

Faculty Senate
Minutes
Wednesday, September 02, 2015
3:00 p.m.
General Classroom Building 118

*As approved at the September 16 meeting of the Faculty Senate

- I. Call to order and welcome – Faculty Senate Chair Steven Emge called the meeting to order at 3:03 p.m.
 - a. Attending:

Daniel Althoff	Riley Coker	Steven Emge	Chris Moretti
J. Blackwood	Kay Daigle	William Fridley	Hal Poovey
Han-Sheng Chen	Diane Dixon	Layne Heitz	Krista Ramirez
Randy Clark	Blythe Duell	Brad Ludrick	Patrick Schoettmer
 - b. Not attending

Martin Bressler	Tom Harvey	George Jacox
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- II. Introduction of New Senators
 - a. Randy Clark (Art, Communication and Theatre)
 - b. Diane Dixon (Biological Sciences)
 - c. Patrick Schoettmer (Social Sciences)
 - d. Kay Daigle (HPER)
 - e. George Jacox (Aviation Flight)
- III. Election of Treasurer, Recorder, and Parliamentarian
 - a. Sen. Kay Daigle was self-nominated for the treasure position. Sen. Poovey seconded the motion. Motion was approved by acclamation.
 - b. Sen. Layne Heitz was nominated for the recorder position by Sen. Fridley. Sen. Moretti seconded the motion. Motion was approved by acclamation.
 - c. Sen. Randy Clark was nominated for the parliamentarian position by Sen. Fridley. Sen. Coker seconded the motion. Motion was approved by acclamation.
- IV. Approval of the minutes from April 29, 2015.
 - a. Sen. Althoff pointed out that a hyperlink was missing from the printed document but was corrected on the website.
 - b. Sen. Clark moved that the minutes be adopted as submitted. Sen. Coker seconded the motion. The motion to approve the minutes as submitted passed 14 in favor – 0 opposed – 0 abstentions.
- V. Committee Reports
 - a. Executive Committee (Chair Emge reporting)
 - i. Post-Tenure Review procedure was read and approved by Charlie Babbitt. A few minor corrections were suggested. Chair Emge will make final corrections to

document and bring before the faculty senate for a final vote at the next meeting. After the document is approved, it will be sent to Dr. McMillian and then on to President Burrage.

- ii. Faculty Survey has been posted to the faculty senate web site by Sen. Fridley. Faculty comments were not posted on the senate website, but will be posted in Blackboard for the entire faculty. Sen. Fridley commented on the positive trend seen in the survey over the past few years. Chair Emge discussed the survey with President Burrage and reported that the president saw nothing surprising in the results. The survey results indicated that the faculty symposium should be addressed.
 - iii. Chair Emge reported that he met with President Burrage. In addition to their discussion of the faculty survey, President Burrage also mentioned that he liked the shared governance forum.
 - iv. Chair Emge reported that he met with Dr. McMillian. Dr. McMillian mentioned that the post tenure review process was a great example of cooperation and encouraged the senate to continue reviewing other university procedures. Chair Emge suggested the annual review process needed consideration and perhaps a new model would be beneficial.
- b. Personnel Policy committee did not meet
 - c. Planning Committee – Chair Emge asked if the lifetime achievement award included a stipend. Sen. Duell mentioned the stipend had been \$1000 in the past but was not sure that there were funds available. Chair Emge will follow up as necessary.
 - d. Budget Committee did not meet.
 - e. Committee on Committees – Dr. C.W. Von Bergen was appointed to the Human Subjects Committee in August to replace Dr. Combs. Sen. Fridley moved to accept this appointment, Sen. Moretti seconded, there was no discussion. The vote passed 14-0.
 - f. University Affairs did not meet.

VI. New Business

- a. Fall 2015 schedule was discussed. Meetings are scheduled for 9/16, 9/30/, 10/14, 10/28, 11/11 and 12/2. Sen. Duell moved that the dates be approved. Sen Daigle seconded. The vote passed 14-0.
- b. Shared Governance forum dates were proposed for Monday, October 12 at 2:00 p.m. (administration chooses topic on this date) and Tuesday, November 17 at 3:00 p.m. (Faculty chooses topic on this date). These dates will be proposed to President Burrage for approval.
- c. Chair Emge reminded the senate of the Presidents “Commit to get fit” initiative.
- d. Human Subjects Committee name needs to be changed to include the use of animals for research. Most universities use the name Institutional Review Board (IRB) that includes both humans and animals. Suggestion was made to let the committee on committees discuss the name change.
- e. Sen. Coker raised a question about a registrar policy that asks for grades two days after graduation. Other universities allow a week or more for final grades to be reported. Sen

Moretti suggested the senate make a proposed change and pass it to the academic council for consideration.

VII. Adjournment – The faculty senate adjourned at 4:10 p.m.

Respectfully submitted by Layne Heitz, faculty senate recorder