

Faculty Senate
Minutes*
Wednesday, September 3, 2014
3:00 p.m.
Classroom Building 118

**as corrected and approved at the Faculty Senate Meeting, September 17, 2014*

I. Call to order

Faculty Senate Chair Moretti called the meeting to order at 3:02 p.m.

Attending:

Daniel Althoff	Steven Emge
Jeremy Blackwood	William Fridley
Martin Bressler	Layne Heitz
Dennis Brewster	Alistair Maeer
Han-Sheng Chen	John Mischo
Riley Coker	Christopher Moretti
Kay Daigle	Hal Poovey
Diane Dixon	Krista Ramírez
Blythe Duell	

Not attending:

George Jacox

Guests:

President Sean Burrage
 Christala Smith

II. Remarks from President Burrage

President Burrage's remarks were wide-ranging in response to questions coming from the Faculty Senators.

- President Burrage stated that it is important for him to maintain good relationships with the RUSO Board and with the faculty.
- He has been traveling a lot recently to alumni and recruiting events.
- **Sen. Duell** thanked the President for “doing something different.”
- **Sen. Poovey** asked about the President's vision for the university. The President stated that there were “10 lost years” at Southeastern [an apparent reference to 10 years following the presidency of Leon Hibbs], and that now was a great opportunity. The President stated he was aware that he was the fifth president in approximately seven years. He stated that he was “here to stay,” and that he is exactly where he wants to be. He said he is projecting a presence via social media and is directing his attention towards the Oklahoma City and Tulsa areas. In the university's 12-county service area, he sees growth opportunities in McCurtain County, Bryan County, and Ardmore (Carter County), as well as in north Texas. He said he plans to personally call 800 freshmen in order to get a better sense of what high school students are like and what they are thinking. He said that it is important for him to be “out there,” and that he estimates he has a one-year window of free media coverage as the “new guy” at Southeastern.

- **Sen. Brewster** asked about marketing the university. The President answered that his impression was that there was no marketing strategy, that there were well-intentioned, good people “shooting in all directions.” As an example, he mentioned approximately 30 Facebook pages and the numerous logos throughout Southeastern which point to the need for a common theme. **FS Chair Moretti** mentioned the Faculty Senate’s ad hoc marketing group; the President said they should contact him.
- The President mentioned he had had several meetings with the former president, Dr. Larry Minks, which he characterized as “helpful.”
- **Sen. Maer** asked about appointing a faculty member to the Executive Team. The President replied in good humor that he was still trying to figure what the “Executive Team” is, but that he would consider it. The President also referred to the issue of “silos” or “bundles” of information across the institution and that he was trying to “unpack” those. As an example, he mentioned the recent appearance of guest speaker Ron Clark at the university during which the sound system failed. He mentioned that this was an embarrassment to him and to the university, and that he later discovered a sound system was available at the Welcome Center.

III. Introduction of new senators

Daniel Althoff (English, Humanities, and Languages)

Jeremy Blackwood (Music)

William Fridley – Archivist (Educational Instruction and Leadership)

Martin Bressler – (Management and Marketing)

In addition to the newly elected senators, all senators present introduced themselves by name and department.

IV. Approval of the Minutes from April 23, 2014.

Sen. Althoff noted an error in the Roman numeral headings.

With that being the only correction noted, **Sen. Coker** moved that the Minutes be accepted.

Sen. Maer seconded the Motion.

The corrected [Minutes](#) were approved: 16 in favor – 0 opposed – 0 abstaining.

V. Committee Reports

A. Executive Committee

Modification of Senate Terms

2014 Senate Survey

Meeting with the President, August 20th

Faculty Senate Chair Moretti reported one meeting of the Executive Committee was held in the summer [Minutes of that meeting [here](#)] in order to modify the Faculty Senate terms in light of the recently-approved reduction in number of Senators. The resulting adjustments provided a mechanism to elect approximately one-third of Senators every year. Every Senator whose term was adjusted or reduced was contacted personally.

The Faculty Senate Survey was lengthy; one [version without comments](#) and one [with comments](#) were prepared. Three color copies were prepared for the Administration and delivered to them two weeks before the results were released generally. There is still pending the question of editing anonymous comments.

A meeting of the Executive Committee with President Burrage was held on August 20th. **FS Chair** invited those members of the Executive Committee (**Sens. Fridley** and **Althoff**) whose terms had technically expired to attend voluntarily. The President was emailed in advance with two documents detailing (1) typical [interactions](#) between the President and the Faculty Senate, and (2) completed and ongoing [projects](#) of the Faculty Senate.

