

**Faculty Senate Minutes**  
**Wednesday, February 3, 2016**  
**3:00 PM: General Classroom Building 118**  
*Hyperlinks to supporting documents are included*  
*\*As approved at the February 17 meeting of the Faculty Senate*

**I. Call to Order and Welcome** – Faculty Senate Chair Steven Emge called the meeting to order at 3:02 p.m.

a. Attending:

Daniel Althoff	Blythe Duell	Layne Heitz	Hal Poovey
Martin Bressler	Diane Dixon		Krista Ramirez
Randy Clark	Steven Emge		Patrick Schoettmer
Han-Sheng Chen	William Fridley	Chris Moretti	Kay Daigle
Riley Coker	Tom Harvey	Jeremy Blackwood	

b. Not Attending

George Jacox	Brad Ludrick
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c. Guests – Carolyn Fridley, President Burrage, Dr. Dennis Brewster

**II. Approval of the minutes from January 20, 2016**

Sen. Coker moved to accept the minutes, Sen. Dixon seconded. Three minor changes were presented by Sen. Heitz who had received an email from Sen. Fridley. One prefix on a name was incorrect, one visitor was omitted, and two hyper-links were added. The motion passed 15 in favor - 0 opposed - 0 abstentions.

**III. President Burrage – Address to Senate**

President Burrage informed the senate that the university will have 30 retirements this year and an additional 2 retirements next year. Positions include Administrator, Faculty, and staff. President Burrage also informed the senate that several faculty members had failed to certify attendance for the spring semester resulting in a delay in financial aid payments for some students. Sen. Dixon asked President Burrage what the future of Southeastern might look like. He mentioned that there would be a restructuring of administrative duties, but did not know what that might look like at this point. Further discussion ensued.

**IV. Committee Reports**

a. **Executive Committee**

The meeting with President Burrage will be on Tuesday, Feb. 9, 2016. The discussion was be about academic partnerships, academic restructuring, marketing and branding. It was pointed out that the name “Southeastern” does not appear in the new “pillars” graphic.

- b. **University Affairs** – Did not meet however, Sen. Bressler mentioned that the Scholarly Brown Bag Lunches will resume soon.
- c. **Committee on Committees** – met in conjunction with Personnel Policies in joint project (see Old Business)
- d. **Planning Committee** – Sen. Coker reported that nominations for faculty senate awards will close Friday at 5:00. They will reopen on Monday and remain open until the next Thursday. Sen. Ramirez mentioned that the nominations were coming in very slowly this year.
- e. **Personnel Policy Committee** – met in conjunction with Committee on Committees in joint project (see Old Business)
- f. **Budget Committee** – Sen. Daigle reported that she had e-mailed Ross Walkup about whether money for faculty senate awards would be available this year. She had not received any information back from him.

#### V. Old Business

- a. Sen. Fridley gave an update on the Joint committee project between Personnel Policies Committee and Committee on Committees to update and streamline the committee structure as listed in the APPM. The joint committee met [on Jan 27](#) and made great progress. The committees will meet again on Feb 10 to continue working on the APPM.
- b. Final grades Due Date and Time – Chair Emge asked Kristy Luke if the due dates for final grades could again be moved to a later time and perhaps become a permanent due date. She responded that she would consider moving the deadline to Tuesday at noon, and will solicit opinions from Department Chairs prior to making a final decision. One reported issue was a slightly longer list of “tardy” grade submissions than in the past, but they would monitor future results.

#### VI. New Business

- a. AAUP Event – Sen. Fridley mentioned that the Southeastern AAUP Chapter will host a statewide event on Saturday, March 5. On March 4 from 2:00-4:00 there will be a panel discussion with President Burrage, Alan Burton and Greg Loving. Sen. Fridley invited the senate to attend this event. The statewide event theme is “Public Perception of the Professoriate, the University, and the Common Good,” featuring keynote speaker Dr. Greg Loving from the University of Cincinnati. This is open to all SE faculty and includes a continental breakfast and lunch. There is no charge for registration.
- b. Chair Emge mentioned that the finalized topic is needed for the Forum on Shared Governance and it must be presented to the university community by Tuesday, February 9<sup>th</sup>. He had sent a document that included all potential topics discussed at the 1/20/16 senate meeting prior to today’s meeting. One item that was included in the list was a proposal submitted by Sen. Fridley that suggested we begin the forum with an overview of what accomplishments have been achieved through Shared Governance in the recent past, then solicit input from the forum attendees on how best to move forward in a collective and proactive approach. Sen. Duell mentioned that a positive statement about the progress made over the past few years would be a great topic. Several senators agreed and added additional suggestions to frame the forum around that idea. Chair Emge asked the senate to send him any specific ideas about a title and he would send it out to the faculty.
- c. Survey Due Date – The suggestion was made to move the due date for the faculty survey to a date earlier in the Spring Semester. The discussion for this item was tabled until a later meeting due to time constraints.

- d. Syllabi Statements – Chair Emge brought up the problem with the multiple syllabi statements the faculty receives at the beginning of each semester. It was suggested that someone should be designated to collect all syllabi statements and send them out in ONE e-mail to the entire faculty. Perhaps the department chair would be the logical person to be in charge of that task. The discussion for this item was tabled until a later meeting due to time constraints.

**VII. Adjournment: Sen.Schoettmer moved the senate adjourn. Sen. Althoff seconded. The meeting adjourned at 4:31 PM.**

Respectfully submitted by Layne Heitz, faculty senate recorder