

**FACULTY SENATE  
MINUTES  
March 9, 2011  
University Center UC215**

**I. Call to Order: 3:00 p.m.**

**Attending:**

<b>Kenneth Chinn</b>	<b>Hal Poovey</b>
<b>Bruce Johnson</b>	<b>Blythe Duell</b>
<b>Virginia Parrish</b>	<b>Rachel Tudor</b>
<b>Chris Moretti</b>	<b>Karl Frinkle</b>
<b>Diane Dixon</b>	<b>Debi Combs</b>
<b>Susan Webb</b>	<b>Muhammad Betz</b>
<b>Dennis Brewster</b>	<b>David Romer</b>
<b>Kay Daigle</b>	<b>Gerrie Johnson</b>
<b>C. W. Von Bergen</b>	<b>Kathleen Hardgrove</b>
<b>William Fridley</b>	<b>George Jacox</b>

**Not Attending:**

<b>Riley Coker</b>	<b>Katherine Garza</b>
<b>Wayne Jones</b>	<b>Gleny Beach</b>
<b>Aaron Adair</b>	

**II. Approval of February 9<sup>th</sup> Minutes: Motion approved with a few small corrections**

**III. Archivist Report—Sen. Betz**

Everything is being moved to the new website. Hopefully the transition will be completed after Spring Break.

**IV. Committee Reports**

**A. Executive Committee Report—Sen. Chinn**  
Meeting with Dr. Minks

**1. Introduction**

- A. Appreciation for the opportunity to discuss issues
- B. Desire to continue with monthly discussions
- C. Important for all to broaden circles of discussion

## **2. Tuition discount benefit for faculty and staff**

Recruiting and Retention

East Central Univ.: 50% discount, may be assigned to spouse or children at approval of President's office

Dr. Minks said that he would look into this.

## **3. General Concerns with Shared Governance, Policy, and Procedures**

### A. Adherence to existing policies and procedures

1) Post-tenure review: mandate from Dean(s)

4.4.3 Tenured faculty evaluated every 3<sup>rd</sup> year, or more frequently at faculty or chair request

4.6.6 Evaluation of tenured faculty may be annually, must be at least every third year.

2) Selection of Department Chairs

#### 4.10.3 Selection Process

Step 4: Faculty nominate a candidate for its chair according to department policy. The decision will be reported in writing to the Dean.

Step 8: If the recommendation is not approved, the process will be repeated, beginning with step 4.

### B. Formal Policies and Procedures for modifying and maintaining APPM

### C. Respect for faculty judgment

1. Promotion and Tenure Committee decisions

2. Faculty Appellate Committee decisions regarding due process

3. Selection of Chairs, Deans, Academic VP, and President

### B. Committee on Committees Report—Sen. Dixon

1. It was recommended that Karl Frinkle replace Jane Hicks on the Campus Sustainability Committee.

18 Approve 1 Abstention

**Change Approved**

2. Committee Preferences Survey will be sent out shortly

### C. Budget Committee Report—Sen. Webb

1. Upcoming Budget

Expectation of a 9-10% cut (optimistically) - \$2-3 Million

No cuts in personnel are expected.

Not hiring upon retirement.  
Faculty are willing to Share the burden.  
We need to consider the long-term consequences of our decisions, including the University's reputation, maintenance, and the importance of full-time faculty.  
President Minks indicated that he would not cut departmental budgets. He also indicated that administration would also be sharing the burden. Improvement of the University Website was discussed.

**E. University Affairs Committee Report—Sen. Frinkle**

**1. Guns on campus**

There are a number of proposed bills regarding this issue, including one that would allow students to carry guns on campus.

**Motion:** Faculty Senate is opposed to any statute allowing concealed guns on campus.

Motion to Approve: Senator Dixon, 2<sup>nd</sup> Senator Johnson  
11 in favor, 5 opposed, 2 abstentions

**Motion Approved**

**2. Subcommittee met via Blackboard**

Meetings via Blackboard are workable and encouraged when committee is unable to meet in person.

