

**Faculty Senate Minutes**  
**Wednesday, October 14, 2015**  
**3:00 PM: General Classroom Building 118**  
*Hyperlinks to supporting documents are included*  
*As approved at the FS meeting on October 28, 2015*

**I. Call to Order and Welcome** – Faculty Chair Steven Emge called the meeting to order at 3:03 p.m.

a. Attending:

Daniel Althoff	Diane Dixon	Brad Ludrick
Jeremy Blackwood	Steven Emge	Chris Moretti
Randy Clark	William Fridley	Hal Poovey
Blythe Duell	Layne Heitz	Krista Ramirez
Kay Daigle	George Jacox	Martin Bressler

b. Not Attending

Han-Sheng Chen    Riley Coker    Tom Harvey    Patrick Schoettmer

c. Guests

VP Doug McMillian, Dr. Randy Prus, Executive Dean Lucretia Scoufos, Dr. Meg Cotter-Lynch

**II. Approval of the [minutes](#) from September 16, 2015**

- a. Sen. Ramirez's name was left off the September 16 minutes. Sen. Heitz added her name to the minutes.
- b. Sen. Blackwood Moved to accept the minutes, Sen. Dixon seconded. The motion passed 13 in favor - 0 opposed - 0 abstentions.

**III. Guests – VP Doug McMillian, Dr. Randy Prus, Executive Dean Lucretia Scoufos, Dr. Meg Cotter-Lynch**

- a. Bachelor of Science in Liberal and Applied Studies (BSLAS) – VP McMillian attended the meeting and addressed the senate about the BSLAS degree. VP McMillian first explained the background of the degree and that there was no school or committee providing oversight for the students earning the degree. It was also mentioned that the requirements for the degree have not changed in the past 10 years, thus reflecting a lack of assessment and accountability. VP McMillian has asked the faculty senate Committee on Committees to create a new standing committee that would provide oversight for the major.

Dr. Randy Prus also attended the meeting and suggested SE offer a capstone course for this degree. This would address the inter-disciplinary characteristic of the degree and provide a way to address the assessment issues for this course of study.

Dr. Meg Cotter-Lynch also attended the meeting and proposed writing a National Endowment for the Humanities (NEH) grant to help support the program as the new requirements for the course are developed. UCO has a similar course of study with a capstone course to tie it all together and Southeastern would use their degree as a model.

Dr. Cotter-Lynch suggested the English department house this degree and teach the capstone course.

The details of the proposal can be found on the faculty senate website or by following the embedded hyperlink. [BSLAS Proposal](#)

The motion was made to charge the committee on committee with the creation of a BSLAS committee as a standing university committee. Sen. Ludrick made first motion, Sen. Dixon Seconded. In addition, Sen. Duell suggested the committee should be created by early Spring. Dr. Cotter-Lynch suggested there be one person from each of the 7 sections of the BSLAS degree on the committee. Motion carried 14 in favor, 0 against, 0 abstentions.

- b. VP McMillian presented the faculty senate with a new design for the 2020 Academic Visioning Statement. It had been brought to his attention that the previous design could be improved to look more professional.

#### IV. Committee Reports

- a. Executive Committee – [Minutes](#)

The Executive committee met on October 5 and suggested discussion items for President Burrage. Chair Emge mentioned that President Burrage had received the Post tenure review proposal. The first meeting with President Burrage will take place on Monday, October 19th @ 2:00 PM.

Agenda Topics discussed on Monday, October 5<sup>th</sup> were:

1. Post-tenure Review Update
2. Presidential Advisory Committees
3. Forum #2 Topic – November 17

Sen. Dixon asked about the syllabus statements that were mentioned in the executive committee meeting minutes. Sen Moretti explained that the syllabus statements were too many, too long, and not given in a timely manner. He suggested syllabus statements should have some guidelines. It was suggested that the Faculty Senate make a recommendation for syllabus guidelines to the academic council.

- b. Planning Committee - [minutes](#)

The Planning committee met on September 23. Sen. Ramirez reported that the committee discussed adding Library personnel to the faculty awards. She also reported that they were discussing changes for the lifetime achievement award recipients. Chair Emge suggested the committee make suggestions for change in the awards procedure at a future meeting of the faculty Senate. Sen Bressler suggested the planning committee consider allowing each school to select their own recipient of the awards.

- c. Personnel Policies - [minutes](#)

The personnel policies committee met on September 30. Sen. Fridley brought up a motion to change the wording in Article II of the constitution. Sen. Bressler seconded the motion. This required a written vote and the proposed change was handed out to the senate.

Sen. Moretti moved and Sen. Duell seconded that the word “contingent” be struck from the proposed amendment. The vote for removing the word was 14 in favor, 0 against and 0 abstentions. The votes were then counted by Chair Emge and recounted by Sen. Clark. The votes for the changing of Article II was 17 in favor, 1 against and 0 abstentions.

Sen. Fridley mentioned that the Annual faculty review needs to be examined by the personnel policies committee but that it should wait until after the post tenure review procedure is finalized.

Sen. Fridley also brought up APPM 3.3.3.3 and discussed the ramifications as it relates to the presidential advisory committees. Sen Fridley suggested additional guidelines and structure should be added to the ad hoc committee situation.

Sen. Fridley concluded by mentioning that the updating of the APPM will continue as the need arises. Their next meeting will be Oct 21.

- c. Budget Committee - did not meet
- d. Committee on Committees - did not meet
- e. University Affairs – Sen. Bressler reported that four faculty members have come forward to present at a brown bag lunch. Sen Fridley will present the first one Oct 27, R100 at 12:30.

Due to time constrains, the meeting was adjourned at this time.

**VII. Adjournment: Sen. Blackwood moved the senate adjourn. Sen Poovey seconded. The meeting adjourned at 4:34 PM. All other items were tabled until the next meeting.**

Respectfully submitted by Layne Heitz, faculty senate recorder