

**Faculty Senate**  
**Minutes**  
**Wednesday, November 20, 2013**  
**3:00 p.m.**  
**Classroom Building 118**

**I. Call to order**

Sen. Moretti called the meeting to order at 3:02p.m.

**Attending:**

Daniel Althoff	George Jacox
Dennis Brewster	Alistair Maer
Diane Dixon	John Mischo
Blythe Duell	Christopher Moretti
Brett Elliott	Halet Poovey
Steven Emge	Krista Ramirez
William Fridley	Rhonda Richards
Layne Heitz	

**Not attending:**

Martin Bressler	Jennifer Hicks
Han-Sheng Chen	Robert Stevens
Riley Coker	Jerry Stout
Kay Daigle	Jacob Wallace
Tristan Eggener	

**II. Approval of minutes from the meeting on November 6, 2013**

Sen. Poovey noted that there was **one abstention** on the first motion voted on, located under New Business on page 2. The vote count therefore should read:

“The Motion with friendly amendment was carried: 14 in favor – none opposed – **one abstention.**”

Sen. Poovey moved that the Minutes with the correction noted be approved.

Sen. Dixon seconded the Motion.

The Motion was carried: 13 in favor – none opposed – no abstentions.

**III. Committee Reports**

**A. Planning Committee:** Did not meet; no report.

**B. Executive Committee: Sen. Moretti reported that the Executive Committee met with President Minks the previous Friday (Nov. 15).** Among the topics discussed were (1) certificate programs; (2) the percentage of courses being taught by adjuncts; and (3) the most recent Shared Governance Forum.

Regarding Certificate programs: approval is similar internally to the process for approving majors and minors. The Regents will be issuing guidelines for creating certificate programs. Certificate programs will be reviewed by RUSO and OSRHE.

Regarding the percentage of courses taught by adjuncts: Institutionally, we are not far from the target of 75% courses taught by full-time faculty and 25% taught by adjuncts. According to Administration, there are currently four to five departments below 75% of courses taught by full-time faculty. President Minks is targeting those departments and wants to involve Faculty Senate in doing so.

Regarding the Shared Governance Forum: President Minks felt that it went well. The question of reducing the frequency of forums was raised and/or a change of format. Any changes would require amending the policy.

Sen. Moretti reported that President Minks presented the Regents' legislative budget agenda. The Chancellor's request was for 7.7% increase in funding statewide. There are interim studies being conducted by legislative committees and realignment of institutions was discussed. The President also provided more details on the stipend provided this year.

Sen. Moretti again raised the distinction between average salaries and median salaries among the faculty; the "average" is not a particularly good indicator of faculty pay. The President raised the possibility of making adjustments to the salary card.

The next meeting of the Executive Committee with the President is scheduled for Friday, December 6.

**Sen. Moretti also reported on the joint meeting held with Vice President for Academic Affairs McMillan, the Executive Committee, and the Personnel Policies Committee on November 13.** At that meeting, the topic of academic planning was raised, in which VPAA McMillan invited strong faculty participation. Also: comments from the faculty concerning the new Post-Tenure Review policy should be submitted to the Chair of the Faculty Senate for a period of 30 days. From that point, the new Post-Tenure Review policy will be submitted for legal review and, assuming approval, will be instituted in Fall 2014.

Regarding faculty participation, Sen. Duell raised the question of reviving Brown Bag Lunch discussions. Sen. Moretti will ask the Senate to identify the nucleus of an ad hoc committee to work on academic planning.

- C. **Committee on Committees:** No report.
- D. **University Affairs Committee:** Sen. Stout will make a report when he has had replies from RUSO institutions.
- E. **Personnel Policies Committee:** Sen. Poovey reported that the PPC had met twice. It will also continue meeting with AVPAA Bryon Clark to continue revisions to the APPM. Minutes from both meetings were submitted. Included in the minutes was a Motion to the Faculty Senate as follows:

**“Motion:** The Senate solicits information from the faculty via Faculty Senate Email concerning their experiences or comments with regards to the current Family Leave Policy in both implementation and practice, and any questions they might have or additional feedback they would like to provide about the Family Leave Policy.”

The Motion, as described above in the PPC Minutes, was made by Sen. Poovey.

The Motion was seconded by Sen. Dixon.

The Motion was carried: 14 in favor – none opposed – no abstentions.

Acting upon its Charge to “consider a by-law change to go through the Chair-Elect process in the spring semester so the Senate may start earlier in those years,” the Personnel Policies Committee proposed two separate revisions to the policy found in the APPM 3.3.1.

**The text of the existing Policy and the text of the two proposed changes are in accompanying TIF format file.**

**Constitutional changes:** A paper ballot was distributed to all Senators present and those presenting valid proxies to vote first on the proposed change to **Section B**. The vote was 17 in favor of the change, none opposed.

A paper ballot was then distributed to all Senators present and those presenting valid proxies to vote on the proposed change to **Section C**. The vote was 17 in favor of the change, none opposed. The paper ballots in both votes were certified as correct by Sen. Poovey, Faculty Senate Parliamentarian, and by Sen. Althoff, Faculty Senate Recorder.

**F. Budget Committee:** No report.

**IV. New Business**

Dr. Tim Smith was unable to appear to speak on Administrative Withdrawals.

**V. Old Business**

The Dean of Instruction and faculty chairs declined the Faculty Senate's request to provide Minutes of the Chairs' Meetings.

**VI. Adjournment**

**The meeting was adjourned at 4:35 p.m.**

Respectfully submitted,

*Daniel Althoff*

Daniel Althoff  
Recorder