

**Faculty Senate**  
**Minutes\***  
**Wednesday, April 23, 2014**  
**3:00 p.m.**  
**Classroom Building 118**

**\*as approved at the Faculty Senate Meeting on September 3, 2014**

**I. Call to order**

**Sen. Moretti** called the meeting to order at 3:07 p.m.

**Attending:**

Daniel Althoff	Layne Heitz
Dennis Brewster	George Jacox
Han-Sheng Chen	John Mischo
Riley Coker	Christopher Moretti
Diane Dixon	Halet Poovey
Brett Elliott	Krista Ramírez
Steven Emge	Rhonda Richards
William Fridley	Jerry Stout

**Not attending:**

Martin Bressler	Jennifer Hicks
Kay Daigle	Alistair Maeer
Blythe Duell	Robert Stevens
Tristan Eggener	Jacob Wallace

**Guests:**

Aaron Adair  
 Bryon K. Clark  
 Dan Moore

**II. Approval of minutes from the meeting on [April 9, 2014](#).**

**Sen. Dixon** moved to approve the Minutes.

**Sen. Brewster** seconded the motion.

**The Motion to approve the Minutes passed: 12 in favor; none opposed; no abstentions.**

**III. Invited Guest – Vice President Douglas McMillan (tentative depending on previously scheduled obligations)**

Vice President McMillan was unable to attend. Dr. Bryon Clark, Assistant VP for Academic Affairs and Instruction, relayed that he been asked by VP McMillan to attend in his place and to hear the concerns of the Faculty Senate as they related to the staffing situation at the Center for Instructional Development and Technology (CIDT) and as discussed at the Senate meeting of [April 9](#). Also attending with Dr. Clark were Aaron Adair, Interim Director of CIDT, and Dan Moore, Executive Director Information Technology/Chief Information Officer.

**Faculty Senate Chair Moretti** summarized the [letter](#) he had sent to VP McMillan based on the concerns expressed by Christala Smith. Dan Moore noted that there had been a long-overdue purge of old data (dating from 2011) and that the Blackboard 9.1 (Bb) system currently has no

open cases waiting on technical support. A number of Senators spoke to make the following points:

- **FS Chair Moretti:** Only one person is currently working at CIDT;
- **Sen. Fridley:** Referred to previous letters to Administration to request additional staffing;
- **Sen. Dixon:** Stated that Christala Smith and Aaron Adair were only working part-time at CIDT and that there needed to be at least one full-time person; wondered why Ellen Hendrix's position is not being filled;
- **Sen. Brewster:** What happens to CIDT/Blackboard on June 30?;
- **Sen. Althoff:** Faculty are looking for continuity at CIDT;
- **Sen. Poovey:** Noted that we stand to lose online students without adequate support, and that requests for staffing have been made more than once;
- **Sen. Jacox:** Stated there seem to be several places in the University where one person does everything, constituting multiple areas of possible "single point failures;"
- **Sen. Elliott:** Repeated the request for a least one person in CIDT.

Dr. Clark noted that he was there to listen and gather information and noted that the university was in a period of transition due to President Minks' stepping down. Dr. Clark suggested that before a hiring occurred that the issues be identified (e.g., Support? Curriculum design? Technical?). Dr. Clark allowed that one full-time person at a minimum is needed. It was suggested that the Distance Education Council and Dr. Adair are the experts to consult with to identify the type of staffing needed for CIDT/Bb.

#### IV. Committee Reports

##### A. Executive Committee:

##### **2014 Senate Survey, Presidential selection committee, year-end report**

**Faculty Senate Chair Moretti** reported that 50 completed surveys have been received to date: 42 from full-time faculty; six from adjunct faculty; and two who did not identify their faculty status. The deadline for completing the Faculty Senate survey is on May 9.

**FS Chair Moretti** also announced that he is on the Presidential selection committee. There is an all-day meeting scheduled for this committee on Thursday of next week (May 1).

An [Executive Committee Year-End Report](#) was prepared for the Senate and sent by email in advance of today's meeting by **FS Chair Moretti**.

**FS Chair Moretti** additionally reported that three faculty members met with him during the time that had been set aside for the Shared Governance Forum which had been canceled. With regard to adjunct faculty issues, it was mentioned that Dr. Chip Weiner has a copy of an "adjunct handbook" dating from 2000-01 which had been prepared by Academic Affairs.

Finally, the ad hoc committee on Academic Planning & Innovative Teaching has met, as well as the ad hoc committee on University Marketing. The University Marketing committee is currently meeting with Liz McCraw and Tim Boatman.

