

Faculty Senate (FS) Minutes
Fall Semester, Meeting #6
Wednesday, November 13, 2019
Room 100, Russell Building, 3:00-4:30 p.m.
As approved by the Faculty Senate on December 4, 2019

Attending:

Daniel Althoff
Derek Cash
Randy Clark
Kay Daigle

Diane Dixon
Kendra Ingram
Karen Maple
Rhonda Richards

Kate Shannon
Michael Scheuerman
Alicia Wallace

Not Attending:

Stan Alluisi
Laura Atchley
Kathy Boothe

Rolando Diaz
William Fridley
Elisabeth Ponce-Garcia

Chaehyun Lee
Chris Moretti
Joshua Nannestad

Guests:

I. Call to Order

A. 3:03 p.m.

II. Approval of the Minutes

A. [Minutes from October 30, 2019](#)

1. Motion to approve minutes – Senator Diane Dixon
2. Second – Senator Dan Althoff
3. Last page new business – word missing (information, documents???)
4. Yes - 10; No - 0; Abstaining – 1
5. Motion carries - Minutes approved

III. Treasurer's Report

A. Still not fully funded in the budget, but in the Executive Committee meeting of November 5 ([Notes](#)) President Clark indicated it would be funded. As of today, it has not been funded. Approved amount \$9,742.00.

IV. Committee Reports

A. Budget Committee

1. Did not meet.

B. Committee on Committees (CoC)

1. Did not meet. Meeting next week on November 20, 2019.

C. Executive Committee (EC)

1. Report distributed to Faculty Senate by Chair Clark.
2. Bullet point #2 – clean up antiquated APPM 6.1.1 and 6.1.7. These sections would include the update to the APPM on a recommended minimum set of policies for gradebooks, syllabus and online learning management system. Must maintain a permanent and official gradebook in Blackboard. Early Alert Report systems (EARs) will eventually pull grades and attendance directly from Blackboard.
3. Chair Clark is asking Planning Committee to update these two sections in the APPM to reflect our understanding of gradebook and syllabus minimum requirements.
4. Different schools at Southeastern have different requirements for syllabus. Due diligence to correspond with the department in the different schools to find out why they have these requirements.

C. Personnel Policies Committee

1. Did not meet.

D. Planning Committee

Did not meet. Need to get nominations set up for next week, but the university subscription to Survey Monkey has not been set up yet.

E. University Affairs Committee

1. Did not meet.

V. Old Business

- A. None

VI. New Business

- A. Student Handbook – outdated. Student Affairs through Liz McCraw would be the contact for information.

VII. Announcements

- A. Staff Association, Michael, Dan and Diane are meeting with Dennis Westman to discuss the Care Team organized and regularized for campus compliance.

VIII. Adjournment

- A. Motion to adjourn – Senator Althoff
- B. Second Senator Daigle
- C. Yes – all; No – 0; Abstentions - 0
- D. Motion carries

Minutes submitted by Senator Rhonda Richards, Recorder
