

Faculty Senate Minutes (approval pending)

Wednesday, September 6, 2017

3:00 PM: General Classroom Building 118

Hyperlinks to supporting documents are included

As approved at the September 20, 2017 meeting of the Faculty Senate

I. Call to Order and Welcome – Faculty Senate Chair Daniel Althoff called the meeting to order at 3:01 p.m.

a. Attending:

Daniel Althoff	Blythe Duell	Chris Moretti
Kathy Boothe	Steven Emge	Joshua Nannestad
Brandon Burnette	William Fridley	Rhonda Richards
Han-Sheng Chen	Karl Frinkle	Michael Scheuerman
Randy Clark	Brad Ludrick	
Kay Daigle	Charles Matthews	
Diane Dixon	Crystal Moore	

b. Not Attending

Stan Alluisi

c. Guests: Carolyn Fridley

II. Election Update & Introduction of [Current and Newly Elected Senators](#)

A. Chair Althoff introduced the newly elected senators for 2017-2018:

Chris Moretti (A&S)

Joshua Nannestad (A&S)

Michael Scheuerman (A&S)

Blythe Duell (E&BS)

Kathy Boothe (E&BS)

Rhonda Richards (JMSB)

B. Chair Althoff asked for a volunteer to serve as “recorder” for this meeting. Sen. Emge agreed to accept the request for this meeting.

III. Approval of the [minutes from April 26, 2017](#)

Sen. Ludrick moved to accept the minutes, Sen. Burnette seconded.

A. Sen. Ludrick requested the following addition (IV. Committee Reports: A. Planning Committee – End of year Report Filed; section i.) add: “in the School of Arts & Sciences”.

B. Sen. Fridley requested the following deletion (IV. Committee Reports: B. Committee on Committees – Minutes Filed: End of Year Report filed; i. paragraph 2: delete “will also be a member The Dean of E-programming and the BSLAS Coordinator will serve as ex-officio, non-voting members.”

The motion to accept the revised minutes passed 15 in favor - 0 opposed - 0 abstentions.

IV. Guest Speaker: Dr. Bryon Clark, Vice President of Academic Affairs

Vice-President Clark provided several updates

- State Supreme Court ruling for car sales tax – allows additional revenue stream. Two of the four docket items have been addressed that can effect revenue to the state.
- Enrollment is up in several areas, including graduate students (now at 842) and the first-to-third semester retention rate has improved.
- Since Aug. 1, 2016 to the beginning of the 2017-2018 academic year, twenty-six teaching positions have been filled or added. Positions included mid-year tenure track hires; full-time, tenure track; full-time, non-tenure track; instructor; temporary full-time.
- Mini-grants and Student Recruitment funds were discussed.
- Faculty Senate Survey 2017 indicated that the administrative reorganization may have caused some issues with accessibility and timeliness of responses at the administrative level, particularly in the area of Business & Finance and Academic Affairs.
 - Both areas have received attention and measure have been taken to assist Vice-Presidents Clark & Westman.
- In light of the new reorganization VP Clark made the recommendation that we begin the process of looking at our current administrative organization to determine if we feel compelled to continue our current organization or if we feel that some medial position (functioning perhaps in a “Dean” capacity) would help in Academic Affairs.
 - Once we have moved beyond the budget crises of the past couple years, where do we want to focus our resources, concerning personnel.
 - VP Clark relayed that he feels compelled, at this time, to focus more future resources on faculty lines, rather than create new administrative positions.
- Must continue to serve our on-campus students while still recognizing the increase in on-line enrollments, especially in our graduate programs.
- Proposals/resolutions submitted to Dr. Clark last year for legal review were discussed.
 - Executive Committee met with Dr. Clark at the beginning of the summer 2017 semester to discuss revisions for APPM 4.6.8 – Dismissal of Tenured Faculty for Program Discontinuance or Financial Retrenchment.
 - Senator Fridley relayed to the senate that revisions were made by the Executive Committee and would be presented to the senate for their consideration prior to the next meeting.
 - The Intellectual Property Policy should consider further revisions.
 - Title IX
 - Need to consider a policy that might allow Vice-President Clark, or his designee, to access a course when the need arises to address a grievance or a complaint in a timely manner that might not allow for

notification of a faculty member prior to access. Faculty member will be notified, but perhaps not BEFORE the investigation should begin.

