to C.W. Von Bergen exceeding the policy limit of serving on three committees). Sen. Fridley seconded. The motion passed 14 in favor – 0 opposed – 0 abstention.

Sen. Dixon made a motion to change the membership statement of the General Education Council (GEC) to reduce the number of members. Sen. Althoff seconded. It was noted that the change only reduced the GEC by one member. There was a lack of agreement as to when this change would be enacted and as to how the eliminated position would be accomplished. Sen. Moretti moved that the discussion be postponed to a later date. Sen. Fridley seconded. The move to postpone passed 13 in favor – 0 opposed – 0 abstention.

Sen. Dixon mentioned that discussions were underway with Tim Boatman, Dean of the Graduate School about the membership statement of the Graduate Council in light of the expanding number of graduate programs.

e. Budget Committee –

i. Sen. Althoff noted that the committee had not met and that a Doodle poll would be taken to schedule the next meeting.

f. University Affairs – None.

V. Old Business – None.

Vi. New Business – None.

VI. Adjournment.

Sen. Clark made a motion to adjourn. Sen. Mayers seconded. The meeting adjourned at 4:40 PM.

Respectfully submitted by William Fridley, Faculty Senate Archivist