

**Faculty Senate (FS) Minutes
Fall Semester, Meeting #5
Wednesday, November 3, 2021
Virtual Meeting, 3:00-4:30 p.m.**

As Approved by the Faculty Senate on November 17, 2021

Attending:

Laura Atchley
Cody Bogard
Randy Clark
Meg Cotter-Lynch
Steve Csaki
Kay Daigle

Rolando Diaz
William Fridley
Amy Gantt
Srimal Garusinghe
Ashley Hampton
Andy Kramer

Chaehyun Lee
Matthew Sparacio
Doug Wood
Jeri Walker

Absences:

Stan Alluisi
Kathy Boothe
Kate Shannon
Rob Shauger
Mila Zhu

Guests:

Courtney Boise
Karl Frinkle
Sondra Petty
Dena Rymel

I. Call to Order: 3:02

II. Minutes from October 20, 2021

A. Motion to Approve the Minutes from October 6, 2021 – Senator Cotter-Lynch

1. Second – Senator Kramer

2. Discussion – n/a

3. Vote to approve: Yes – 11; No 0; Abstaining 0; passes unanimously.

III. Committee Reports

A. Budget Committee

1. Did not meet.

B. Committee on Committees (Report submitted)

1. **Motions to Approve** the proposed updates to the following sections of the APPM –
Senator Atchley; Second – Senator Kramer

a) Section 3.4, #7

- (1) Past Chair Clark gave the rationale for this and the following updates: the CoC wanted to make sure that committees did not go into the summer without a chair or ranking officer. This allows the freedom for the committee to meet in the Fall even before the FS meets.
- (2) Updated to read as the following: “The report will include the dates of the year's meetings and **the name** of the newly elected Chair and Chair-Elect or Co-Chair (as stipulated by said Committee's membership description in APPM Sec. 3.5) to serve for the following year and the recommended charges for next year's committee or council.
- (3) Senator Fridley suggested the highlighted terms above (“the name”) as a Friendly Amendment.
- (4) Chair Daigle asked if we needed to vote on each revision or if we should vote collectively to adopt them. It was decided that all the revisions would be voted on at once.

b) Section 3.4, #11

- (1) Updated to read as the following: “By May of each academic year, current members of general faculty committees and councils will elect a faculty chair and chair-elect or co-chair (as stipulated by said Committee's membership description in APPM Sec. 3.5) to serve for the following year. Only committee members whose terms extend through the following year are eligible for election.”

c) Section 3.3.3.1

- (1) Updated to read as the following: “This committee shall consist of at least one senator from each school, selected from the Faculty Senate plus the Chair, Chair-Elect, and Past Chair. Its function shall be to appoint members to the General Faculty Committees subject to the approval of the Faculty Senate. By March of each academic year, this committee will communicate with the General Faculty Committees and Councils regarding electing chairs and

chair-elects or co-chairs (as stipulated by said Committee’s membership description in APPM Sec. 3.5) and filing a year-end report for the following year.”

d) Section 3.3.3.3

(1) Past Chair Clark gave the rationale for this revision: the CoC struck out the antiquated term “committees” because that language is no longer consistent with the rest of APPM.

(2) Updated to read as the following: “General Faculty Councils...”

2. Vote to approve: Yes – 14; No 0; Abstaining 0; passes with Friendly Amendment.

C. Personnel Policies Committee (Report on File)

1. Met on October 27 and finalized a draft of the telework policy. The committee worked within the original framework created by the Staff Senate and have provided the following changes. The following are highlights from that revised draft, as explained by Committee Chair Cotter-Lynch:
 - a) End of Section 3: PPC removed the passage about inclement weather (this suggestion came directly from the Staff Senate).
 - b) End of Section 4: To preserve flexibility because faculty work odd hours a revision was included stating that if faculty have structured face-to-face teaching and office hours, there is no need for said faculty member to submit telework documentation.
 - c) In Section 5: The PPC included clarifying language regarding structured/unstructured work time. PPC also codified asking for advanced notice if people need to come to campus and that those expectations should be made clear in the initial teleworking agreement. To prevent intrusion, the PPC also included steps to document telework workspaces: the first step is to provide pictures of workspace. This should help ease the main concern of the university in these instances, which remains workers comp.
 - d) In Section 6: The PPC added pertinent cross-references added. In addition, this section of the policy originally stated faculty needed to have their telework agreements renewed each semester. Revisions state this should be at least a yearly term to reflect long standing agreements. The PPC also developed and added an appeal

policy to include denial of teleworking policy – adoption of this would require changing the charge of the faculty appellate committee, although this should not be a tremendous additional burden on that committee. Revisions include a basic timeline and guarantee of maintenance of mode of teaching *at time of appeal*. For example, if a faculty member is already teaching face-to-face and denied telework, they would continue teaching in-person during the appeals process.

