

For FS Meeting 2-9-2022

Motions for Suggested Changes to the APPM (additions in red)

Motion 1: We propose that the following wording be added to Article VI - Amendments, Sections B and C, to address the situation in which the Senate is not meeting in person.

Article VI—Amendments

Section B.

Such proposed amendments shall be considered as adopted when approved by an affirmative vote of two-thirds of the members of the Faculty Senate. Such voting shall be by written ballot. **When the senate is not meeting in person due to emergency situations (e.g., teleworking), the senate will use an alternative means to collect the votes. Verification of the votes will be made by the Executive Committee.**

Section C.

This constitution may also be amended by an initiative election. Such an initiative shall specify the amendment(s) to be made and shall require the signatures of 20 percent of the faculty as defined in Article I. Verification of the signatures on the initiative shall be by the Executive Committee. Upon verification, such amendments shall be submitted to the Faculty Senate. The amendment(s) shall be considered as adopted when approved by an affirmative vote of two-thirds of the Faculty Senate who vote. Such voting shall be by written ballot. **When the senate is not meeting in person due to emergency situations (e.g., teleworking), the senate will use an alternative means to collect the votes. Verification of the votes will be made by the Executive Committee.** Or the proposed amendment (s) may be submitted to the faculty as a whole under the provisions of Article IV, Sections F and G.

Motion 2: We propose that the following wording be added to Article III - Composition, Sections C and G, to address the newly accepted policy that allows for release time for the Senate Recorder.

Article III - Composition

Section C.

The offices of archivist, chair and chair-elect are two-year terms. Upon completion of the two-year term, the office of chair will be filled by the chair-elect. Elections for the archivist and chair-elect will be held in alternating spring semesters, with the chair-elect being in odd numbered year and the archivist being in even numbered years. **The office of recorder is a one-year term and will be elected during the spring semester from the currently sitting senators whose term will continue through the following academic year or who intends to run for a Senate seat the following term. (Rationale: this gives the department time to process the necessary paperwork and adjust the teaching schedule, if desired).** The archivist, **recorder,**

and chair-elect will assume office in the fall of the academic year following the election. The new chair-elect will assume the office of chair-elect, the outgoing chair-elect will assume the office of chair, and the outgoing chair shall become the past chair on August 1 in the year of the chair-elect election. Should the office of chair be vacated before the two-year term is completed (e.g. because of resignation or retirement), the office of chair will immediately be filled by the chair-elect (who will fulfill the remainder of the two-year term), and a new chair-elect shall be elected from the faculty at large to fill the remainder of the two-year term. Should the office of archivist or chair elect be vacated before the two-year term is completed (e.g. because of resignation or retirement), a new officer will be elected from the faculty at large to fill the remainder of the two-year term.

Section G

The recorder shall keep an accurate record of all meetings and assist the chair in distributing the agenda and minutes of each meeting. The recorder shall also be in charge of publicity, in consultation with the chair and chair-elect. **The Recorder of the Faculty Senate will be provided a three-hour course equivalent reallocation time for both the fall and spring semesters. The Faculty Senate Recorder's Department Chair is responsible for initiating the necessary paperwork.**

The archivist shall maintain a depository for all documents (e.g., minutes, memos, and letters) produced by the Faculty Senate, Faculty Senate committees, and all University committees (standing and ad hoc) under the oversight of the Faculty Senate. The archivist will also maintain a depository for all written responses to memos and letters submitted by the entities listed above. The archivist also will serve as the web master for the Faculty Senate home page. It is the responsibility of the chair of each committee to forward all written documents to the archivist. The Archivist of the Faculty Senate will be provided a three-hour course equivalent reallocation time each semester, including summer (in accord with the Revised Interim and Summer School Policies—4.7.5). **The Faculty Senate Archivist's Department Chair is responsible for initiating the necessary paperwork. (rationale: to remain consistent with the chair and recorder wording)**

Motion 3: We propose that the wording be changed in 4.4.7.3, Post Tenure Review Process, Section C, to assist in calling the first meeting for Post Tenure Review committees.

4.4.7.3 Post Tenure Review Process (existing is in **GREEN** and suggested change is in **RED**)

C. The review will be conducted by a panel of five tenured faculty. The currently serving department chair shall not serve on the panel. The department chair will form the panel by a random selection process in the presence of the faculty member according to the following levels of disciplinary proximity: (1) discipline/program (2) department (3) school. The selection process will only extend to the department or school level if there are fewer than five tenured faculty in the discipline/program or in the department,

respectively. The department chair will notify the panel members of their selection by the end of the fall semester. **The senior member of the panel (change to The department chair) (rationale, it is hard to determine the senior member)** will call the first meeting of the review panel. The panel will elect its chair at this meeting. Recusal from the post-tenure panel by qualified faculty is not allowed except in cases of nepotism or if the faculty member is involved in a current grievance pending related to the candidate. In these two instances alone the faculty member may choose to recuse themselves from the panel if circumstances would not allow them to make a fair unbiased assessment of the candidate. All participants of the PTR procedure will treat the materials, discussion, and results involved with the level of confidentiality appropriate to personnel matters.

Respectfully submitted,

Faculty Senate Executive Committee