

Planning Committee

Final Report/Recommendations

List of activities performed over the academic year...

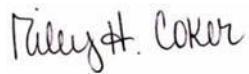
- Continued with the new guidelines surrounding the Scholarship/Research criteria for faculty responses
- Contacted Cathy Conway for eligible candidates for the Lifetime Achievement Award
- Contacted Bridgette Hamill regarding current eligible faculty for nomination status
- Contacted Terri Rogers regarding the date for the Faculty/Staff banquet
- Publicized to the student body and faculty/staff at large regarding the opening of nominations
- Stayed in constant contact with Cody Wood regarding the design and data required for the nomination and voting website
- Took nominations for faculty in all areas including Lifetime Achievement Award
- Collected vitas from candidates for the Lifetime Achievement Award
- Contacted faculty for responses to nominations
- Compiled data and entered into voting website
- Tallied votes and identified runoffs
- Made and administered ballots for runoffs
- Re-tallied runoff votes
- Contacted Senators when voting became available
- Contacted Senators when voting was about to expire
- Identified clear winners in each category for each school, Lifetime Achievement Award and Professor of the Year
- Stayed in constant contact with the President of Faculty Senate regarding number of nominations, votes, run-offs and problems associated with the system.
- Provided nomination information to the President of Faculty Senate for the winners for presentation at the banquet
- Provided a list of nominees to be printed in the banquet program
- Emailed faculty members information surrounding their nomination
- Researched and compiled data for DEAD DAY at Southeastern

Changes that are recommended for the committee next academic year...

- Reconsider the way Professor of the Year is determined
- Optional verification via email once a nomination has been made
- Optional verification via email once a vote has been cast
- If supporting documentation does not accompany the nomination, it should mean that the faculty member declines the nomination. They can still be listed as a nominee, but their name does not appear on the ballot.

As co-chairs, we would like to request that our committee stays intact, as both current co-chairs will be retiring from the Senate as of May, 2013. Obviously, this leaves two vacancies on our committee for next academic year.

Respectfully submitted,



Riley H. Coker
Co-Chair, Planning Committee



Kathleen Hardgrove
Co-Chair, Planning Committee