- B. Personnel Policies Committee (PPC):** **Sen. Poovey**, chair of the committee, presented the committee's report from their last meeting on April 21. The report contains two [Motions](#) for the Senate's consideration.

The first action proposed by the PPC—to permit the position of Archivist to remain occupied through and until the next Senate election—was formally **moved by Sen. Elliott and seconded by Sen. Brewster.**

**The Motion to extend the service of the Archivist through the next Faculty Senate election was approved: 14 in favor – none opposed – no abstentions.**

The second proposal originating from the PPC provides for electronic voting in certain specified circumstances and is **intended to become a By-Law** for the Faculty Senate.

The proposal was formally **moved by Sen. Elliott and seconded by Sen. Dixon.**

**The Motion to establish a By-law providing for electronic voting in the Faculty Senate under certain specified circumstances was approved: 14 in favor – none opposed – no abstentions.**

Finally, the [PPC's Year-End Report](#), sent in advance of the meeting to senators by email, details the status of the committee's charges. (PPC supplemental and background information on committee activities is posted [here](#).)

- C. Planning Committee: Sen. Coker**, chair of the committee, submitted the [Planning Committee Year-End Report](#) in advance of today's meeting. She added that the committee determined that first- and second-place voting online was too complex, and that the committee will look into who in IT is responsible for running the voting site. The committee also will continue to pursue the charge of looking into a time that might be set aside, university-wide, for meeting purposes. **Sen. Coker** said that Tim Boatmun's data show that Fridays from 3:00-5:00 pm are the least scheduled in terms of classes; Wednesdays after 2:00 pm are also relatively open.
- D. Budget Committee: Sen. Dixon**, chair of the committee, provided the [Budget Committee Year-End Report](#) in advance of today's meeting as well as [CUPA Comparative Salary Data](#). The committee's year-end report contains two proposals regarding increasing faculty pay: in one proposal, the suggestion is for a goal of increasing faculty salary to the 40<sup>th</sup> percentile based on discipline; the second proposal calls for increasing the pay rate for full professor by \$6,000 and for associate professor by \$1,000 on the salary card. The committee year-end report requests feedback from the Faculty Senate before submitting one or the other proposal to Vice President Ross Walkup.  
**Sen. Fridley moved that Faculty Senate submit both proposals to VP Walkup.**  
**Sen. Elliott seconded the Motion.**  
**The Motion to forward both proposals from the Budget Committee as a Faculty Senate recommendation to VP Walkup was approved: 11 in favor – none opposed – two abstentions.**
- E. Committee on Committees: Chair-elect Emge** reported that the Committee on Committees had not met, but there would likely be an electronic vote before the end of the semester.
- F. University Affairs Committee: Sen. Stout**, chair of the committee, provided a [University Affairs Committee Year-End Report](#) in advance of today's meeting. **Sen. Dixon** commented that the turnout for Brown Bag Lunches had been disappointing.

**V. Old Business**

**Tabled: Discussion of CUPA Data**

- **Sen. Poovey moved to untable the discussion.**

**Sen. Elliott seconded the motion.**

**The Motion to untable the discussion was approved: 12 in favor—none opposed—no abstentions.**

- **Sen. Poovey then moved to dismiss the item from the Agenda.**

**Sen. Elliott seconded the motion.**

**The Motion to dismiss the discussion from the Agenda was approved: 12 in favor—none opposed—no abstentions.**

**VI. New Business**

**Archivist election**

**Sen. Althoff** nominated **Sen. Fridley** for the position of Archivist (pursuant to the Motion passed earlier), who accepted the nomination.

There were no other nominations.

**Sen. Fridley received the following votes for the position of Archivist:  
11 in favor – none opposed – one abstention.**

**FS Chair Moretti** reminded Senators (and faculty in general) of the reception for President Minks on April 29, 2:00-3:00 pm, at Magnolia House. He said he would send Senators an “in-house” survey regarding operations of the Faculty Senate.

**FS Chair Moretti** informed the Senate of pending action in the Oklahoma Legislature regarding the presence of firearms on campus, House Joint Resolution 1026 and House Bill 2887 and invited discussion concerning these.

**Sen. Emge moved to table the discussion.**

**Sen. Elliott seconded the Motion.**

**The Motion to table the discussion of HJR 1026 and HB 2887 was approved:  
12 in favor – none opposed – no abstentions.**

**VII. Adjournment**

**The Senate adjourned at 4:43 p.m.**

Respectfully submitted,

*Daniel Althoff*

Daniel Althoff

Recorder

(Minutes prepared on May 13, 2014)