

## Faculty Senate Interactions with the President

### I. Bearing the Mace at University Functions

- A. At ceremonies that include the University mace (Commencement, Freshman Convocation, etc.) the mace is usually carried by the Chair of the Faculty Senate.
- B. When we have two commencement ceremonies in one day (Fall commencement and if there is inclement weather in the spring) typically the Senate chair will carry the mace at his/her ceremony and another member of the Senate will carry it at the other ceremony.

### II. Forums on Shared Governance

- A. Forums are typically held twice a semester.
- B. We had been doing two topics per forum (one administrative, one faculty), but we had talked about doing one topic per forum (alternating administrative and faculty).
- C. Topics need to be broadcast at least two weeks prior to the forum date.
- D. The Senate takes notes, which are reviewed by the President prior to their publication. If the President suggests changes and the Executive committee does not agree to the changes the notes will be updated to include both points of view (this has yet to happen).
- E. The full policy can be found in the Academic Policies & Procedures Manual, section 3.8.

### III. Meetings with the Executive Committee

- A. The Senate Executive Committee meets with the President about three times a semester.
- B. The Executive Committee prepares up to three topics, giving them to the President at least a week before the meeting (often these are follow-up issues from one of the forums).
- C. The Executive Committee takes meeting notes and they are sent to the President for review before being published. If the President suggests changes and the Executive committee does not agree to the changes then the notes will be updated to include both points of view (this has yet to happen).
- D. In many of the meetings with President Minks he often brought items to the discussion as well (budget information, important items from the President's meetings or OSRHE, etc.).
- E. The full policy can be found in the Academic Policies & Procedures Manual, section 3.8.

### IV. Surveys

- A. The President receives a copy of the annual Faculty Senate survey (and is usually asked if there any particular questions he/she would like added).
- B. The President has in the past requested that the Faculty Senate send out a survey to the entire faculty to gauge support on particular issues (such as the smoking ban on campus a few years ago).