

**Faculty Senate**  
**Minutes**  
**April 3, 2013**  
**3:00 p.m.**  
**Classroom Building 118**

**I. Call to order**

Sen. Dixon called the meeting to order at 3:01 p.m.

**Attending:**

Daniel Althoff	John Mischo
Martin Bressler	Chris Moretti
Dennis Brewster	Hal Poovey
Riley Coker	Michael Reed
Diane Dixon	Hallie Stephens
Steven Emge	Robert Stevens
William Fridley	
George Jacox	

**Not attending:**

Deborah Combs	Jerry Stout
Kay Daigle	Jacob Wallace
Brett Elliott	Susan Webb
Kathleen Hardgrove	
Alistair Maeer	
Rhonda Richards	

**II. Approval of February 13, 2013 Minutes**

(There was no quorum at the scheduled Faculty Senate following February 13.)

The Minutes for the Faculty Senate meeting on February 13 were approved unanimously as submitted.

**III. Committee reports**

**A. Executive Committee**

Sen. Dixon reported that the Executive Committee did not meet.

The Executive Committee has scheduled meetings to meet with VPAA McMillan and Dr. Bryon Clark on April 10, and with President Minks on April 15.

**B. Budget Committee**

No report.

**C. Committee on Committees**

No report.

**D. Personnel Policies Committee**

No report.

**E. Planning Committee**

Sen. Coker distributed information and ballots to break the tie for the Faculty Senate Award for Excellence in Scholarship/Research, School of Business.

**F. University Affairs Committee**

No report.

#### IV. **Old Business**

Since there was no quorum at the last meeting, there were items distributed by email to Senators for a vote. Sen. Fridley raised the question of whether email votes need to be taken in the absence of a pressing need or emergency. He also asked what protocols are in place regarding a vote by email. He suggested one way to establish a procedure would be to amend Chapter 3 of the Academic Policy and Procedures Manual; another would be to adopt a set of protocols.

Discussion followed. Sen. Poovey noted that the Personnel Policies Committee was going to develop such protocols, but no concrete proposal emerged or was presented to the Senate. He agreed that a formal procedure needs to be in place. Sen. Dixon wondered whether such protocols should be in place for university standing committees.

Sen. Fridley made a three-part motion: (a) that the email vote taken be stricken; (b) that the questions be voted on today; and (c) that the Personnel Policies Committee be charged with developing protocols for email voting.

Following some discussion, Sen. Fridley agreed to separate the three parts of the motion into three separate motions.

Motion by Sen. Fridley: That the email vote be voided.  
Seconded by Sen. Brewster.

Discussion: Sen. Dixon reported that over half of the responses were in favor of the motions submitted, but did not have the exact numbers on hand.

Motion failed: Three (3) yes; Five (5) no; Four (4) abstentions.

Sen. Fridley noted that the second motion would no longer be relevant. No motion made.

The Personnel Policies Committee was charged with developing protocols for undertaking votes by email. Sen. Moretti noted that this could be accomplished through the By-Laws of the Faculty Senate.

#### V. **New Business**

##### A. **Shared Governance Forum Topic Questions**

Sen. Dixon envisioned the next Shared Governance Forum to be a continuation of the last one and opened the floor to discussion. The discussion resulted in some specific issues that could be raised:

- The current marketing plan for Southeastern
- The status of the Honors Program
- Freshman orientation/retention program
- The role of the alumni and the Foundation
- An emphasis on the “veteran-friendly” status of Southeastern
- How we are using scholarships to enhance recruitment and retention efforts
- Who bears responsibility for recruitment and retention

#### VI. **Adjournment**

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

*Daniel Althoff*

Daniel Althoff  
Recorder