

**Faculty Senate Minutes**  
**Wednesday, April 11, 2018**  
**Meeting #6, Spring Semester**  
**Classroom Building 118, 3:00 pm**  
**As approved by the Faculty Senate on April, 25, 2018**

**Attending:**

Stan Alluisi	Blythe Duell	Rebecca Doyal-Meyer
Daniel Althoff	Steven Emge	Kathy McDonald
Brandon Burnette	William Fridley	Crystal Moore
F.R. Clark	Karl Frinkle	Chris Moretti
Kay Daigle	Brad Ludrick	Michael Scheuerman
Diane Dixon	Charles Matthews	

**Not Attending:**

Kathy Boothe, Han-Sheng Chen, Josh Nannestad, Rhonda Richards

**Guests:**

Carolyn Fridley

- I. **Call to Order and Welcome 3:01pm by Chair Althoff**
- II. **Approval of [Minutes of Meeting, March 28, 2018](#)** - Motion to approve: Alluisi, 2<sup>nd</sup> Burnette.  
 Discussion: Add to Minutes: "UA did not have a report." Vote: 16 yes, 0 no, 0 abstentions
- III. **Faculty Senate Committee Reports**
  - A. **University Affairs (UA):** UA Chair Clark shared and reviewed his published [report](#).  
 Discussion: Several Senators commented on the fact that there is an online form for requesting facility repairs and improvements. A Senator suggested sending out a survey to the Faculty Senate regarding input regarding SE's Physical Plant needs.
  - B. **Planning Committee (PC)**  
 Vote on Lifetime Achievement Award: PC Chair Dixon conducted the tie-breaking vote by paper ballot.
  - C. **Personnel Policies Committee**  
 - Senator Fridley is in the process of scheduling their next meeting
  - D. **Executive Committee (EC)**
    1. Meeting with VPAA Clark (with Personnel Policies Committee): EC Chair Althoff reported that he has been trying to schedule a meeting with VPAA Clark since before Spring Break. The main issue for our two-hour meeting was decoupling the overall statement of intellectual property (IP) with the requirement of report deadlines related to the viewing of IP. Another issue was the appearance of vacancy (Faculty not spending much time in offices) in all of the buildings. There was a discussion about the current SOSU Executive/ Administrative organizational chart.
    2. EC next meeting with President Burrage is Wednesday, April 18, 2018
  - E. **Committee on Committees (CoC):** CoC Chair Sen. Ludrick recapped the report linked [here](#). Senator Ludrick clarified that the Information Technologies Governance Model (ITGM) is still in the phase of soliciting information/listening stage from/with potential, key stakeholders prior to sending it to the full Faculty Senate for consideration.

**F. Budget Committee (BC):**

1. BC Chair Daigle: Did not meet. Discussion: There was a recommendation for a study of Administrative pay rate changes over time (past 5-7 years).
2. Several Senators also engaged in a conversation on the rule for outside employment: APPM: 4.9.4 – SOSU employees cannot engage in other gainful employment opportunities between the hours of 8am-5pm between Monday through Friday.

**IV. Old Business**

- A. Shared Governance Forum (SGF), Apr. 30: “Revisiting the Budget Process.”
  1. Ongoing call for SGF questions/topics
- B. Bundling insurance deductible items for university maintenance; not likely to succeed.
- C. Reorganization of budget approval process
  1. Several Senators commented on the SOSU restructure of VPAA Clark to be final approver on Academic expenditures. The same would be true for some other Executive Team members.
- D. Several Senators once again encouraged a study of recent administrative salary changes.
- E. Chair Althoff requested any other items of business to be sent to him.
- F. Chair Althoff shared a link to Notes from [second SGF of Spring 2017](#) as platform for follow-up.
- G. Several Senators commented that SOSU’s purchase order system was still causing them delays in meeting student and community obligations. Overall, they said the current purchasing processes and procedures were not adequately meeting Faculty needs. A few Senators suggested that there are possible updates that could improve our experience, such as a new, updated ProCard system. The current key issues include, but are not limited to: (a) Length of time to process requests, and (b) unnecessary complications.

**V. New Business**

- A. Faculty Senate [Survey](#): Request for review for edits and need to set due date(s). Include questions on the Post-Tenure Review Process that were inadvertently left off of the last Survey. Will not re-include the Faculty Symposium issue on the next survey. Possibly include a question about re-instituting the campus bells.
- B. Annual Committee reports due April 25: Please include items such as times met, summary of items, proposed charges, and similar.
- C. Finals week refreshments/lunches

**Other**

- A. [Intellectual Property Policy](#): Senator Ludrick motioned to amend to strike paragraph 2. Senator Daigle second. Vote: 13 Yes, 2 no, 1 abstention. Motion carries.
- B. Personnel Policies Committee will work on the notification portion of the Intellectual Property Policy and draft a proposal for a FS vote at the next meeting.

**VI. Adjournment** – Motion by Senator Alluisi, second by Senator Clark. Vote: Unanimously approved.

**Minutes respectfully submitted by Crystal Moore, Recorder**