

**Faculty Senate (FS) Minutes
Spring Semester, Meeting #6
Wednesday, April 10, 2019
Russell 100, 3:00 p.m.**

As approved at the Faculty Senate Meeting of April 24, 2019

Attending:

**Stan Alluisi
Daniel Althoff
Kathy Boothe
Brandon Burnette
Han-Shang Chen
Randy Clark
Kay Daigle**

**Diane Dixon
Steven Emge
William Fridley
Karl Frinkle
Charles Matthews
Stewart Mayers**

**Chris Moretti
Joshua Nannestad
Elisabeth Ponce-Garcia
Patrick Reardon
Rhonda Richards
Kate Shannon**

Not Attending:

**Michael Scheureman
Doug Wood**

Guests:

**Carolyn Fridley
Kelly Green**

I. Call to Order and Welcome

Call to order by Chair Althoff at 3:02 p.m.

II. Approval of the [Minutes from March 27, 2019](#)

Motion to approve – Senator Alluisi

Second – Senator Dixon

Doug Wood should be added to attendance.

Yes – 18; No – 0; Abstentions – 1

Motion carries. Minutes approved as submitted with addition of Doug Wood.

Information from the floor:

Aviation Annual Alumni and Reunion Saturday, April 13th, Airport, 6:30 p.m. – free

Movement toward staff increases in pay.

III. Committee Reports

A. Personnel Policies Committee

1. Amendment to the post-tenure review policy changes documented in the [FS-PPC Motions document](#) sent to the Faculty Senate. Changes to 4.4.7.4 and 4.4.7.5E.

Move that that the following additions and changes (underlined) be made to the post-tenure review policy in the APPM.

4.4.7.4:

If the panel decides on a proficient overall rating, they will draft a succinct report in which they describe their review of the faculty member's performance that includes constructive suggestions and advice for improvement and faculty development. The panel's report will have the signatures of all panel members acknowledging the contents of the letter. On or before March 1, the review panel chair will send this report to the faculty member, department chair, and VPAA...

and 4.4.7.5 E:

If the panel decides on a deficient overall rating, they will draft a report in which they describe their review of the faculty member's performance that includes a reasoned justification of their decision, identification of specific deficiencies in the faculty member's performance, and recommendations on how these deficiencies can be remedied. The panel's report will have the signatures of all panel members acknowledging the contents of the letter. On or before March 1, the chair of the review panel will send this report to the faculty member, the department chair, and the VPAA. The post-tenure packet will be returned to the faculty member.

Motion – Senator Fridley

Second – Senator Alluisi

Discussion – potential addition “The panel's report, which will be approved by the majority of the panel...” Is it the report being approved or is the rating approved? Discussed – not changed

Yes – 19; No – 0; Abstentions – 0

Motion carries.

Tim Boatmun is acting VPAA and therefore the change will be forwarded to both Dr. Bryon Clark and Dr. Tim Boatmun.

2. For consideration – [proposed change to annual faculty process](#) – no faculty development plan required where a tenured professor receives no rating lower than proficient. Open for discussion.

Question – they would still be required to submit a revised plan. The faculty member may choose to forgo. The department chair should agree with this decision.

Motion 4.4.4. adopt point 3. added to the policy with the additional wording that “...the faculty may choose to forgo...”

Amendment to APPM 4.4.4 (Faculty Development and Evaluation Process)

Current Point 3: By November 1, the faculty and the chair complete the current year’s “Faculty Development Plan.”

Proposed Point 3: By November 1, the faculty and the chair complete the current year’s “Faculty Development Plan.” If a tenured faculty member did not receive any rating less than “Proficient” on their year-end evaluation for the prior year, on giving notice to their department chair (written or electronic) they may choose to forgo the November 1 completion of a new “Faculty Development Plan” and simply provide the appropriate documentation of the current year’s activities to the chair by September 15 of the following year

Motion – Senator Fridley

Second – Senator Moretti

Discussion: You still must turn one in at the end of the year, but not at the beginning of the year. It is also possibly that a professor could get proficient in some areas but not in others. The policy states that they not receive any rating below proficient which should cover this issue.

