

PPC charges, 21-22 school year

Updated 2/2/22

This committee shall consist of at least one senator from each school, selected from the Faculty Senate. Its duties shall involve all matters which directly affect the well-being of the faculty member at the institution. These matters shall include, but not be limited to salary, insurance, teaching, post-tenure review, and travel to professional meetings.

In addition to the above general charge, Ongoing Charges will be to:

1. Work on the Academic Policies & Procedures Manual (APPM), identifying sections that need editing, updating, or other editorial revisions, and making recommendations for needed changes (e.g., requesting that the changes to the APPM on faculty teaching load be dated);
 - We corresponded with Dr. Golden in the fall semester to see that pending updates were added and with dates
 - The next step here is to revise APPM to appropriately include the Dean of Undergraduate Studies and the Assistant Vice President for Academic Affairs, both of which positions will be filled for the 2022-23 school year.
2. Continue to follow up on the Resolution Regarding Faculty Hiring Process, to monitor implementation, and to encourage the administration to take the recommended steps intended to ensure a clearly defined, standardized, and transparent process;
 - We have talked about this, but have not followed through on communicating with administration regarding following the defined process. We were told in the fall that all faculty hiring requests were approved, which is lovely, but that is not the same as having a working process to make decisions when they have to be made.
3. Continue to obtain information on full-time faculty teaching overloads, data on compensation arrangements for faculty using coaches, and data on faculty paid on and off the Salary Card.
 - We have received data on faculty paid on and off card, and this data is being used by the Salary Card Working Group.
 - We have neither requested nor received information on full-time faculty teaching overloads nor compensation arrangements for faculty using coaches.
4. Continue to monitor faculty pay for overloads, and to monitor the implementation of the recommendation for a Workload/Compensation form for all departmental faculty. Request that the “contracted workload” information be included in the annual Appointment Letter for full-time instructors; and
 - Did anyone receive a workload/compensation form for spring semester? Do we need to follow up on that?
 - We should request that the “Contracted Workload” be included in our appointment letters.
5. Address Summer teaching load and compensation.
 - We have done nothing about this.

Recommended New Charges

1. Request the granting of reassigned time for the office of the Faculty Senate Recorder.
 - Done!
2. Monitor the implementation of the new Policy to Modify Policies and Procedures (drafted by the Ad-Hoc Policy on Policies Committee and approved by President Newsom as announced in an April 21, 2021 email).
 - Not done; I'm thinking this is more of an "keep an eye out for issues" thing?

Items addressed not on original list of charges:

- 1) Proposed revisions to the university's telework policy; revisions were approved by Senate and forwarded to administration
- 2) Proposing revisions to DEC proposal re: course template for APPM