- e) In Section 7: The PPC added pertinent cross-references added and changed the language from “customers” to “students.”
 - f) Back Matter: The PPC also made suggestions for the format of the form itself, including adding checkbox for FERPA. In addition, the current form requires specifying each hour worked, but the PPC feels that level of detail is unnecessary; instead of hours per week will be provided, as well as unstructured work time.
2. Chair Daigle praised the PPC for its efforts on the Telework Policy, says the original document was “a mess” but the PPC completed “exceptional work.”
 3. Motion to approve the proposed updated teleworking policy – Past Chair Clark
 - a) Second – Senator Fridley
 - b) Discussion – n/a
 - c) Vote to approve: Yes: 14; No: 0; Abstaining 0; passes unanimously.
- D. Planning Committee
1. Speaking for Committee Chair Boothe, Senator Kramer noted that all pertinent information has been gathered and notices for awards and recognition will be sent out later in the month.
- E. University Affairs Committee
1. Did not meet.
 2. In a previous meeting the UAC discussed the possibility of drafting a “Welcome Back” letter to Dr. Rachel Tudor after her reinstatement.
 3. Committee Chair Diaz noted that he will be participating on a panel with Representative Bullard of OK this Friday on campus as part of the Oklahoma Political Science Association Annual Meeting regarding SB1775. He will report back from the discussion. Dr. Diaz noted that President Newsom nominated he serve on this panel.

- a) Past Chair Clark asked if SB1775 affects us at the collegiate level, and Dr. Diaz confirmed.
 - b) Senator Fridley noted that the ACLU and the AAUP chapter of University of Oklahoma have filed suit challenging SB1775 due to its chilling effect.
4. The UAC plans to meet this coming week.
- F. Treasurer Report - Stan Alluisi
- 1. No report.
- G. Executive Committee
- 1. Motion to Approve Faculty Senate correspondence with Rachel Tudor welcoming her back to campus (Dr. Tudor officially started last Friday) – Past Chair Clark; Second – Senator Fridley
 - a) Discussion – Senator Sparacio suggests a Friendly Amendment to capitalize “faculty senate” in the letter. Chair Daigle asks how this letter should be signed. General agreement that it should be signed by the Senate Chair on behalf of the entire Faculty Senate.
 - b) Vote – Yes: 1, No: 1, Abstaining 1; passes with friendly amendment.
 - 2. Next meeting with the President rescheduled to November 15, 2 pm. The agenda for that meeting remains unchanged (what follows below can also be found in FS Meeting #4 Minutes from October 20):
 - a) The EC will ask for more information about the Quality initiative in our meeting with the President - members felt they did not have enough time for all the information it to sink in, so we want further clarification on some points.
 - b) The EC discussed asking the President if there is any institutional statement or response to SB 1775.
 - c) The EC wants to follow up on previous discussions about faculty involvement in the budget process. The FS sent a proposal last year (and in December 6, 2017) about standardizing the process for faculty hiring. Anecdotally, department chairs are following these guidelines, however, justifications regarding hiring decisions are still not being shared with us (as requested earlier). We need clarification on why this is not happening.

- d) The EC discussed the hiring process of adjuncts, and Chair Daigle reached out to the VPAA Golden, who says it is being considered. Will follow up as needed on that item.
- 3. Shared Governance Topic for the November Forum has been finalized: “*Growing Pains: Stories from the Trenches*”.
 - (1) Chair Daigle notes that the Executive Committee has begun drafting the presentation. The EC is still waiting on some data it requested to fill out the presentation but should receive it shortly.

IV. Old Business

- A. n/a

V. New Business

- A. Past Chair Clark asked for updates regarding the Salary Card – “Do we have a new one yet?” Chair Daigle explained that a committee has been formed and an official announcement from President Newsom is forthcoming.

VI. Announcements

VII. Adjournment

- A. Adjourned at 3:53 p.m. CST
 - 1. Motion – Senator Walker; Second – Senator Wood

Minutes submitted by Senator Matthew Sparacio, Recorder