

**Faculty Senate Minutes**  
**Wednesday, February 14, 2018 Meeting #2, Spring Semester**  
**Classroom Building 118, 3:00 p.m.**

**As approved at the February 28, 2018 meeting of the Faculty Senate**

**Attending:**

Stan Alluisi	Diane Dixon	Crystal Moore
Daniel Althoff	Steven Emge	Chris Moretti
Kathy Boothe	William Fridley	Josh Nannestad
Brandon Burnette	Karl Frinkle	Rhonda Richards
F.R. Clark	Brad Ludrick	Michael Scheuerman
Kay Daigle	Charles Matthews	

**Not Attending:**

Han-Sheng Chen, Blythe Duell

**Guests:**

Dan Moore, Mike Stout, and Carolyn Fridley

**I. Call to Order and Welcome by Chair Althoff at 3 p.m.**

**II. Approval of [Minutes of Meeting, January 31, 2018](#):** Senator Dixon moved to approve the minutes linked [here](#). Senator Burnette seconded. Discussion: Sen. Fridley will send Recorder Moore list of copy edits. Vote: 16 yes, 0 no, and 1 abstention.

**III. Faculty Senate (FS) Committee Reports**

**A. University Affairs (UA):** They met last week, yet they had no quorum so no vote could be recorded. Physical Plant Director, Dan Simmons attended their meeting; they had a pleasant conversation. Mr. Simmons recapped his progress during his relatively brief tenure in this position. The UA did address their specific issues with him. Overall, the UA was pleasantly surprised about his positive effort and progress. Notably, SOSU has had a significant reduction in utility costs over the past year or so.

**B. Planning Committee (PC):** They met the Friday before last to organize the award nominations by *category* and by *school*. Senator Dixon sent emails to nominees requesting their supporting documentation with a due date of 2/26/18. The PC would like to bring to a vote that the Professor of Year needs to be nominated in each category and add that the candidate have an actual vote in each category. Sen. Dixon made the motion. Sen. Daigle seconded. Discussion: If there isn't a clear candidate based on the above criteria, then the PC will come back to the FS for a follow-up discussion and decision. Vote: 15 yes, 2 no, 0 abstentions.

The PC also noted that the Librarian of the Year Award that does not get any money. Also, SOSU only has three Librarians which is a much smaller pool of candidates than all of the other awards. Sen. Dixon motioned to add Librarians to the smallest school in the category of Service for this year. Sen. Ludrick seconded Sen. Dixon's motion. Discussion: FS Chair Althoff suggested Librarians be added to the EBS pool. Vote: 1 yes, 11 no, 7 abstentions. Motion fails. Further discussion: Sen. Fridley requested the current version of the Awards policy for posting on the website. Sen. Matthews: Librarian awards needs a more permanent structure in the near future.

- C. **Personnel Policies Committee (PPC):** Sen. Fridley gave his report by restating the “long-standing issue” of lack of APPM updates since Aug. 2016 (1.5 yrs.). During October 2017, Sen. Fridley sent a series of APPM change requests to VPAA Clark. On Feb 5<sup>th</sup>, the Executive Committee of the SE chapter of the AAUP met with President Burrage and noted the ongoing APPM update backlog. VPAA Clark requested a meeting with Sen. Fridley to discuss the updates on 2/9/18. Shortly thereafter, VPAA Clark showed Sen. Fridley an updated APPM. Dr. Boatman and Demetra Breyer reportedly worked for eight hours on the requested updates. Sen. Fridley reviewed the changes and noted the Dean references and Post-Tenure Review Policy edits. The APPM edits regarding other FS recommendations, such as changes to function and membership statements, still need to be completed.

VPAA Clark and Sen. Fridley discussed Sen. Fridley’s previous offer to help ongoing edits to the APPM, but then they agreed that Sen. Fridley was too busy. VPAA Clark also noted that, “I haven’t been able to get to these because I have been fighting for Faculty positions on this campus”; and that the Policy Manual states it is the Academic Affairs Office’s responsibility to keep up on the APPM edits. VPAA Clark asked for thoughts about amending the Policy to Modify the Academic Policies and Procedures Manual (Preface to the APPM) to lessen the requirements for documenting and archiving changes to the APPM.

- D. **Executive Committee (EC):** Will be meeting with the President from 2-3 p.m. tomorrow. The next regular EC meeting will be held on 2/20/17 from 2-3pm.
- E. **Committee on Committees (COC):** COC Chair Ludrick reported that they met on 2/9/18 at 1 p.m. Each COC member was given a copy of the Learning Technologies Council (LTC) Plan submitted to them by LTC Chair Crystal Moore on 12/15/17. They discussed how to move forward with the plan. Chair Althoff reviewed the LTC history and progress. Chair Althoff noted that, “The LTC continues to operate with their projects with business as usual.” He also stated that it is the responsibility of the COC to examine the LTC report and make recommendations to the FS. There was significant conversation involving numerous Senators regarding this issue.
- F. **Budget Committee:** Senator Daigle stated they had no report.

- IV. **Old Business:** Chair Althoff has not yet received a response from VP Dennis Westman regarding the FS inquiry about the first \$1750 contributions to retirement system. Chair Althoff will renew the request with VP Westman

- V. **New Business:** Discussion on lack of action to address the APPM

- A. **Resolution:** Senator Matthews questioned if we should proceed with a [draft resolution](#) (agreed to in a previous FS meeting) in light of Sen. Fridley’s recent meeting with VPAA Clark (see comments above, III. C.). Discussion: Sen. Fridley reviewed the history of the APPM edit process. A comment of note was that Mindy House used to make the approved changes requested by FS and notify the Faculty once they were completed. Also, Dr. Cotter-Lynch has commented on the APPM update needs to President Burrage. The *draft resolution* was not voted on.

- B. **Shared Governance Forums:** Upcoming dates (a) Tuesday, 3/27/18 at 3 p.m. – Administration selects the topic and (b) Monday, 4/30/18 at 3 p.m. (FS selects the topic). Discussion: The following topics were offered: (a) One-deep positions especially regarding purchasing/budget, etc. – by Sen. Alluisi, and (b) Collaborative decision-making – by Sen. Moore. Chair Althoff requested Senators send him other possible topics via email.

**C. Special Election Results**

There were two self-nominees for A&S election which was open through last Friday at 12 noon. Yesterday (2/13/17), Chair Althoff received a nomination from EBS (1 open seat) after the deadline. Kathy McDonald was nominated by Drs. Jon Reid and Ed Mauzey. She agreed to accept the nomination and to serve. Sen. Fridley motioned to accept late nominee. Sen. Alluisi seconded. Discussion: Related issues about accepting late nominations. The APPM only calls for early Spring elections, but does not state anything about accepting late nominations. Vote: 13 yes, 0 no, 2 abstentions.

**D. Other:** Dr. Meg Cotter-Lynch has received the Medal for Excellence (for teaching in a regional university or community college) awarded by the OK Foundation for Excellence, and the Foundation will handle the press release(s).

**VI. Adjournment 4:23pm:** Sen. Alluisi motioned; Sen. Frinkle seconded, Vote: 13 yes, 1 no, 0 abstentions.

**Minutes respectfully submitted by Crystal Moore, Faculty Senate Recorder**