

Faculty Senate Minutes
Wednesday, December 6, 2017
Meeting #8, Fall Semester 2017
Classroom Building 118

*As approved at the Faculty Senate Meeting of January 31, 2018

Attending:

Stan Alluisi	Diane Dixon	Charles Matthews
Daniel Althoff	Blythe Duell	Crystal Moore (1/2)
Kathy Boothe	Steven Emge	Chris Moretti
Brandon Burnette	William Fridley	Rhonda Richards
F.R. Clark	Karl Frinkle	
Kay Daigle	Brad Ludrick	

Not Attending:

Han-Sheng Chen, Josh Nannestad, Michael Scheuerman

Guests:

Carolyn Fridley

- I. Call to Order and Welcome at 3:30 by Chair Althoff.
- II. Approval of [Minutes from November 29 2017](#)
 Discussion: Two years of double-digit cuts. Page 3: Occupational Safety & Health to JMSB.
 Double digit reduction is state appropriations. Motion to approve by Alluisi. 2nd Ludrick.
 Vote: Yes = 15, No = 2, no abstentions.
- III. **Committee Reports** (Postponed from November 29 Meeting) Faculty Senate Committee Reports
 - A. University Affairs: FR Clark = no reports
 - B. Planning Committee: Re: Faculty Senate Awards – Senator Richards reported on behalf of Senator Dixon that we now have 279 award nominations. The University Marketing Department did not let us put a link on our SE homepage. Despite that, it was shared via a link and on Bb. It is also available at the Current student and Faculty/Staff page. A Senator suggested that the Faculty Senate ask Alan Burton to send a press release with links to current nomination pages.
 - C. Personnel Policies Committee: Fridley: No report
 1. Motion to revise APPM 4.6.3: [Revised motion](#) for changes and additions to APPM 4.6.3.

The original motion from the Personnel Policies Committee was postponed at the [11-15-2017 meeting](#).

Discussion: Senator Emge: Committee being notified and portfolio provided asap or Oct. 1. Step 2 edits. Step 3 by 10/15. Step 4. Committee Chair by 11/1. Step 5. By 12/1. Eliminate Dean step, since it no longer exists. We may not need Step 3, but wanted to leave it as an option for the Department Chairs. Senator Dixon, “There is still a Dean of Instruction in Step 2.” Senator Emge, “That was addressed 2 summers ago; those changes have been submitted to Dr. Clark.” Senator Emge motioned to approve this change. Dixon 2nd. No further discussion, vote: 16 = yes, 0=no, 1 abstention.

D. Executive Committee

1. [Draft Resolution](#) on Faculty Hiring Practices. Senator Fridley motioned. Ludrick 2nd.
Vote = Yes= 15,1 no, 1 abstentions
2. Discussion: Do we want to add the following components: (a) How long the request is/has been open (apply by x date), (b) high, medium, low ranking, and (c) a suggestion to reapply, if not immediately filled. One Senator asked, “What does the resolution resolve as long as everyone is currently happy with Dr. Clark’s process?” The answer was that we were addressing the entire process, not just one person’s efforts. Another Senator was concerned about an overall current and potential future lack of transparency, and that the timeliness of a Faculty hiring is key. It was also noted that this resolution was drafted before Dr. Clark presented on the topic to the Faculty Senate on [November 29](#). There was further discussion confirming that our rationale for the resolution as increased transparency of the process for all. There was also an agreement for the submission deadline to be added to the first paragraph.
3. Motion to approve by Senator Fridley. Motion seconded by Senator Moretti to amend first paragraph: Add Bullet point #1. “We request a standardized deadline in the Fall, while recognizing that there may be special exceptions.” After a discussion that included, “This should be the first part of an on-going process of codifying this faculty hiring prioritizing.”
4. Vote: 17 yes = unanimous The final text as approved is located in [Senate Documents for 2017](#).

E. Committee on Committees: No new business to report

F. Budget Committee: No new business to report

IV. Old Business

A. SE Hiring Advisory Committee: Addressed in text/discussion above. Further, the FS agreed that this committee would not be founded at this time, and that the specific related requests would be handled in a different manner.

V. New Business

A. Online Course Review Policy

Chair Althoff stated that he had forwarded the policy and two supporting documents to VPAA Clark earlier in the semester ([September 20](#)) for informational purposes. Chair Althoff reported that he has not heard back from VPAA Clark as of yet.

B. Status of Ad Hoc Technology Council

Chair Althoff asked about the status of the committee, if they had met their charge and if the committee needed to be renewed for the next year? Committee on Committees Chair Senator Dixon explained that the Committee on Committees was looking at the membership on the Distance Education Council and the LTC. Other Senators who are also members of the LTC explained to the Senate the status of the committee's work and that the LTC report would be presented soon.

C. Shortening Add/Drop Period at the Beginning of New Semester

Senator Emge explained that he was most concerned with students adding on the last day of the add period and not expecting to have to be responsible for the week they missed. [Responses from the Registrar](#) explained that late drops were not a problem and that the Registrar would not have a problem with the last day to add being the Friday before the classes begin. There was discussion concerning students who have a class cancel and need a class at the last minute to stay full-time. Senator Emge, who originally brought the issue to the floor, seemed satisfied that no further action needed to be taken at this time. No action was taken.

D. Faculty Senate Lunch during Finals Week

Chair Althoff expressed appreciation to former Senate President Moretti for inaugurating the Faculty Senate Lunch during finals week some years ago and said he was happy to continue the tradition. The lunch will be held on Monday, 11 December, 2017 and Tuesday, 12 December,

2017 from 10:30 to 1:30 each day in the Faculty Lounge on the second floor of the Russell Building. A sign-up list was provided for members to list what delicacy they would be bringing. Chair Althoff will copy that list into an email and send it to the members to solicit additional culinary volunteers.

D. Seven Proposed Spring Semester Meeting Dates

Chair Althoff proposed seven dates for Faculty Senate to meet during the spring 2018 semester: 31 January; 14 February; 28 February; 14 March; 28 March; 11 April; & 25 April. Meeting time will be 3:00 PM.

Senator Ludrick made a motion to accept these dates and that time. Senator Alluisi seconded the motion. Yes = 14, No = 0 and there was one abstention.

E. Other

Chair Althoff asked if there was any other business and there was none.

VI. Adjournment

At 4:40 PM Senator Moretti made the motion to adjourn, seconded by senator Ludrick. The meeting was adjourned by acclamation at 4:40 PM.

Minutes respectfully submitted by Crystal Moore, Recorder