

**Faculty Senate Minutes**  
**Wednesday, September 28, 2016**  
**3:00 PM: General Classroom Building 118**  
*Hyperlinks to supporting documents are included*  
*As approved at the Faculty Senate Meeting of October 12, 2016*

**I. Call to Order and Welcome** – Faculty Senate Chair Steven Emge called the meeting to order at 3:01 p.m.

a. Attending:

Daniel Althoff	Han-Sheng Chen	Karl Frinkle
Gleny Beach	Randy Clark	Crystal Jensen
Jeremy Blackwood	Diane Dixon	Brad Ludrick
Brandon Burnette	Steven Emge	Stewart Mayers
Mo Chehbouni	William Fridley	Chris Moretti

b. Not Attending

Stan Alluisi	Kay Daigle	Charles Matthews
Martin Bressler	Tom Harvey	

c. Attending – Guests

**II. Approval of the minutes from September 14, 2016**

Sen. Frinkle moved to accept the minutes, Sen. Burnette seconded. The motion passed 13 in favor - 0 opposed - 0 abstention.

**III. Committee Reports**

a. Executive Committee

i. The Executive Committee had a conversational meeting with President Burrage on September 21 where they discussed budget concerns, a potential Reduction in Force policy, and the upcoming Faculty Senate Forum topic. In the matters of the budget, the Executive Committee asked for clarification on the information disclosed on the KXII News report several weeks ago. President Burrage clarified with the Executive Committee that there was nothing new to report from his last address to the university. His information delivered on the KXII report was in reference to an anticipation of a possible cut for the 2017-2018 academic year. President Burrage told the Executive Committee that there was no way for him to know if the legislature will impose cuts for this current academic year. Sen. Moretti informed the Senate that President Burrage mentioned that if there are shortfalls for this academic year, it will most likely be revealed after the election in November.

Sen. Ludrick asked the Executive Committee on any clarification as to the returned money that the state will be issuing back to the universities. Chair Emge informed the Senate that President Burrage does not know exactly how much will be returned. When the money is returned, it will be set aside and used for future shortfalls should they arise. This money will be combined with the assets from the sale of the Equestrian Center to create a reserve of monies-on-hand.

The process in which the decisions were made for the non-renewal of some faculty contracts last year was and is a concern for the faculty based upon the results of the Faculty Senate Survey. There has been a desire for a Reduction in Force Policy to be created to assist in criteria that should be consulted should there be a need for

future non-renewals. East Central University has an extensive policy that is of interest to some faculty as a policy for Southeastern is being explored. The Executive Committee discussed this with President Burrage asking for the committee to be allowed to begin the process to develop a policy. President Burrage agreed following a conversation with the Vice-President of Academic Affairs, Bryon Clark.

Sen. Fridley passionately asked that what we really need is a commitment from the university in that we need a "Revival in Force Policy." It is a major concern that there are academic programs that are suffering because curricular needs are not being met due to the lack of faculty. Sen. Fridley asked that the Senate go to the policy in the Academic Policies and Procedures Manual and discuss potential revisions. 3.7 in the APPM is the bedrock statement for Shared Governance. The decision-making for the non-renewals that was made did not follow the APPM. Following the guidelines as they stand now may not have prevented the non-renewals, but work must begin to prohibit the situation in the future. Sen. Dixon highlighted that 3.7 states that the faculty has primary responsibility in the event of a situation where there is a need non-renewals. Sen. Frinkle stated, "we will divide the faculty by coming up with a [Reduction in Force] policy." It was mentioned that nothing good would come from having a Reduction in Force Policy. Sen. Frinkle stated that he would hope that "the faculty would be united in a revitalization of force instead of a reduction in force". Sen. Fridley hopes that the Faculty Senate will work together with the Academic Council and the AAUP on this matter.

The final topic of conversation of the Executive Committee with President Burrage was simply to inform him of the topic for the Faculty Senate Forum on Monday, October 3.

b. Committee on Committees.

i. Minutes from the Committee on Committees [meeting on September 21](#) were presented. Sen. Ludrick made a motion to accept the minutes as presented. Sen. Beach seconded. The motion passed 14 in favor - 0 opposed - 0 abstention.

