

Faculty Senate (FS) Minutes
Fall Semester, Meeting #4
Wednesday, October 12, 2022
Hybrid (Russell 100 & Zoom), 3:00-4:30 p.m.

ATTENDING

Laura Atchley	Srimal Garusnghe	Matthew Sparacio
Kathleen Boothe	Ashley Hampton	Jeri Walker
Randy Clark	Andy Kramer	Doug Wood
Meg Cotter-Lynch	Chris Moretti	Frank Xu
Steve Csaki	Kate Shannon	Mila Zhu
Amy Gantt	Rob Shauger	

ABSENCES

Cody Bogard	Brandon Burnette	Amy Mills
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GUESTS

Eric Kennedy	Jimmie Flores	Sondra Petty
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I. Call to Order – 3:02 PM CST

II. Minutes from September 28, 2022

A. **Motion to Approve** the Minutes from September 28, 2022 – Senator Shannon

1. **Second** – Senator Clark
2. **Discussion** – Amendments for discussion – Section 7 is Section F.
3. **Vote to Approve** – Yes - 13; No - 0; Abstain - 0; passes unanimously.

III. Nominations for Faculty Senate Acting Chair-Elect

- A. Nominations: Amy Gantt
- B. Vote – 14; No – 0; Abstain – 0; passes unanimously.

IV. Treasurer’s Report

- A. Will be meeting tomorrow with Chair Shannon.

V. Committee Reports

- A. Budget Committee
 1. Meeting a week from today with the PPC; in the meantime, Senator Moretti set up a discord thread to discuss the budgetary issues. Specifically, a salary card floor. Senator Moretti suggested we use the AAUP data to determine what the floor is.

- a) After setting this, BC will shift attention to determining a market value across disciplines.
- B. Committee on Committees
- 1. Report from CoC dated 10/12/2022 on file.
 - a) **Motion to Approve in bulk** – The “Final” Final Update to university committees and councils – Senator Clark (include list from email)
 - (1) **Second** – Senator Sparacio
 - (2) **Discussion** – n/a
 - (3) **Vote to Approve** – 15; No – 0; Abstain – 0; passes unanimously.
- C. Executive Committee
- 1. Strategic Planning Town Hall on 10/10 for Faculty and Staff
 - a) At least 15 attendees; most of the committee was in attendance, divided between faculty and staff.
 - (1) Please fill out the jot form sent by Mike Davis if you have not done so!
 - (a) Things to consider: what changes to we have to make to enhance student experiences and access to the educational opportunities?
 - 2. Shared Governance Forum
 - a) Reflections on past SGF (Quality Initiative) from 10/11/2022.
 - (1) Improving the quality of online learning, which was closely connected to the QM course that a pilot group is taking right now. Also reviewed feedback from the post-COVID CIDT course review process. Led by Susan Ronenberg.
 - (2) The second part focused on the a “concierge” advising model – each student will have a team of advisors to guide them. Led by Mark Shields.
 - (a) CONCERN: how many advisors do students need?
 - i) How will we pay for this?
 - (b) CONCERN: CIVITAS software package – requires attendance input and assignments to aid with monitoring; more of a burden for faculty?
 - i) How will we pay for this?
 - (1) Is software necessary – what about clearing up communication to enhance efficiency? Are there more cost-effective options?

- (c) CONCERN: will the team be able to help students chose majors from Day One? How well-trained will they be?
- (d) CONCERN: there is irony in the sense of shared governance, as we have money available for new administrative posts and software, but there is never fund for faculty compensation.
- (e) CONCERN: the degree of development; there were no deliberate comments or explanations as to how this will be implemented.
 - i) Spring '22 **78%** of our students were entirely online. Is this a pragmatic approach?
 - ii) Timeline is to onboard on Spring and hope for implementation by Fall 2023. Satellite campuses will be rolled out earlier.
 - (a) CONCERN: Where do satellite campus students fit?
- b) Next Shared Governance Forum scheduled for 11.15
 - (1) We need to come up with a topic to discuss - ideas?
 - (a) SUGGESTION: Shared Governance 101 – Decisions have been made in areas which encroach upon the Faculty Senate’s role (academic calendar changes, hiring, etc).
 - (b) SUGGESTION: Compensation is not going away...maybe discuss faculty recruitment and retention?
 - i) What data can we draw this from? Are we able to figure out faculty turnover numbers here and elsewhere?

D. Personnel Policies Committee

1. Meeting Minutes for 9.21.2022 and 10.5.2022 meetings on file.
2. Request of PPC – Overload calculation & dispersal (**NEW CHARGE**)
 - a) The dispersal of overload or supplemental pay has not been discussed. Communication about changes in practice did not occur.
 - (1) Faculty Transaction Form was changed unilaterally. Is there a difference in the way that overload is viewed? Lori Kennedy only looked at Term I courses. Dispersal needs to be communicated clearly.

- b) QUESTION: Can or should we address this expectation and return to our initial request for a Workload/Compensation form (motion passed 3.10.2021) from department chairs prior to the start of each semester that includes the expected disbursement of overload pay?
 - (1) CONCERN SECONDED: there is inconsistency in disbursement.
 - c) SUGGESTION: to include when payment get disbursed should be clearly included on the Faculty Transaction Form.
3. Office Hours Policy Final Draft

APPM 4.9.1 p. 102

A full-time faculty member is required to schedule ten office hours per week and it is recommended at least one (1) office hour be scheduled each day Monday through Friday. In addition, a faculty member is expected to be available additional hours by appointment. Faculty members teaching distance education classes may negotiate with the department chair to substitute up to five online office hours for five physical office hours.

Proposed draft revision:

Unless contractually obligated otherwise, a full-time faculty member is required to schedule office hours according to the following ratio: half as many office hours per week as credit hours taught in a given semester. In addition, full-time faculty are expected to be available additional hours by appointment. Of the given number of office hours, full-time faculty members teaching online classes should be available for synchronous online office hours in approximate proportion to their online teaching load. Departments will establish policies regarding the expected mechanisms for online office hours, and for publicizing faculty office hours.

Motion to Approve Updated Language to APPM 4.9.1 – Senator Cotter-Lynch

- 1. **Second** – Senator Moretti
- 2. **Discussion** – n/a
- 3. **Vote to Approve** – Yes - 15; No - 0; Abstain – 0; passes unanimously.

E. Planning Committee

- 1. Self-nominated new chair: Senator Zhu.

2. **NEW CHARGE:** support to complete the nomination process for Amy Madewell to be considered for Professor of the Year for the Oklahoma Medal of Excellence.

a) Nominations are now open and close 11.29.2022.

F. University Affairs Committee

1. Dr. Walker visited with SGA to continue an open line of communication with UAC.

VI. Old Business

VII. New Business

XII. Announcements

XIII. Adjournment – 3:58 PM CST

A. **Motion to Adjourn** – Senator Walker

B. **Second** – Senator Kramer

Minutes prepared by Matthew J. Sparacio, Recorder.