

**FACULTY SENATE  
MINUTES  
February 16, 2011  
University Center UC215**

**I. Call to Order: 3:05 p.m.**

**Attending:**

<b>Kenneth Chinn</b>	<b>Dennis Brewster</b>
<b>Rachel Tudor</b>	<b>Susan Webb</b>
<b>George Jacox</b>	<b>Gerrie Johnson</b>
<b>Muhammad Betz</b>	<b>Aaron Adair</b>
<b>Gleny Beach</b>	<b>Diane Dixon</b>
<b>William Fridley</b>	<b>Chris Moretti</b>
<b>Karl Frinkle</b>	<b>Virginia Parrish</b>
<b>Bruce Johnson</b>	<b>Blythe Duell</b>

**Not Attending:**

<b>Kay Daigle</b>	<b>Hal Poovey</b>
<b>Riley Coker</b>	<b>Debi Combs</b>
<b>David Romer</b>	<b>Kathleen Hardgrove</b>
<b>Katherine Garza</b>	<b>C. W. Von Bergen</b>
<b>Wayne Jones</b>	

**II. Approval of January 19<sup>th</sup> Minutes: Motion Approved**

**III. Presentation by Dr. Rozanna Re: Project TEACH**

**IV. Archivist Report—Sen. Betz**

**V. Committee Reports**

**A. Executive Committee Report**

Discussed agenda for meeting with President Minks:

1. Upkeep of APPM
2. Process for communicating changes in APPM
3. Adherence to APPM

**B. Committee on Committees Report—Sen. Dixon**

1. The committee nominated Gleny Beach to finish Jerry Polson's membership on Curriculum Committee.

Motion to Approve Senator Betz, 2<sup>nd</sup> Sen. Johnson

**Unanimous Approval**

2. The committee looked over the membership statements of the University standing committees and considered if any changes were needed. The committee considered whether committees needed to not have more than one member from a given department. Also some changes were made because of the consolidation of departments making it difficult to not have more than one member from a given department. The following recommendations were made:

### **3.5.7 Institutional Assessment Committee**

#### **3.5.7.2 Membership (Faculty Senate revised 02/11)**

The committee will be comprised of the Director of Assessment (ex officio), two faculty members from the School of Arts & Sciences, one faculty member from the School of Education & Behavioral Science, one faculty member from the School of Business, one at-large faculty member (rotated through the schools), one student representative, and one representative from the Staff Association. **There should be no more than one faculty member from a given academic department.**

#### **3.5.11.2 Membership (Faculty Senate revised 2/11)**

The Human Subjects Research Review Committee will be composed of eight faculty members, one member of the community, the Associate Vice President for Academic Affairs, and one upper-division student. The appointments will be for three years. The Faculty Senate will appoint two faculty member from the School of Business, two faculty members from the School of Education and Behavioral Sciences, and four faculty members from the School of Arts and Sciences, such that there is not more than one member from a given academic department **(if not possible – not more than one member from an academic major program)**. To allow for continuity of committee functioning, the chair must have at least one year's experience on the Human Subjects Research Review Committee. The community member will be solicited by the Human Subjects Research Review Committee for membership in the committee. The community members will serve for one year. Service may be renewed for another year by mutual agreement of the committee and the community member. The Associate Vice President for Academic Affairs will be an ex officio member of the committee. The upper-division student member will be appointed annually by the Student Senate and approved by the President.

#### **3.5.14.2 Membership (Faculty Senate revised 2/11)**

The Honors Committee will be composed of eight faculty members, The Faculty Senate Committee on Committees will appoint two faculty members from the School of Business, two faculty members from the School of Education and Behavioral Sciences, and four faculty members from the School of Arts and Sciences, such that there is not more than one member from a given academic department **(if not possible – not more**

than one member from an academic major program). A faculty Chair and Vice Chair will be elected by the current committee members by May of the academic year and serve for two years. Faculty members will serve for four year staggered terms with two committee members to be appointed each year. Since continuity is important to the Honors Committee, special consideration will be given to members who wish to serve for additional terms. The student member will be the President of the Honors Student Advisory Council. The Honors Program Director and the Vice President for Academic Affairs' appointee and a representative from Academic Advising and Outreach Center will serve as ex officio members of the committee.

Motion to Approve Senator Duell, 2<sup>nd</sup> Sen. Fridley

**Unanimous Approval**

3. The committee also discussed including the library on some of the committees. It was decided that Diane would contact Sharon Morrison and ask what committees the library wanted representation on.

Discussion: Sen. Webb stated that the library is most interested in being included on committees related to curriculum and assessment.

4. The committee also discussed the Student Personnel Policies committee. This committee has not met in several years. It was decided that Diane would contact VP Robinson and find out if this is a required committee. If it is not then we would consider deleting the committee since it has been nonfunctional.

C. **Personnel Policies Committee Report—Sen. Fridley**

1. Personnel Policies Committee requested feedback regarding what FS would like them to focus on next. Commented that a compilation of FS communication had still not been received. There was a miscommunication about this request, and it will be resolved quickly.
2. The following resolution was presented:

The Faculty Senate respectfully requests President Minks to honor the Unanimous decision of the Faculty Appellate Committee to allow Dr. Rachel Tudor to apply for tenure and promotion in FY 2010-2011.

11 in favor, 5 Abstain

**Motion Approved**

D. **Budget Committee Report—Sen. Webb**

No Report

E. **University Affairs Committee Report—Sen. Frinkle**

No Report

**F. Planning Committee Report—Sen. Duell**

Nominees of Faculty Senate Awards have been contacted and responses are being compiled. Voting will take place after the next meeting.

**VI. Subcommittee Report on Prepaid Faculty Travel—Sen. Brewster**

**VII. Old Business**

**VIII. New Business**

**Tuition Discount for Faculty Dependents**

**IX. Adjournment**

Meeting adjourned at 4:25 PM.

Respectfully submitted,

*Blythe Duell*