Sen. Fridley stated that the university committees are beginning to open their lines of communication by sending him their minutes to post on the Faculty Senate website. The Faculty Senate site currently has no minutes for the Graduate Council since approximately 2012. This is a concern as substantial decisions to graduate programs have been made during that time. While there are situations such as these that have occurred, many committees are now beginning to share their information for the faculty. The university committees are encouraged to consult their scope and function as listed in the APPM and to submit the appropriate material to the Faculty Senate archivist.

In the discussion, Sen. Fridley acknowledged that there was a discrepancy in membership and officers for the Campus Sustainability Committee. Amy Madewell previously served on the committee and was appointed the chair for the CSC by her peers while officially not being appointed to the committee based upon the recent issuance of the new appointments offered by the Committee on Committees. His recommendation was to appoint her from the Senate floor.

Sen. Fridley made a motion that Amy Madewell be appointed formally to the Campus Sustainability Committee. Sen. Ludrick seconded. The motion failed with 0 in favor - 14 opposed - 0 abstentions.

Sen. Dixon made a motion to resend the nomination for the appointment of Patrick Reardon to the Campus Sustainability Committee and appoint Amy Madewell to replace Jeri Walker. Sen. Beach seconded. The motion passed 14 in favor - 0 opposed - 0 abstentions.

It was brought to the attention of the Committee on Committees that with the recent approved slate of appointments, Ying Lin will be serving on his fourth university committee. This exceeds the limit of three general faculty committees/councils a faculty member can serve on as a voting member as set forth by the APPM (3.4, point 1). The Committee on Committees will reconcile faculty lists and offer a replacement at a future Faculty Senate meeting.

The General Education Council currently has no one to represent the program of Computer Science. The Director of General Education, Brett Elliot, would like to have someone from that area serve. The APPM guidelines state that someone must represent "each" discipline on the General Education Committee. Sen. Dixon will clarify with Dr. Elliot that the APPM includes Computer Science in the guidelines and that he may speak with Dr. Tim Smith to have someone from Computer Science join the General Education Council.

The Committee on Committees will be working to encourage the faculty to be involved and participate in the work of the university committees following the Faculty Senate Forum on October 3.

c. Personnel Policies

- i. Met on Thursday, September 22, [Report](#) filed.

d. Budget Committee

The Budget Committee will be meeting on Thursday, September 29, 2016. Karl Frinkle has replaced Sen. Blackwood on the Budget Committee and will therefore replace Sen. Blackwood on the Presidential Advisory Budget Committee.

e. University Affairs – no report.

f. Planning Committee

Sen. Ludrick has received information from former Faculty Senate members Riley Coker and Krista Ramirez on the Faculty Senate Awards processes. The Planning Committee will be meeting on Wednesday, October 5.

**IV. Old Business**

a. Survey Monkey

The Faculty Senate now has access to Survey Monkey.

b. Forum #1 Update

- i. The list of the current presenters for the Faculty Senate Forum on Monday, October 5 include Randy Prus from Academic Council, Han-Sheng Chen from Curriculum Committee, Christala Smith from Distance Education Council, Mark Spencer from Faculty Appellate, Brett Elliott from General Education Council, Jerry Stout from Graduate Council, Meg Cotter-Lynch & Diane Dixon from Honors Committee, Brooks Flippen from IACUC and IRB, Kay Daigle from Institutional Assessment, and Vivian Guarnera from Teacher Education Council. There are a few committees and councils that have not returned their RSVP to Chair Emge.

- ii. Format. The presenters at the forum will provide a 4-5 minute presentation on information from their area saving a brief time for potential questions. Their scope and function as presented in the APPM will be shown on a screen during their presentation.

c. Deadlines.

The deadline for any agenda items for the Faculty Senate meetings must be sent to Chair Emge by noon on the Friday prior to the Wednesday meeting. If there is a document for the Senate that will require a vote, it is recommended that the document be presented no later than 48 hours prior to the meeting to all Senators.

**V. New Business**

a. Observation. Sen. Frinkle took students to the Oklahoma Supercomputing Symposium. While in the university mini-van, it was observed that a hangtag for the Dallas Cowboy stadium was on the rearview mirror. He encourages faculty to be observant as to where monies may potentially be spent. Sen. Jensen stated that some programs may have grant funding that provides resources for groups/organizations to go to particular places and/or events.

**VI. Adjournment.**

Sen. Mayers made a motion to adjourn. Sen. Blackwood seconded. The meeting adjourned at 4:16 PM.

Respectfully submitted by Jeremy Blackwood, Faculty Senate Recorder