

**Committee on Committees (CoC) Report
for the Faculty Senate meeting of December 4, 2019**

**Met on Wednesday, November 20, 2019
1:00 p.m., Morrison 219**

Attending: William Fridley, Dan Althoff, Randy Clark, Diane Dixon, Karen Maple

- I. Call to Order at 1:12 by William Fridley
- II. Elect a committee chair: Dan Althoff was elected as CoC chair (William Fridley had chaired since Spring 2019)
- III. Items
 - 1. The Personnel Policies Committee has delegated to the CoC the charge of determining the status of the Insurance and Benefits Committee (IBC). It was agreed to recommend that the IBC be included in the APPM 3.6.2 Other Committees and Councils.

Motion: It is recommended that the IBC be included in the APPM 3.6.2 Other Committees and Councils with the following Function and Membership statements.

Insurance and Benefits Committee

Function

The Insurance and Benefits Committee (IBC) will function to represent SE faculty and staff on matters concerning insurance and benefits, both at the state level with the Oklahoma Higher Education Employees Interlocal Group and on matters specific to SE. The IBC will solicit questions and requests from faculty and staff and will provide reports of its activities to the Faculty Senate for publication on the website.

Membership

The IBC will be composed of six members: two representatives appointed by the Faculty Senate, two staff representatives appointed by the Staff Association, a representative chosen by the Human Resources Office, and the Vice President for Business Affairs (or designee). Appointments of faculty and staff members are for three-year terms.

Current membership with staggered terms.

Insurance and Benefits Committee Membership 2019—2020

| Member | Represents | Term |
|--------------------|-------------------------------------|-------------|
| Karl Frinkle | Faculty | 2018-2021 |
| Charles Matthew | Faculty | 2019-2022 |
| Marjorie Robertson | Human Resources | 2019-2022 |
| Josh Harris | Staff | 2018-2021 |
| Dina Roman | Staff | 2019-2022 |
| Dennis Westman | Vice President for Business Affairs | |

2. Update on the General Faculty Committees and Councils sections of the APPM 3.3.3.2 and 3.3.3.3. Senator Fridley (Archivist) noted that the APPM lists committees and councils with hyperlinks to their respective webpages which were lost with the transition to the new website. The Archivist has recently gained access to the pages on the new website and will be working on restoring the pages and their respective links in the APPM.
3. Reviewed and agreed to recommend revision the Faculty Senate Committee requirements in the Senate Constitution (APPM 3.3), **Article V—Committees Section A.**

Motion: Strike phrases from APPM 3.3, Article V—Committees Section A.

[Question for the Parliamentarian: Is this an amendment to the constitution requiring an affirmative vote of two-thirds of the members of the Faculty Senate by a written ballot? (Article VI—Amendments, Section B.)]

The standing committees of the Faculty Senate shall be the Executive Committee, the University Affairs Committee, the Personnel Policies Committee, the Planning Committee, the Budget Committee, and the Committee on Committees. ~~A senator may serve on the Executive Committee and one standing committee at the same time. The library senator may choose which committee to serve on.~~

4. Revisit the recommended changes in the APPM to the Distance Education Council's (DEC) membership (update appointment title of SIDE and Remote Site representatives to what is currently practiced) and function statement (to send recommendations to the FS and Academic Council). These were approved by the FS last year, but not put in the APPM. VPAA Clark wanted the CoC to take another look.

It was agreed that the two changes in appointment titles in the DEC membership be put before the FS as a motion.

Motion: the following changes (underlined) will be made to appointment titles in the DEC membership (APPM 3.6.1):

Current

One representative from the McCurtain County campus (voting member) selected by the Director of the McCurtain County Campus.

One IETV representative (voting member) selected by the Director of Telecommunications and IETV.

Proposed

One representative (voting member) from a remote site (McCurtain County, Ardmore, or McAlester) selected by the Director of the Center for Instructional Development and Technology.

One Synchronous Interactive Distance Education (SIDE) representative (voting member) selected by the Director of the Center for Instructional Development and Technology.

Adding a phrase to the DEC's function statement (underlined) was discussed:

- All recommendations by the DEC concerning philosophies and policies of online learning will be submitted to the Faculty Senate.

It was agreed that the change would not be pursued at this time.

Also discussed was a related issue in the Academic Council's function statement:

- The function of the Academic Council will be to act on all recommendations submitted by the Graduate Council, Curriculum Committee, General Education Council, Distance Education Council, Teacher Education Council, and Faculty Senate. (APPM 3.6.1)

It was agreed that the phrase 'and Faculty Senate' refers to **those recommendations that the Faculty Senate chooses to submit to the Academic Council.**

IV. Adjournment at 2:08 p.m.

Respectfully submitted by William Fridley, Committee on Committees member