- B. Personnel Policies Committee (PPC): Sen. Poovey**, chair of the committee, reported that the PPC had met during the summer to review the comments on the proposed Post-Tenure Review policy. A meeting with Vice President Doug McMillan has been requested. The state policy regarding Family Medical Leave Act appears to be a good model. Work on editing and revising Chapter 4 of the Academic Policy and Procedures Manual is ongoing.
- C. Planning Committee: Sen. Coker:** Nothing new to report.
- D. Budget Committee: Sen. Dixon:** There has been no new meeting. Two proposals regarding faculty salaries had been submitted to Vice President Walkup last semester; there has been a response. Follow-up is needed.
- E. Committee on Committees:** There has been no new meeting. **FS Chair Moretti** stated there had been a problem with the Academic Appeals Committee. He is working the FS Archivist, **Sen. Fridley**, on “reassembling” the history of that committee. Further, not everyone has received committee appointments as of this date.
- F. University Affairs:** Nothing new to report.

VI. New Business

- A. Election of the Treasurer, Recorder, and Parliamentarian:** The position of Archivist was filled before the end of the last academic year following the new procedures established at that time.

Treasurer: Sen. Brewster volunteered to continue serving as Treasurer. This was confirmed by unanimous consent/acclamation.

Recorder: Sen. Fridley nominated **Sen. Althoff** to be Recorder, who accepted the nomination. There were no other nominations. The **Althoff** nomination to Recorder was confirmed by unanimous consent/acclamation.

Parliamentarian: Sen. Daigle nominated **Sen. Poovey**; seconded by **Sen. Bressler**. There were no other nominations. The **Poovey** nomination to Parliamentarian was confirmed by unanimous consent/acclamation.

- B. 2014-2015 Senate Schedule and related proposals: FS Chair Moretti** submitted a proposal for future Faculty Senate meetings through the academic year on **Wednesdays at 3:00 p.m.:**

Fall 2014

September 3 & 17
October 8 & 22
November 5 & 19

Spring 2015

January 21
February 4 & 25
March 11 & 25

December 3

April 8 & 29

Sen. Brewster moved to accept the proposed Faculty Senate meeting schedule for the 2014-15 academic year.

Sen. Coker seconded the Motion.

The Motion was approved: 16 in favor – 0 opposed – 0 abstaining.

We will investigate how to have the Faculty Senate meetings added to the online university Master Calendar.

FS Chair Moretti had submitted the following Motion in writing, in advance of this meeting:

“Motion 1: The Senate accepts the following as a bylaw:

“Whenever possible, documents that relate to a proposal which requires a vote of the Senate will be broadcast to the senators at least 48 hours in advance of the meeting.”

- **Sen. Dixon seconded the Motion.**
- **The Motion was approved as a Bylaw:** 16 in favor – 0 opposed – 0 abstaining.

FS Chair Moretti had submitted the following additional Motion in writing, in advance of this meeting, which was based on a suggestion from the survey of senators from last year:

“Motion 2: The Senate makes the following guideline for the 2014-2015 year:

“If a Senate meeting goes longer than 90 minutes, the Parliamentarian (or Chair if the Parliamentarian is absent) will make a motion to postpone business until the next Senate meeting and adjourn.”

- **Sen. Althoff seconded the Motion and spoke in favor.**
- **The Motion was approved as a guideline for 2014-2015:** 16 in favor – 0 opposed – 0 abstaining.

C. Vacancies: **FS Chair Moretti** indicated there was still one vacant Senate each in EBS and A&S. Two senators spoke in favor of November elections, with an announcement made of elections in October. The terms are to begin in January, 2015. The proposal was approved: 16 in favor – 0 opposed – 0 abstaining.

D. Intellectual property considerations for works produced through CIDT – Christala Smith

Christala Smith from CIDT presented release forms currently in use which claim university ownership of materials submitted to the university, and stated that these release forms are not suitable for faculty use in preparing course materials with the help of CIDT production. She wants faculty to have clear ownership of their own materials (especially videos) and is soliciting proposals from the Senate on what faculty would like to see included as a policy. **FS Chair Moretti** said that AAUP materials might be helpful in determining that. He requests that suggestions be emailed to him by the next Senate meeting.

E. Report from ad hoc group on University Marketing – Martin Bressler

Sen. Bressler reported that the ad hoc group on marketing had met several times during the spring semester. They found that marketing costs range from \$2500 to \$6000 per student, depending on the institution, including salaries of recruiters and discounted tuition. They further found that there is a significant number of empty dorm rooms on campus, and that those rooms might be added as part of an overall aid package to attract and retain students.

F. Report on Faculty Senate donations in memory of Joan Minks

FS Chair Moretti reported that \$190 had been donated in memory of Joan Minks to St. Catherine's Food Bank.

VII. Adjournment

The Senate adjourned at 4:29 p.m.

Respectfully submitted,

Daniel Althoff

Daniel Althoff
Recorder