

**Minutes for the Faculty Senate**

**Meeting #7, Spring 2023**

**Wednesday, April 26, 2023**

**Hybrid (Russell 100 or Zoom)**

**ATTENDING**

Brandon Burnette	Andy Kramer	Jeri Walker
Meg Cotter-Lynch	Chris Moretti	Doug Wood
Randy Clark	Kate Shannon	Frank Xu
Steve Csaki	Rob Shauger	Mila Zhu
Amy Gantt	Matthew Sparacio	

**ABSENCES**

Laura Atchely	Srimal Garusnghe	Frank Xu
Cody Bogard	Ashley Hampton	
Kathy Boothe	Doug Wood	

- I. Call to Order – 3:37 PM CST
- II. **MOTION TO APPROVE** the minutes from April 12, 2023 – Senator Cotter-Lynch
  - a. **SECOND** – Senator Walker
  - b. **DISCUSSION** – Names of Newsom and Key need to be updated.
  - c. **VOTE** – Yea 12; Nay 0; Abstaining 0; passes unanimously.
- III. Election of Faculty Senate Chair Elect – one nominee: Matthew Sparacio
  - a. Senator Sparacio accepts the nomination to serve as Chair Elect.
- IV. Treasurer’s Report
  - a. Need to pay the Country Framer for Awards distributed during Banquet.
- V. Committee Reports
  - a. Budget Committee (BC)
    - i. Did not meet.
  - b. Committee on Committees (CoC)
    - i. **MOTION TO ACCEPT** the Committee and Council Appointments for 2023-2024 Academic Year (finalized 4.17.23) – Senator Clark

1. **SECOND** – Senator Kramer
2. **DISCUSSION** – Student appointments will be finalized in the Fall.
3. **VOTE** – Yea 12; Nay 0; Abstaining 0; passes unanimously.
  - a. **CONCERN:** Sustainability Committee has not met (only member to show for a meeting was a Staff member). Right now, the Sustainability Committee is a non-functioning committee (has not met since at least 2020). Last report was 2018.
    - i. EC can make updates to non-functioning committees.
    - ii. *SUGGESTION:* Should “Committee Work as Shared Governance” be the topic of the Fall 2023 Shared Governance Forum?
  - c. Executive Committee (EC)
    - i. Notes on file; met with President Newsom and VPAA Golden on 4/25.
      1. Compensation Proposal Update; still trying to determine what this will look like; communications between Marjorie Robertson with Senators Shannon and Moretti.
        - a. President Newsom expressed concern about the costs; need \$1.7 million to fund faculty compensation (not including staff).
        - b. No promises made; hope to have things settled by May 24.
          - i. *SUGGESTION* offered by Senator Csaki: take available funds and start adjusting compensation of faculty who are hired on card to get the ball rolling.
      2. Summer Pay will be handled differently than in the past. Summer Pay will be processed through employee transaction forms. The ETFs will be processed by HR, be vigilant!
        - a. Likely there will be no payment in May for Summer I courses.
  - d. Personnel Policies Committee (PPC)
    - i. Did not meet.
  - e. Planning Committee (PC)
    - i. Did not meet.
      1. FS recognizes the hard work of Committee Chair Zhu!
  - f. University Affairs Committee (UAC)
    - i. Did not meet.

VI. Old Business

- a. Reactions to Shared Governance Forum (April 11, 2023)
  - i. It was very informative in grappling with ChatGPT.
    - 1. A recording is posted to the Shared Governance Web Page.
- b. Faculty/Staff Housing (Communication Update)
  - i. Meeting scheduled for 4/28 between President and faculty/staff affected.

VII. New Business

- a. Organized Research grant Disbursement Concerns
  - i. Organized Research and Program Review Committee (ORPRC) Function: *The responsibilities of this committee are to set and amend policy with regard to disbursement; to review applications twice a year of more depending on special circumstances to make recommendations for funding to the Office for Academic Affairs, and to periodically review and analyze the effectiveness of the Organized Research Grant program (Section 3.5 Function and Membership of General Faculty Committees APPM-41).*
    - 1. **MOTION TO RECOMMEND** that the ORPRC conduct a review of the current timelines, review processes, and funding practices to evaluate the effectiveness of the current process – Senator Shannon
      - a. **SECOND** – Senator Sparacio
      - b. **DISCUSSION:** Faculty suggest that at least three funding opportunities are implemented to provide equitable funding throughout the fiscal year.
        - i. The ORPRC needs to solicit direct input from faculty.
      - c. **VOTE** - Yea 12; Nay 0; Abstaining 0; passes unanimously.
- b. Faculty Survey
  - i. Plan is to send out the long version of the Survey on Monday, May 1. It will close about two weeks later.
- c. Microcredentials and Intellectual Property
  - i. Mentioned in the EC meeting with President Newsom and VPAA Golden.
    - 1. If it is credit bearing it should be under faculty control. It comes under HLC when it is offered for credit.
    - 2. *QUESTION:* What is not covered under the IP statement in the APPM.
  - ii. Contact Chairs to address this in order to protect faculty who are non-tenured tenure track and remind them this is not required for promotion.

1. **MOTION TO APPROVE THE FOLLOWING**

**RECOMMENDATION:** Regarding the creation and deployment of microcredential materials by Southeastern Oklahoma State University faculty, the Faculty Senate recommends that faculty members should not provide content outside their regular duties unless they are provided clear details outlining compensation and the retention of intellectual property rights (APPM 7.10.3) – Senator Sparacio

a. **SECOND** – Senator Cotter-Lynch

b. **DISCUSSION** – n/a

c. **VOTE** – 10 Yea; 0 Nay; 0 Abstaining; passes unanimously.

d. Student Withdrawal Communications

i. Message from VPAA: if a student is withdrawing after attendance cert., there SHOULD be communication from Rachel Toews about students' withdrawals.

1. Most FS members have never received notifications about this.

ii. Students must be enrolled in 60% of the class to retain federal financial aid.

1. For online course this is more difficult to track because work disappears.

iii. Advisors should be notified of withdrawals as well.

VIII. Announcements

a. Senator Zhu announced the establishment of the Center for Asian Resources and Intercultural Studies! More details will be released in May (Asian American and Pacific Islander Heritage Month).

b. The FS recognizes the work and contributions of Jeri Walker to the Faculty Senate and to the wider University community! Congrats!

c. FS Finals Lunches: a sign-up sheet will be sent to FS for Monday and Tuesday.

IX. Adjournment – 4:33 PM CST

a. **MOTION TO ADJOURN** – Parliamentarian Shauger

b. **SECONDED** – Senator Clark

c. **VOTE** - Yea 12; Nay 0; Abstaining 0; passes unanimously.