

Faculty Senate (FS) Minutes
Fall Semester, Meeting #7
Wednesday, November 30th, 2022
Hybrid (Russell 100 & Zoom), 3-4:30 PM

ATTENDING

Kathy Boothe
Brandon Burnette
Meg Cotter-Lynch
Steve Csaki
Amy Gantt

Ashley Hampton
Andy Kramer
Chris Moretti
Kate Shannon
Rob Shauger

Matthew Sparacio
Jeri Walker
Mila Zhu

ABSENCES

Laura Atchley
Cody Bogard
Randy Clark
Srimal Garusnghe

Amy Mills
Doug Wood
Frank Xu

GUESTS

Karl Frinkle

Jimmy Flores

Carol Sullivan

I. Call to Order - 3:02 PM CST

II. Minutes from November 9th, 2022

A. **Motion to Approve** the Minutes - Senator Walker

1. **Second** – Senator Sparacio
2. **Discussion** – n/a
3. **Vote to Approve** – Yes - 10; No - 0; Abstain - 0; passes unanimously.

III. Treasurer's Report

A. Payment officially released to Chair Shannon for attending conference on Senate leadership earlier this academic year.

IV. Committee Reports

A. Budget Committee

1. BC and PPC led the Shared Governance Forum on 11/15.
 - a) See Executive Committee section below for comments.

B. Committee on Committees

1. **Motion to Approve** the following revision to A.P.P.M 3.5 regarding the membership of the Bachelor of Science in Liberal & Applied Studies Coordinating Committee (BSLAS_CC) – Senator Walker

*The Bachelor of Science in Liberal and Applied Studies Coordinating Committee will consist of at least seven faculty members. The Faculty Senate will appoint members for three-year staggered terms. There will be a minimum of one committee member from each of the six groups (Arts, Humanities, Natural Sciences, Applied Sciences, Behavioral Sciences and Applied Behavioral Sciences). An additional member from the department of English, Humanities and Languages will also be a member. **The Chair of the department of English, Humanities and Languages, or their designee, will serve as a voting member.** The Director or designee of the Academic Advising and Outreach Center (AAOC) and the Coordinator of the BSLAS will serve as ex-officio, non-voting members (APPM 3.5).*

- a) **Second** – Senator Kramer
- b) **Discussion** – The proposed revision was approved at the BSLAS_CC meeting on October 10, 2022. The proposed changes are marked in red above.
- c) **Vote to Approve** – Yes - 12; No - 0; Abstain - 0; passes unanimously.

C. Executive Committee –

1. Has not met since the Shared Governance Forum. Is there any other further discussion regarding that event?
 - a) Some senators were shocked that the discussion of compensation did not seem to register with those in attendance. There is debate as to the origins of this apathy and lack of faculty input. The small received input was generated by newer faculty members, and perhaps did not understand the depth of the problem.
 - (1) Informal feedback to senators suggests some faculty needed more time to process, and voiced desire for more info up front to make informed decisions.
 - (2) *SUGGESTION*: In the future, provide information beforehand for attendees to review, and allow a feedback submission link after granting time to process.
 - b) General faculty agreement that if there is a *delay* in administrative response to the information presented to them, faculty input should be more substantial.

D. Personnel Policies Committee

1. BC and PPC led the Shared Governance Forum on 11/15.

a) See Executive Committee section below for comments.

E. Planning Committee

1. There a Google Form sent to the university listserv for award nominations for the Faculty Senate Awards for Excellence in Teaching, Scholarship or Service, and Adjunct of the Year.

a) The deadline is February 6 for nomination submissions.

F. University Affairs Committee

1. Nothing to report.

V. Old Business

A. Quality Initiative – Advising practices – Civitas Training

1. Chair Shannon held a discussion with Mark Shields before Thanksgiving, and he informed her that that advising training will start in mid-January. She requested that faculty are assured they receive training before the summer, and that training is available to all faculty, not simply those who serve as advisors.

2. Chair Shannon placed a copy of the Quality Initiative in the FS Blackboard folder for senators to review over break (it is a short document).

B. **Motion to Approve** recommendation regarding Overload Pay – Chair Shannon

*We recommend that **beginning in the Spring 2023 semester** academic chairs provide a documentation to all full-time departmental faculty, prior to each semester, describing overload or supplemental pay that will be provided for the semester, and addressing the following:*

- *Contractual workload*
- *Any course reductions (e.g., reassigned time, administrative appointments)*
- *Teaching load for the semester and a list of the courses being taught [added at the meeting].*
- *Total overload hours*
- *Compensation for the overload hours.*
- *The timeline for the dispersal of overload compensation.*

1. **Second** – Senator Cotter-Lynch

2. **Discussion** – Passed in March 2021, but never enacted.

a) This will be very helpful for instructors who teach across multiple departments.

- b) Enforcement Discussion with VPAA Golden. We would like this to be enacted moving forward. There does seem to be some discussion across some departments, but not all..
 - c) If the request is made/applied in Spring 2023, this may set the stage or force a discussion about this.
 - d) **FRIENDLY AMENDEMNT:** “We recommend that *beginning with the Spring 2023 semester...*” The friendly amendment changes are marked in red above.
3. **Vote to Approve** – Yes - 13; No - 0; Abstain - 0; passes unanimously.

VI. New Business

- A. Faculty Lunch during Finals week – Google Form found on FS Blackboard.
 - 1. Tuesday December 13 and Wednesday December 14. Faculty Lounge on second Floor of Russell and set up by 10:30 AM CST. Clean up by 2:00 PM CST.
- B. Recommendations/Concerns regarding 2023-2024 Academic Calendar
 - 1. The trend going forward is that that academic year will continue to start later in August. That put us with commencement a week later than previous semesters.
 - a) *QUESTION:* How does this map to Durant Public Schools?
 - b) *CONCERN:* 7-week courses seem to be driving this schedule change.
- C. Suggested changes to the Faculty Senate website
 - 1. Proposal presented urging the creation of a News Briefs and Shared Governance page (collaborative with Staff Senate).
 - a) *RECOMMENDATION:* link to the separate components on a SGF page.
- D. Seth Dutton asked about FS recognition at a basketball game.
 - 1. The date and time is still TBD.

XII. Announcements

- A. The Department of Music at will present SE’s 102nd Annual Candle lighting Concert on Monday, December 12, at 7:30 p.m. in Montgomery Auditorium; it will feature selections from Handel’s *Messiah*.
- B. The HLC comprehensive review teams have been established, organized into several criteria. The HLC review committees will be at SE on November 27 and 28, 2023. The rosters for the review teams can be found below:
 - 1. Criterion 1 - Mission: Jeremy Blackwood, Randy Clark & Liz McCraw*

2. Criterion 2 - Ethical and Responsible Conduct: Susan Ronnenberg and Cherrie Wilmouth*
3. Criterion 3 - Teaching and Learning: Quality, Resources, and Support: Michael Hardy, Mark Shields, and Cristal Smith*
4. Criterion 4 - Teaching and Learning; Evaluation and Improvement: Kay Daigle and Brett Elliott*
5. Criterion 5 - Institutional Effectiveness, Resource, and Planning: Mike Davis*, Rhonda Richards, and Dennis Westman
6. Support Team - Meg Cotter-Lynch*, Teresa Golden, Kristie Luke, and Susan Ronnenberg.

a) Asterisks connote individuals who served in the half-way review in 2018.

XIII. Adjournment – 3:51 PM CST

- A. **Motion to Adjorn** – Senator Walker
- B. **Second** – Senator Shauger