Yes – 13; No – 0; Abstentions – 5

Motion carries.

One additional meeting before last Faculty Senate committee to address discrepancies in the faculty grievance policies.

B. Planning Committee

All votes are in and we have distinguished winners everywhere but lifetime achievement. Four nominated but only two submitted documentation. Voting ballots were passed out and collected Senator Dixon. She will reach out to the two Faculty Senate members not present at today's meeting for a vote.

Online discussion regarding time and place of awards. Consensus is to have a separate faculty recognition ceremony at 2:00 on April 24th. Suggested in R100. Announcement by email so that everyone is invited. Contact chair and ask them to encourage the winning faculty to show up. Suggestion that the recital hall be used for this one event. Suggestion that this might be a better facility. Or Montgomery Auditorium. Chair Althoff will contact Jeremy Blackwood to see if the Recital Hall is available. Otherwise, it will be in R100. Potluck Cookies provided by Faculty Senate members.

C. University Affairs Committee

Met via email. Discussed letter received by ECU. ECU's meetings are variable – Thursday or Friday. They would prefer to meet face to face but Zoom would be okay. Since we extended the offer, we should probably go to them. Options are travel to ECU, Zoom or nothing this semester. They have meeting on Thursday, April 18th at 3:30 p.m. Preferable if some of faculty senators could travel to Ada. Several have volunteered to go. We will ask ECU when they are available on a Friday afternoon.

D. Budget Committee

Did not meet. No report.

E. Committee on Committees

Senator Fridley volunteered to chair when Brad Ludrick left Faculty Senate. May or may not have another meeting this semester. There has been some talk of reducing some of the committee size such as Graduate Council which has 14 members; Distance Education Council has 18 members; also discussion of re-purposing membership functions. Question as to whether certain committees are needed such as Campus Sustainability Committee. Survey of committee preferences should go out this spring, but by fall it is often outdated. This might be a better project for next year.

Needs to be a better mechanism for holding meetings when members are available and also to hold members accountable for attendance.

F. Executive Committee

Meeting scheduled with April 16th with acting President Bryon Clark. Budget request for more money for Faculty Senate budget. We asked for more money two years ago for more plaques and an adjunct award and did not receive that then.

IV. Old Business

Shared Governance Forum – discussion about syllabi, well done by Chair Althoff. Response by Dr. Tim Boatmun to get things done that were suggested at the forum. PowerPoint of meeting is posted on Faculty Senate website. Alisha Ridenour and Jerry Knight arranged for Zoom recording of the forum which will also be posted once it is received.

V. New Business

1. Kay Daigle has been nominated and has agreed to accept the nomination as Chair-Elect for 2019-2020. Nominations are open until 5:00 p.m., April 10th.
2. Annual faculty senate survey. Senator Moretti had recommended to remove three questions that are outdated. Scheduled to open next week and open through May. Suggestions are welcome to add questions.
3. Resolution drafted by Chair Althoff and proposed if possible regarding changes announced last week regarding President Burrage's absence from the university. Intended for President Burrage and his family, Dr. Bryon Clark and Dr. Tim Boatmun. Support and best wishes from the faculty senate. This document would be made public.

Add – “We also would like to assist you in any way and hope to continue the excellent tradition of shared governance that President Burrage has helped foster. “

Motion to adopt – Senator Clark

Second – Senator Ponce-Garcia

Discussion – first to office of president, Mrs. Burrage, VP Clark and then Dr. Boatmun and then to all faculty as an email blast on Faculty Senate template. Also send to RUSO board.

Yes - 14; No - 0; Abstentions – 1

Resolution is adopted.

VI. Adjournment

Motion to adjourn - Senator Clark

Second – Senator Alluisi

Yes – all; No – 0; Abstentions – 0

Motion carries by acclamation

Adjourned at 4:15 p.m.

Respectfully submitted by Rhonda Richards, Faculty Senate Recorder