

Personnel Policies Committee Report for Faculty Senate Meeting April 23, 2014
Met – April 21, 2014
Next Meetings scheduled for April 25, 28 and May 2, 2014

Attending: Dennis Brewster, William Fridley, John Mischo, Halet Poovey Dan Althoff, George Jacox, Christopher Moretti

Not Attending: None

Motion: Archivist Election

Moving the election of the Archivist to the spring has created an unintended consequence. Senators whose terms will end July 31 would not be technically eligible for elections to the position as they would not be sitting senators at the time they would take office (they would have to stand for re-election). While the Personnel Policy Committee intends to permanently address the issue in the fall, we would like to propose the following temporary solution for the current election.

Motion

All currently sitting senators, with the exception of the Chair and Chair-elect, are eligible to be nominated for the position of Archivist. Should the Senator elected to the position of Archivist fail to be re-elected to the senate in the fall elections, the position will be filled according the Faculty Senate Constitution for vacant positions.

1. **Charge:** Continue to work with Dr. Clark on editorial revisions to the APPM.
Action: Will meet with Dr. Clark to review Chapter 6 April 25, 2014.
2. **Charge:** Explore and investigate family leave policies.
Action: Will attempt to schedule a meeting with SA May 2, 2014.
3. **Charge:** Explore protocols for conducting FS business electronically.
Action: Proposed Bylaw Change:

Faculty Senate business that would be required to presented to the senate for voting should be subjected to electronic voting only over semester breaks and in situations in which a deadline would not be met by conducting the vote at the next scheduled Faculty Senate meeting or by convening an emergency meeting. Any voting must adhere to the following:

- 1) All Faculty Senators must be informed of the issue and provided any related support documents at least 48 hrs prior to conducting the vote.
- 2) The voting period must be stated in advance and last at least 24 hours.
- 3) A successful vote will require a majority of the currently sitting senators (either in the affirmative or the negative).
- 4) All votes must be confirmed by the chair and at least one additional member of the executive committee.
- 5) The results of any voting and the details of the voting methodology should be presented at first faculty senate meeting following the vote.

The following are recommended best practice.

- 1) In recognition of the value of debate, when possible documents should be available at a common site and a discussion board or similar mechanism made available for senators to debate the issue.

2) The discussion should be collected and archived in the same manners as other Faculty Senate business.

4. Charge: Post Tenure Review policy.

Action: Meeting with VPAA McMillan and executive committee on April 28, 2014 to review feedback and finalize policy.