

Faculty Senate

Minutes*

Wednesday, October 8, 2014

3:00 p.m.

Classroom Building 118

*Hyperlinks to supporting documents are included in the Minutes.
As corrected and approved at the October 22, 2014 meeting of the Senate*

I. Call to order and welcome

Faculty Senate Chair Moretti called the meeting to order at 3:00 p.m.

Attending:

Daniel Althoff	Steven Emge
Jeremy Blackwood	William Fridley
Martin Bressler	Layne Heitz
Han-Sheng Chen	George Jacox
Riley Coker	John Mischo
Kay Daigle	Christopher Moretti
Diane Dixon	Hal Poovey
Blythe Duell	Krista Ramírez

Not attending:

Dennis Brewster
Alistair Maeer

Guest

Dr. Douglas McMillan, VPAA

II. Discussion about staff with faculty rank – Vice President McMillan

In introducing VPAA McMillan, Faculty Senate (FS) Chair Moretti indicated that the FS Executive Committee has been working with Dr. McMillan on a number of items, and a question arose concerning a staff position with tenure. Specifically, a staff position is being filled and the primary candidate asked whether it carried faculty rank/status. VPAA McMillan said he was leaning towards a “no” position but wanted to consult with the Faculty Senate. Several Senators (Dixon, Althoff, Jacox, Ramírez, Daigle) raised questions concerning the motive for the candidate’s request (answer: the candidate has it with a similar position elsewhere); the RUSO definition of faculty; and what field the candidate is in (answer: Student Affairs).

Sen. Fridley moved that the FS recommend that the staff position not be considered faculty.

Sen. Dixon seconded the Motion.

Discussion continued, leading to a refinement of a final motion by **Sen. Dixon** towards a Resolution from the Faculty Senate:

RESOLVED by the Faculty Senate that staff positions without primarily instructional duties not be granted faculty status.

The motion/Resolution was seconded by FS **Chair Moretti**.

The motion/Resolution was passed: 15 in favor; none opposed; no abstentions.

III. Approval of the Minutes from September 17, 2014

Sen. Fridley moved the Minutes be approved.

Sen. Blackwood seconded the Motion.

There were no comments offered for discussion.

The motion was approved: 15 in favor; none opposed; no abstentions.

IV. Committee Reports

A. University Affairs

- **Sen. Bressler** reported there was an excellent presentation at the first “Brown Bag” lunch. Another “Brown Bag” will be scheduled for either October 21 or October 28.
- A suggestion was made that materials presented at the “Brown Bag” lunches be made available to faculty.

B. Committee on Committees

- **Sen. Dixon** reported there had been no meeting but appointment letters and emails had been sent for two vacancies to be filled.

C. Planning Committee

- **Sen. Coker** reported there had been no formal meeting but discussion about an adjunct award for all schools is under discussion. Also under discussion: the mathematics of calculating award points with Dr. Brett Elliott.

D. Personnel Policies Committee

Constitutional Amendments – Archivist position, elections

Grievance Policy

Proposal to compensate faculty who fill in for absent colleagues for periods of one week or more

- **Sen. Poovey** submitted a [report](#) detailing the meetings of the Personnel Policies Committee on September 22, September 29, and October 6.
- **Sen. Poovey moved** that the PPC proposal on compensation for “substitute” teaching (described in the report above) be sent to VP Walkup.
Sen. Jacox seconded the motion.

Sen. Fridley made a **friendly amendment** that the recommendation be sent to AVPAA Bryon Clark, VPAA Douglas McMillan, as well as VP Walkup, and that we also request a response within 45 days.

Discussion followed by Sens. **Duell, Poovey, Mischo** on the amount of the compensation. **Sen. Poovey** noted that compensation would be pro-rated by course. FS **Chair Moretti** asked whether a faculty member could be compelled to substitute for another. **Sen. Althoff** responded that such a requirement would be cause for a grievance.

