

Faculty Senate Sub-Committee Charges for 2021-2022

University Affairs Committee:

This committee shall consist of at least one senator from each school, selected from the Faculty Senate. Its function shall be (a) to establish and maintain effective communications between the faculty and the student body, specifically through the Student Senate; (b) to gather and disseminate information, complaints, etc., directly related to the quality of the physical environment of the University; (c) to establish and maintain communications between this faculty, the faculties of other universities and colleges, and the public at large through the Recorder; and (d) to serve as a contact for adjuncts to bring their concerns to the Senate and have them addressed.

Rolando Diaz (A&S), Sub-committee chair
Stan Alluisi (JMBS)
Robert Shauger (EBS)
Doug Wood (A&S)
Laura Atchley (EBS)
Jeri Walker (A&S)
Mila Zhu (EBS)
Matthew Sparacio (A&S)

Charge for 2021-22:

In addition to above general charge, determine an effective plan for reaching out and establishing an effective line of communication with the SE student government association and Southeastern adjunct faculty. The conversations would include how the senate can best serve these individual groups with their concerns and issues.

Personnel Policies Committee:

This committee shall consist of at least one senator from each school, selected from the Faculty Senate. Its duties shall involve all matters which directly affect the well-being of the faculty member at the institution. These matters shall include, but not be limited to salary, insurance, teaching, post-tenure review, and travel to professional meetings.

William Fridley (EBS), Sub-committee Chair
Chaehyun Lee (EBS)
Laura Atchley (EBS)
Steve Csaki (A&S)
Doug Wood (A&S)
Meg Cotter-Lynch (A&S)
Ashley Hampton (JMBS)
Matthew Sparacio (A&S)

In addition to the above general charge, Ongoing Charges will be to:

1. Work on the Academic Policies & Procedures Manual (APPM), identifying sections that need editing, updating, or other editorial revisions, and making recommendations for needed changes (e.g., requesting that the changes to the APPM on faculty teaching load be dated);

2. Continue to follow up on the Resolution Regarding Faculty Hiring Process, to monitor implementation, and to encourage the administration to take the recommended steps intended to ensure a clearly defined, standardized, and transparent process;
3. Continue to obtain information on full-time faculty teaching overloads, data on compensation arrangements for faculty using coaches, and data on faculty paid on and off the Salary Card.
4. Continue to monitor faculty pay for overloads, and to monitor the implementation of the recommendation for a Workload/Compensation form for all departmental faculty. Request that the "contracted workload" information be included in the annual Appointment Letter for full-time instructors; and
5. Address Summer teaching load and compensation.

Recommended New Charges

1. Request the granting of reassigned time for the office of the Faculty Senate Recorder.
2. Monitor the implementation of the new Policy to Modify Policies and Procedures (drafted by the Ad-Hoc Policy on Policies Committee and approved by President Newsom as announced in an April 21, 2021 email).
3. Review the Teleworking Policy and make recommendations for revisions, if needed, and subsequent approval by the full senate.

Planning Committee:

This committee shall consist of at least one senator from each school, selected from the Faculty Senate. Its function shall be (a) to encourage and aid in the development of professional standards and scholarship; (b) to facilitate the development and implementation of long-term goals for departments and schools, particularly, those goals relating to curricular matters.

Rob Shauger (EBS)

Mila Zhu (EBS)

Cody Bogard (JMSB)

Chaehyun Lee (EBS)

Kathy Boothe (EBS)

Amy Gantt (A&S) Please call the first meeting (Kate Shannon was elected Chair-Elect and was moved to another committee)

Srimal Garusinghe (A&S)

Andy Kramer (Library)

In addition to the above general charge,

- Discuss the voting process for adjuncts to eliminate bias of name recognition.
- Discuss voting for Professor of the year to ensure variety in winners.
- Possible discussion on whether we need a 2nd choice vote for Teaching during the 1st round since we do a run-off with the top 3-5 nominees.

Budget Committee:

This committee shall consist of at least one senator from each school selected from the Faculty Senate, a representative from the Library, the Chair, Chair-Elect, and Past Chair. The function of this committee shall be to advise the University Vice Presidents and the President on general budgetary matters. Periodically, this committee will communicate with the faculty regarding the status of the budget and will attempt to establish a consensus on funding needs and priorities.

Stan Alluisi (JMBS), Sub-Committee chair
Randy Clark* (A&S) Senate Past-Chair
Kay Daigle* (EBS) Senate Chair
Kate Shannon* (EBS) Senate Chair-Elect
Cody Bogard (JMBS)
Meg Cotter-Lynch (A&S)
William Fridley (EBS)
Steve Csaki (A&S)
Andy Kramer (Library)

In addition to the above general charge,

The committee shall provide a motion to address updating the University salary card to between 80% - 90% of regionally similar institutions and moving the University to adopt annual salary step increases based on a national Cost of Living Adjustment (COLA) system. The committee should also develop a plan of action for more faculty involvement in the budget process.

Committee on Committees:

This committee shall consist of at least one senator from each school, selected from the Faculty Senate plus the Chair, Chair-Elect, and Past Chair. Its function shall be to appoint members to the University committees subject to the approval of the Faculty Senate.

Kay Daigle* (EBS), Senate chair, Sub-Committee Chair
Kate Shannon* (EBS) Senate Chair-Elect
Randy Clark* (A&S) Senate Past-Chair
Jeri Walker (A&S)
Ashley Hampton (JMBS)
Kathy Boothe (EBS)
Amy Gantt (A&S)
Rolando Diaz (A&S)
Srimal Garusinghe (A&S)

In addition to the general charge, review the survey presented to the faculty for committee preference to determine effectiveness.