**F. Planning Committee Report—Sen. Duell**

**1. Voting for Faculty Senate Awards** will begin soon. You will receive an e-mail when the website is ready.

**G. Personnel Policies Committee Report—Sen. Fridley**

**1. Amend the Faculty Senate Constitution, Article IV—Meetings, Section A.** to read as follows (bold print indicates new language):

(Proposed) **The Senate will meet every other week during the fall and spring semesters while school is in session. The meetings will be on Wednesdays at 3:00.** Emergency meetings may be called at any time so long as a 48-hour notice is given and the agenda posted.

(Current) The Senate shall meet at least once a month at a time and date set by the membership at the beginning of the fall semester.  
Emergency meetings may be called at any time so long as a 48-hour notice is given and the agenda posted.

Motion to Approve: Senator Jacox, 2<sup>nd</sup> Senator Fridley

Discussion: We have difficulty meeting once a month. Perhaps our meetings would be shorter if we met more frequently. We have had trouble maintaining a quorum in a number of meetings this semester. Senator Hardgrove suggested that we “test-drive” the idea in the fall. Some members were strongly opposed to more meetings. Critical decisions in the future of SE are coming up, it could be to our advantage to meet more frequently.

Paper Ballot Distributed

15 in favor, 4 opposed, 1 abstention

**Motion Not Approved (2/3 of Senate for Constitutional Change)**

2. **Motion**—The Faculty Senate nomination form will include the following statement: “Senators are expected to be available on Wednesday afternoons for Faculty Senate business.”

Motion to Approve: Senator Dixon, 2<sup>nd</sup> Senator Hardgrove

Motion Approved

**Unanimous Approval**

3. **Motion**—All Faculty Senate motions and recommendations that require an administrative response include a request that the administration respond within 45 days, with the date of the 45<sup>th</sup> day included parenthetically.

Motion to Approve: Senator Dixon, 2<sup>nd</sup> Senator Poovey

Discussion: Forty-five days seems reasonable. What about emergency situations?

Motion Approved

**Unanimous Approval**

4. With the recent re-organization of Academic Affairs, Vice President Bryon Clark has been charged with the task of updating the Academic Policies and Procedures Manual.

**Motion**—We request that all proposed changes to the APPM that relate to Faculty and shared governance, including but not limited to (items in the document “List of Faculty Policies”) be sent to the Faculty Senate for review and comment.

Motion to Approve: Senator Dixon, 2<sup>nd</sup> Senator Parrish

Motion Approved

**Unanimous Approval**

5. Request that the Executive Committee make the topic of changes in the APPM a priority at the next meeting with President Minks. The Personnel Policies Committee will be working to gather pertinent information and documentation for this task.
6. Motion—That the “List of Principles for Post-Tenure Review” that were unanimously approved by the Faculty Senate at its January 19<sup>th</sup> meeting be sent as an email attachment to all faculty, department chairs, academic deans and administrators. This email is to include an explanatory introduction from the Faculty Senate along these lines: “At its January 19<sup>th</sup> meeting the Faculty Senate unanimously approved the attached document stating principles for post-tenure review. The practice of post-tenure review is of great importance for faculty and it has been the topic of much discussion. It is the intent of the Faculty Senate, as the representative body for faculty, to insure that any post-tenure review policy that is officially adopted by the University be the product of adequate and representative faculty participation and review. We look forward to working with fellow faculty and the administration toward achieving this goal. Faculty comments and suggestions are welcome. Please email Ken Chinn, Chair of the Faculty Senate.”

Motion to Approve: Senator Poovey, 2<sup>nd</sup> Senator Romer

Motion Approved

**Unanimous Approval**

H. **Subcommittee Report on Prepaid Faculty Travel—Sen. Brewster**  
No Report

**VI. Old Business**

**VII. New Business**

A. Election of Faculty Senate Chair-Elect

Senator Dixon: Dr. Chinn is retiring at the end of this semester. Normally, elections for FS are held in the Spring. In order to have a Chair-Elect in place for the summer, Dr. Dixon proposed that elections occur this spring. Officers need to check protocol for this situation.

**VIII. Adjournment**

Meeting adjourned at 4:40 PM.

Respectfully submitted,

*Blythe Duell*