- Senator Fridley suggested that perhaps Dr. Clark might have some thoughts on how to best handle that situation. Dr. Clark would be happy to send something to the senate with his initial thoughts or ideas.
- Vice-President Clark then opened the floor to address any questions or concerns from senators.
 - Senator Ludrick ask for some clarification concerning faculty members who have just been promoted but also are scheduled for a post-tenure review.
 - Perhaps a clause could be inserted that might indicate that post-tenure review might be postponed until the next 3-year cycle is reached.
 - Promotion process carries substantial considerations that are sufficient to cover post-tenure review, as well.
 - If promotion were denied, it might be necessary to visit post-tenure review.
 - If current financial situation continues to improve, will there be any consideration to increase summer pay?
 - Summer pay for 2018 will remain the same.
 - Question to address in the future might be summer pay increase or raising salary base for everyone. This will allow all to benefit, not just those who teach in the summer.

V. Choose Faculty Senate Officers

A. Treasurer – Senator Daigle had informed Chair Althoff that she WOULD accept the nomination to continue as Faculty Senate Treasurer, but also wanted to be sure to give others a chance if they wished. Senator Dixon made the motion to accept Senator Daigle’s willingness to continue as treasurer, seconded by Senator Frinkle. Motion passed 16 – for; 0 – against; 0 – abstentions.

B. Parliamentarian – Senator Matthews nominated Senator Moretti to serve as parliamentarian, seconded by Senator Dixon. Motion passed 16 – for; 0 – against; 0 – abstentions.

C. Recorder – Senator Moore accepted the responsibility to serve as recorder. Motion to accept by Senator Ludrick, seconded by Senator Emge. Motion passed 16 – for; 0 – against; 0 – abstentions.

VI. Committee Reports

A. Executive Committee –

1. Chair Althoff advised that he had an informal meeting with President Burrage at the beginning of the Fall 2017 semester.

2. Executive Committee met twice during the summer to work on revisions to APPM 4.6.8 – Dismissal of Tenured Faculty for Program Discontinuance or Financial Retrenchment. Revisions will be presented to the senate prior to the next meeting.

B. Committee on Committees

1. We need to check that student appointees to the Graduate Council are graduate students.

2. Senator Dixon was presented with an outstanding list of student representatives to university committees.

3. Academic Appeals was in need of an additional faculty representative prior to the beginning of the semester so Senator Dixon assumed the responsibility to allow the committee to meet.

C. Committee Preferences – Chair Althoff will send an email to all senators to solicit Faculty Senate Committees preferences.

VII. New Business

A. Proposed meeting dates – Chair Althoff provided a list of proposed meeting dates prior to the meeting. Senator Fridley made a motion to accept the proposed meeting dates, seconded by Senator Clark. Motion passed 16 – for; 0 – against; 0 – abstentions.

[Meeting dates for Fall 2017](#) are; September 20, October 4 & 18, November 1 – 15 – 29, December 6

B. Meeting Time - Due to several conflicts experienced last year and some anticipated conflicts this coming semester, consideration for moving senate meetings to a 3:30 PM start time for the Fall 2017 semester was discussed. Senator Fridley motioned to accept the new start time, seconded by Senator Frinkle. Motion passed 14 – for; 2 – against; 0 – abstentions.

C. Forum Dates - Chair Althoff advised senators that Forum on Shared Governance dates needed to be set as early as possible. Last year's fall dates were October 3, 2016 & November 15, 2016. Due to the later start this year setting the first date "pre-fall break", perhaps October 16 would be a possibility, but October 23 would work, as well. No formal motions were presented to accept any dates at this time. In addition, topics for the forums would need further discussion. Chair Althoff suggested that the topic of our current status with different partnerships (such as Academic Partners) would be possible interest.

D. Enrollment time period – Senator Emge ask that a future discussion of the week length of enrollment that occurs at the beginning of each semester ensue. He felt that a shorter time-limit would be helpful.

VI. Adjournment.

Sen. Nannestad made the motion to adjourn. The meeting adjourned at 4:24 PM.

Respectfully submitted by Steven Emge, Past-Chair, Faculty Senate