- **The Motion with friendly amendment was approved: 15 in favor; none opposed; no abstentions.**
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- Next, Sen. **Poovey** presented a proposal to change references in the Academic Policies and Procedures Manual from Faculty Appellate Committee to [Faculty Grievance Committee](#) in light of changes already in effect in the tenure and promotion and process, i.e. to make Chapter 4 references align with Chapter 3 of the APPM.
 - **Sen. Jacox** moved that the proposed changes be accepted.
 - **Sen. Dixon** seconded the motion.
There were no comments offered for discussion.
 - **The Motion was approved: 14 in favor; none opposed; no abstentions.**
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- **Sen. Poovey** then presented the proposal to [revise Article III](#) on the composition of the Faculty Senate to modify sections A and F on Faculty Senate vacancies and special elections.
 - **Sen. Poovey moved** that the Constitutional Amendment be approved.
Sen. Bressler seconded the motion.
 - **This Amendment to the Constitution of the Faculty Senate was approved by 2/3 majority on printed ballots: 16 in favor – none opposed – no abstentions.**
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- The proposal to amend Article III, Sections B and C, of the Faculty Senate Constitution on the [term and election of the Archivist](#) position was brought forth and formally **moved for adoption** by Sen. **Poovey**.
- **The motion to adopt the amendment was seconded by Sen. Bressler.**

Discussion was begun by FS Chair **Moretti**, who spoke in favor of the amendment. The rationale is that it does not require individuals to choose between running for Chair-elect or for Archivist, and it does not require being on the Senate or running for election (or re-election) to the Senate in order to run for the Archivist position. In response to Sen. **Duell's** question, FS Chair **Moretti** noted that the position carries release time with it. There was no further discussion.

- **This Amendment to the Constitution of the Faculty Senate was approved by 2/3 majority on printed ballots: 16 in favor – none opposed – no abstentions.**
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- **Sen. Poovey** requested that the FS Executive Committee directly ask the President, in their meetings with him, what he thinks of the Travel Reimbursement and Fund Encumbrance process as part of the PPC's information gathering process on their charge to look into these issues.
 - Sen. **Fridley** asked Senators to forward to him any experiences they have had to share with the PPC, Executive Committee, and (perhaps) the President.
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E. Executive Committee

Meetings with VP McMillan on post-tenure review and academic planning Reminder – Shared Governance Forum (October 13th, 1-2 p.m.)

- FS Chair **Moretti** submitted [notes](#) from Executive Committee meetings held regarding the Post-Tenure Review process (September 29) and the Academic Planning Meeting (October 7).

F. Budget Committee

- **Sen. Daigle** reported that the committee is waiting on CUPA data before responding to the Faculty Senate request regarding the proposal to increase faculty pay.

V. Old Business

Discussion of publication of anonymous comments on Senate surveys (continued from the 9/17 meeting)

Discussion of Senate Finances

- **FS Chair Moretti** had presented a document on the [historical background](#) of the Faculty Senate Survey comments at the previous Senate meeting. In light of concerns regarding the use of anonymous remarks found on the surveys, three possible approaches were suggested: (1) Just don't publish comments; (2) private publication (on intranet); or (3) filtering survey responses prior to public access.
- **Sen. Fridley moved that comments from the Faculty Senate Survey be made available on the Senate Blackboard site.**
- **Sen. Althoff seconded the motion.**
- **Sen. Poovey offered a friendly amendment that the Archivist maintain the Faculty Senate Blackboard site for Faculty Senate survey comments.**
- **The motion, as amended, passed: 13 in favor – none opposed – no abstentions.**

Due to the absence of Faculty Senate Treasurer, Dennis Brewster, the discussion of Senate Finances was postponed.

VI. New Business

Discussion item: Possibility of adjunct faculty representation on the Senate

In accordance with new Faculty Senate operating procedure, at 4:30 p.m., Sen. Heitz moved that the Senate postpone further business until the next scheduled Senate meeting, and that the meeting adjourn.

The motion was seconded by Sen. Duell.

VII. Adjournment

The Motion to postpone business until the next Faculty Senate and adjourn was approved: 13 in favor; one opposed; no abstentions.

Respectfully submitted,

Daniel Althoff, Recorder