Payroll Schedules for Fiscal Year 2022-2023

MAIN & FACULTY

Approved trans. forms/payroll changes must be in HR by the 10th of the month (or business day preceding if 10th is on weekend)

Pay Period	Due Date	Direct Deposit Date
July 1-31	July 7	July 29, 2022
August 1-31	August 10	August 31, 2022
September 1-30	September 9	September 30, 2022
October 1-31	October 10	October 31, 2022
November 1-30	November 10	November 30, 2022
December 1-31	December 9	December 22, 2022
January 1-31	January 10	January 31, 2023
February 1-28	February 10	February 28, 2023
March 1-31	March 8	March 31, 2023
April 1-30	April 10	April 28, 2023
May 1-31	May 10	May 31, 2023
June 1-30	June 8	June 30, 2023

SUPPLEMENTAL

Approved trans. forms/payroll changes must be in HR by the 10th of the month (or business day preceding if 10th is on weekend)

Pay Period	Due Date	Direct Deposit Date
July 1-31	July 7	July 29, 2022
August 1-31	August 10	August 31, 2022
September 1-30	September 9	September 30, 2022
October 1-31	October 10	October 31, 2022
November 1-30	November 10	November 30, 2022
December 1-31	December 9	December 22, 2022
January 1-31	January 10	January 31, 2023
February 1-28	February 10	February 28, 2023
March 1-31	March 8	March 31, 2023
April 1-30	April 10	April 28, 2023
May 1-31	May 10	May 31, 2023
June 1-30	June 8	June 30, 2023

Summer Faculty & Adjunct Pay will vary depending on dates for courses taught.

STUDENT

Employees must submit time entry to supervisors by 10am; supervisors must approve by 2pm

	Pay Period	Due Date	Direct Deposit Date
Summer	Jun 12 - Jun 30	July 5	July 27, 2022
	Jul 1 - Jul 9	July 11	July 27, 2022
	Jul 10 - Aug 13	August 15	August 26, 2022
Fall	Aug 14 - Sep 10	September 12	September 27, 2022
	Sep 11 - Oct 8	October 10	October 27, 2022
	Oct 9 - Nov 5	November 7	November 23, 2022
	Nov 6 - Dec 3	December 5	December 22, 2022
	Dec 4- Jan 7	January 9	January 27, 2023
Spring	Jan 8 - Feb 4	February 6	February 27, 2023
	Feb 5 - Mar 4	March 6	March 27, 2023
	Mar 5 - Apr 8	April 10	April 27, 2023
	Apr 9 - May 6	May 8	May 26, 2023
Sum	May 7 - Jun 10	June 12	June 27, 2023
	Jun 11 - Jun 30	July 3	July 27, 2023
	Jul 1 - Jul 8	July 10	July 27, 2023

HOURLY

Employees must submit time entry to supervisors by 10am; supervisors must approve by 2pm

Pay Period	Due Date	Direct Deposit Date
June 1-30	July 5	July 12, 2022
July 1-31	August 1	August 12, 2022
August 1-31	September 1	September 12, 2022
September 1-30	October 3	October 12, 2022
October 1-31	November 1	November 10, 2022
November 1-30	December 1	December 12, 2022
December 1-31	January 3	January 12, 2023
January 1-31	February 1	February 10, 2023
February 1-28	March 1	March 10, 2023
March 1-31	April 3	April 12, 2023
April 1-30	May 1	May 12, 2023
May 1-31	June 1	June 12, 2023
June 1-30	July 3	July 12, 2023
July 1-31	August 1	August 11, 2023