

Faculty Senate
Minutes
Wednesday, October 9, 2013
3:00 p.m.
Classroom Building 118

I. Call to order

Sen. Moretti called the meeting to order at 3:02 p.m.

Attending:

Daniel Althoff	George Jacox
Martin Bressler	Alistair Maer
Dennis Brewster	John Mischo
Kay Daigle	Chris Moretti
Diane Dixon	Hal Poovey
Blythe Duell	Krista Ramirez
Brett Elliott	Rhonda Richards
Steven Emge	Robert Stevens
William Fridley	Jerry Stout
Layne Heitz	

Not attending:

Han-Sheng Chen
 Riley Coker
 Tristan Eggener
 Jennifer Hicks
 Jacob Wallace

Guests:

Hallie Stephens
 Ellen Hendrix
 Aaron Adair

II. Approval of minutes from the meeting on September 25, 2013

The following corrections to the Minutes for September 25, 2013 were made:

Sen. Althoff (Faculty Recorder) noted the following errors:

- Page 2, VI. Committee Reports, A. “*The motion approved unanimously*” should be “The motion **was** approved unanimously.”
- Page 3, VII. A. Forum on Shared Governance, “*Sen. Pooved moved...*” should be “Sen. **Poovey** moved...”
- Page 3, VII. B. Martin Bressler – “*Academic honest issues...*” should be “Academic **honesty** issues...”

Sen. Poovey moved that minutes be approved as corrected.

Sen. Maer seconded the motion.

The Motion was approved (15 in favor, no opposed, no abstentions.)

III. Presentation on Respondus Lockdown software by Ellen Hendrix

Ellen Hendrix from the Center for Instructional Development and Technology presented information concerning Respondus Lockdown software, which is designed to improve security while testing online via Blackboard.

The Respondus Lockdown browser “locks down” the testing environment and is designed only for Internet Explorer and Safari and works with Blackboard. The annual cost is \$3145 (with FTE of 4,000 students). The program is renewable yearly. In response to a question from Sen. Duell, Ms. Hendrix noted that it is not necessary to re-create an existing Blackboard exam in order to use the Respondus Lockdown browser with that exam.

The supplemental Monitor program requires a webcam and visually records the student’s test session. Tiered licensing is available at \$10 per student, per course or by number of seats. A two month free trial is available.

Sen. Dixon moved that the following Resolution be adopted:

“Recognizing the importance of academic integrity, the Faculty Senate supports the use and licensing of Respondus Lockdown Browser as an option open to faculty members for administering examinations in Blackboard.”

Sen. Poovey seconded the Motion to adopt the resolution.

The Motion to adopt the Resolution was approved (18 in favor, 2 opposed, no abstentions).

Sen. Dixon further moved that the Faculty Senate support the free trial period for Respondus Monitor.

Sen. Maer seconded the Motion.

The Motion was approved (17 in favor, 1 opposed, 1 abstention).

IV. Committee Reports

A. Committee on Committees: Has not met but will meet before Fall break.

B. Personnel Policies: Has not met.

C. Budget: Scheduling a meeting.

D. University Affairs: Meeting scheduled.

E. Planning: Has met once; will meet again on October 16. Co-chairs Sens. Coker and Maer. They will be considering the process for selecting Professor of the Year.

F. Executive Committee: The Executive Committee has met two times. The first meeting was on September 27 with the President. Discussion included the upcoming Higher Learning Commission visit and changing the strategic planning period from five to three years. The frequency of Shared Governance Forums was also mentioned, including the possibility of changing to two times a year with the possibility of a follow-up if needed. Also raised: the RUSO formula for additional funding; developing the next generation of SE leaders in light of ageing personnel. The second meeting was held on October 4 to prepare topics for the Shared Governance Forum.

V. Old Business

No old business was brought forward.

VI. New Business

A. Request for a resolution in support of the current University Mission Statement

Sen. Stout moved that the Faculty Senate vote to approve a resolution in support of the current University Mission Statement.

Sen. Poovey seconded the motion.

A friendly amendment was added: “And we look forward to working with the Administration on any revisions.”

Discussion followed which included questioning the history and faculty participation in framing the current University Mission Statement.

Sen. Poovey moved to Table the motion.

Sen. Richards seconded the motion to Table.

The Motion to table was approved (16 in favor, 2 opposed, no abstentions).

B. Discussion of Monday’s forum on shared governance.

Comments included: attendance was disappointing; questions on median vs. mean salary figures; how to account for the difference between faculty salaries without disparaging the faculty of one school; the Budget Committee is working on faculty salary analysis; two of the planned topics were short-changed.

C. New Business Item by Sen. Jacox

Sen. Jacox said that Vice President Walkup had indicated that there would be fees associated with Blackboard use in a course even if the instructor does not, in fact, use Blackboard in the course.

Sen. Althoff suggested that the Chair of the Faculty Senate email VP Walkup to ask him to clarify that policy and to email Ellen Hendrix to determine the number of online courses.

VII. Adjournment

Sen. Bressler moved to adjourn.

Sen. Poovey seconded the motion.

The motion to adjourn was approved unanimously at 4:57 p.m.

Respectfully submitted,

Daniel Althoff

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Recorder